

**To the Chair and Members of
COUNCIL**

REVENUE BUDGET 2015/16

Relevant Cabinet Member(s)	Wards Affected	Key Decision
Mayor Ros Jones	All	K1241

EXECUTIVE SUMMARY

1. The Council set a challenging budget in February 2014 and the Mayor now proposes the 2015/16 and 2016/17 budgets to deliver £70.5m savings for the next two years. This is the remaining part of the original £109m three year target. Doncaster Council faces an unprecedented set of cuts and pressures on its budget having delivered £93m of savings and efficiencies in the 3 years from 2011 to 2014; we were faced in February 2014 with having to cut expenditure or raise money by a total of £109m between April 2014 and March 2017. The main cause of the £109m budget gap (2014/15 to 2016/17) is the Government austerity measures which represent cuts to Doncaster Council of £58m. The Mayor's draft budget proposals for 2015/16 and 2016/17 were launched on 27th November 2014 and have since been reviewed and updated to present the final budget proposals detailed in this report.

2. Whilst the financial circumstances that we face are not of our making, it is our responsibility to ensure we propose a robust, clear and balanced budget and that we face up to and deliver changes to our services to the best of our abilities in these very challenging circumstances. The balanced budget proposed in this report is based on reduced but sustainable income and without taking money from reserves. Delivery of the budget depends on achieving the challenging reductions in spending and continuing to deliver high quality services. Achieving the budgeted income is highly dependent on income from Business Rates which are currently buoyant but volatile. Whilst the emphasis has been on reducing expenditure to match income there have been areas where we have included growth such as for the modernising of Adult Social Care which will enable more people to live in their own home for longer (see Appendix A and Bii for full details), this includes:
 - a. increasing the budget for Supported Living by £1.3m over two years; and
 - b. investing £0.3m to help people live at home and £0.1m for extra care housing; and
 - c. additional funding for the growing numbers of adults who need support for living with disabilities (this was previously funded from Continuing Health Care) of £2m over the next years;
 - d. increasing the amount for assessments under the Deprivation of Liberty Safeguards by £0.4m;

Budget Summary

3. The Council's financial position continues to be significantly affected by the Government's plans for deficit reduction, which many believe will last at least until the end of the decade. However, despite the considerable funding reductions we are committed to being a council that promotes growth and prosperity for its residents. We must ensure that services are targeted, deliver value for money and make a difference to those people who need them most, making the most of technology, re-designing our services so they are fit for the future and working in partnership with our local communities, voluntary, charity and faith sectors to deliver services together.
4. As detailed in the Mayor's draft budget proposals reported to Council on 27th November 2014; the Council has already approved £54.4m savings of the £70.5m for 2015/16 and 2016/17 leaving a remaining gap of £16.1m.
5. The budget proposals are driven by our financial strategy and have been reviewed over many months; involving detailed discussions between both officers and members. The majority of the savings proposals to meet the £16.1m shortfall will be delivered by being more efficient, achieving additional income in particular from business rates, reducing our future commitments on pensions and benefiting from lower inflation rates. We have continued to seek to protect the most vulnerable and have provided additional funding for growth pressures in services. We are committed to identifying savings by reducing or removing subsidies and reviewing the Adult social care commissioning expenditure. Adults, Health and Wellbeing will move away from traditional/building based services to more community based and personalised services and create greater choice and control to users and carers – these changes in service style will themselves deliver efficiencies and reduced costs
6. The budget proposals already approved on 20th February 2014 and the additional updated proposals to close the remaining £16.1m gap for 2015/16 and 2016/17, including new growth initiatives that have been identified, are detailed in this report and a summary is provided below:

Summary position

	2015/16 £m	2016/17 £m	Total to 2016/17 £m
Estimated Reduction in Government Grants	24.6	14.3	38.9
Pay Inflation, Increments & Pension Contributions / National Insurance	4.5	6.9	11.4
Price Inflation including Landfill Tax	4.9	4.9	9.8
Service and Other Budget Pressures	5.2	5.2	10.4
Total Funding Gap	39.2	31.3	70.5
Major Projects (Appendix A)	-18.5	-19.2	-37.7
Minor Projects (Appendix A)	-0.2	-0.6	-0.8
Additional Savings (Appendix A)	-6.9	-7.3	-14.2
2013/14 Approved (Appendix A)	-1.6	-0.1	-1.7
Remaining Gap	12.0	4.1	16.1
New Savings (Appendix Bi)	-15.7	-5.5	-21.2
New Growth Initiatives (Appendix Bii)	3.7	1.4	5.1
Revised Total Savings Identified	-39.2	-31.3	-70.5
Remaining Gap	0.0	0.0	0.0

7. The analysis, at Appendix H, shows the current position regarding earmarked reserves. The balance on the uncommitted General Fund reserve is currently £17.1m.

EXEMPT REPORT

8. Not applicable.

RECOMMENDATIONS

9. Council is asked to approve the Revenue Budget proposals for 2015/16 and 2016/17 as set out in this report. This includes: -
- a. the current revenue budget proposals detailed at Appendix A, and the additional revenue budget proposals required to close the remaining £16.1m budget gap for 2015/16 & 2016/17 set out in this report and in Appendix Bi (budget savings £21.2m) and Appendix Bii (Growth Initiatives £5.1m);
 - b. Council Tax to be increased by 1.95% to £1,145.09 for a Band D property (£763.39 for a Band A) for 2015/16, and a subsequent increase of 1.95% for 2016/17;
 - c. the 2015/16 Grants to 3rd Sector Organisations outlined in paragraph 19 and Appendix E;
 - d. the summary fees and charges analysis shown in Appendix F together with the detailed fees and charges proposed for 2015/16 at Appendix G;
 - e. allocating the one-off savings identified to the redundancy earmarked reserve as outlined in paragraph 31.
 - f. the Medium Term Financial Plan including all proposals in this report is as set out in Appendix I
 - g. a gross revenue expenditure budget of £486.7m and a net revenue expenditure budget of £222.0m, as detailed in Appendix I

WHAT DOES THIS MEAN FOR THE CITIZENS OF DONCASTER

10. The Council will continue to care for and protect the most vulnerable in society but it is inevitable that as the Council becomes a leaner organisation that citizens will see services delivered in new and different ways.

BACKGROUND

Summary Revenue Budget Position for 2015/16 to 2016/17

Overall Financial Strategy

11. The Council needs to make significant further savings of £70.5m for 2015/16 and 2016/17 (£39.2m in 2015/16 and £31.3m in 2016/17). These savings are required mainly due to the expected decrease in government grant funding of circa £58m from 2014/15 to 2016/17, which equates to a 28% reduction. Further details are provided in Appendix C on the £70.5m budget gap.
12. The financial strategy is driven by the priorities in our corporate plan and Doncaster

Council's purpose to ensure Doncaster and its people thrive – ensuring value for money is at the heart of everything we do. Our financial strategy is driven by the priorities in our corporate plan and is based around the following key strategic budget themes:

- a. A Commissioning Council – We are committed to delivering services in-house if they deliver best value. We will work better with our partners, the voluntary sector, communities and businesses to commission and procure local services that make a real difference. We want well managed services where our residents are at the heart of what we do.
- b. An Empowering Council – We want to help our communities and our residents to get the services that they really need and are right for them. That means the Council wants to know what works best for individuals and would want to help residents find the services that best suit their needs. We want to enable people and communities to help themselves. This also involves ensuring that our services fully recover their costs where possible and that there are no subsidised services without a clear decision to do so.
- c. A Community Council – The Council has a pivotal role to play in Doncaster's future as a borough. We have strong community relationships and a leadership role and these will continue in the future. We will still be a strong advocate for the borough.
- d. A Streamlined Council – We have far too many buildings and running them costs us £10.7m a year. We need to concentrate our services in buildings that are cost-effective, maximise the use of space and are as multi-use as possible. Our buildings have to be more customer-orientated and open at more appropriate times for our users and offer shared facilities with others, including our communities.
- e. A Productive Council – We need to be as productive as possible. This means taking a look at what we do and how we do it. We may redesign some services, push for more commercial value for money processes and encourage modern forms of service delivery. Our people are our greatest resource and we have to ensure that they are supported to deliver the best possible services for local people.
- f. A Council Fit for the Future (Digital Council) – Doncaster Council will be a modern digital authority both internally and externally, with all services on-line. It will provide a modern, high quality and efficient integrated front office with resulting improved service delivery through redesigned business processes, improved technology, mobile working and higher skilled staff. It will also utilise the resulting business intelligence to become a more intelligent and proactive organisation focused on assisting Doncaster as a place and its people to thrive.
- g. A Preventative Council – By concentrating more on early intervention, we can take action to avoid additional future costs as problems develop.
- h. A Dynamic Council – To help modernise and shape our services we need to encourage a culture that increases productivity, flexibility and ability to adapt to change as part of every-day business. We need to change the way we work to deliver services in a motivating and effective way, at the same time improving services for the public.

13. The financial strategy should be read in conjunction with other Council strategy documents including Capital Programme, HRA budget, Treasury Management Strategy, Borough Strategy, Council Plan and ICT Strategy.

New Savings and Growth Initiatives

14. The budget proposals to close the £70.5m budget gap for 2015/16 and 2016/17 are detailed in Appendix Bi (savings) and Appendix Bii (growth initiatives and forecast non-delivery of savings). The savings and growth initiatives previously approved have also been updated where required.

Fees & Charges

15. A summary of each category of fees and charges is shown at Appendix F; the changes to fees and charges were set for 3 years in the 2014/15 budget. The detailed fees and charges for 2015/16 are set out in Appendix G for approval due to the recent legal challenge.

Post Reductions

16. The scale of the budget savings means that reductions in posts are inevitable. In February 2014 it was initially estimated that 1,200 post reductions would be required to meet the overall budget gap of £109m (2014/15 to 2016/17). Since February 2014, we have now confirmed that the post reductions are estimated to be circa 760 for this period; of which 259 posts in the residential homes will be TUPE transferred leaving circa 500 post reductions. This is much lower than estimated in February 2014 due to the way the Council has managed the £16.1m budget gap; the majority of the savings are being delivered from non-pay related budgets e.g. £2.7m reduced price inflation budget, £2.5m Adult Social Care commissioning and £2m treasury management savings.

17. The total post reductions estimated for 2015/16 and 2016/17 are 487 f.t.e.'s; of which 98 posts in the residential homes will be TUPE transferred leaving 389 post reductions. To achieve the savings the Council will initially look to delete vacant posts, and then offer voluntary redundancy, with compulsory redundancy being the last resort.

Grants

18. The Council still receives some specific grant funds; of which some are ring fenced and can only be used for the specific purpose set out in the grant conditions. Others are non-ringfenced and can be redirected to other areas of service provision as required. Further details of the specific grants are provided in Appendix I (paragraphs 7 to 10).

Grants to 3rd sector organisations and Section 76 (of the NHS Act 2006) agreements

19. The 2015/16 grants proposed to third sector organisations (£0.587m) and Section 76 agreements with the Health Authority (£2.049m) are detailed in Appendix E. A saving of £0.1m has been included in the budget proposals for 2015/16.

Monitoring & Challenge

20. The Council's budget in any one financial year is allocated to individual budget holders and each budget holder is notified of their budget at the start of the financial year. Within the performance and development review process for people managers there is a core

target to effectively manage and monitor budgets, highlighting any pressures or potential underspends in a timely way.

21. Budget holders are able to review the latest financial monitoring information, including projections, directly from the new financial system in an easy to use format.
22. The financial management teams are structured to support budget holders, deal with queries and proactively monitor key budget areas. As part of the quarterly Finance & Performance report the Council revenue projection will be prepared by managers, working in conjunction with finance teams. The Council revenue projection is monitored at the Directors meeting, where any further actions that need to take place to ensure effective management of the budget targets are agreed.
23. Implementation plans have been produced for all major programmes, which are monitored and challenged on delivery and progress by the Implementation Boards (Residents Implementation Board, Corporate Improvement Board, Service Improvement Board and Operational Efficiency Board). The performance of the programmes and delivery of savings is then reported in the quarterly challenge with Directors, then with Cabinet and O.S.M.C.

Revised Medium-Term Financial Plan 2015/16 to 2016/17

24. The medium-term financial plan for 2015/16 to 2016/17 is shown at Appendix I; this takes into account the impact of the decisions made which are detailed in this report.

Further Opportunities

25. The following further opportunities will be reviewed for the 2017/18 budget:
 - a. Review of the potential for Enforcement services in Regeneration & Environment to make savings is on-going
 - b. The Public Health commissioning responsibilities for 0-5 year olds are planned to transfer from NHS England to Local Authorities on 1st October 2015. The Council has been advised of provisional grant funding of £3.450m for this responsibility for 2015/16. The funding will be reviewed to determine if it can be realigned to ensure it is appropriately meeting need and transforming outcomes.
 - c. Review of Borough Investment Fund (BIF). The review will focus on the mechanism by which interest is charged to services.
 - d. Pensions – Further review of the pension liabilities following the next actuarial review in 2016, to identify any potential future savings.
 - e. Expand the Inward Investment Incentive Scheme aimed at delivering further growth in business rates; to be reviewed after the 2014/15 financial year-end.

Robustness of the Budget

26. Under the Local Government Act 2003, the Chief Financial Officer is required to give assurance on the robustness of estimates in the forthcoming budget.
27. The Chief Financial Officer recognises that local government finance settlements arising from Comprehensive Spending Review 2010 and Comprehensive Spending Review 2013 were extremely challenging and there are significant issues for the Council in delivering the budget proposals for 2015/16. The key objective of the Medium Term Financial Plan (MTFP) is to provide the Council with a robust financial plan to ensure

financial sustainability. The unprecedented set of cuts and pressures require managers to deliver savings of around £109m over the 3 years 2014/15 to 2016/17.

28. In this context, the budget proposals that are set out in this document are being recommended to the Council and are supported by the most up-to-date robust estimates of income and expenditure. The evaluation of the Chief Financial Officer is based on the following key factors:-

- a. the budget proposals have been developed by those responsible for service delivery, taking account of the implications of implementing the changes. Targets are clear and there is commitment and ownership from managers to deliver. Each budget manager is required to deliver within the budget target. This will provide additional assurance, rigor and comfort for the Council in carrying out its responsibilities. These proposals will provide a balanced budget for 2015/16 as long as the risks (Appendices J&K) can be managed;
- b. a concerted attempt has been made to ensure that those service areas that are overspending in 2014/15 are provided with adequate funding or reviewed accordingly to ensure that areas of overspend are managed within the budget target for 2015/16 e.g. Children's Trust overspend £0.5m and Continuing Health Care pressure;
- c. a review of the quarter 3 projected outturn figures has been undertaken to further challenge the budget proposals and ensure they are based on the most up to date information available. The quarter 3 projected outturn figures indicate that the 2014/15 budget is on track to being delivered; and
- d. the development of financial skills amongst Council managers is critical to the success of delivering the spending targets set in this budget.

29. The cost reduction target is £70.5m over the remaining 2 years of the 3 year plan and is certainly difficult. Nevertheless the Council can achieve setting a balanced budget for 2015/16 and 2016/17. It is acknowledged that some of the proposals need further work to detail how the savings will be delivered e.g. Value for Money and Modern & Flexible Workforce & Productivity.

30. Taking this into account, the Chief Financial Officer believes the 2015/16 estimates used for the Mayor's budget proposals can be delivered.

Adequacy of Reserves

31. For 2015/16 and 2016/17 the Council is expecting to receive the following one-off amounts which will be added to the redundancy earmarked reserve increasing the estimated 2014/15 year-end balance from £4.0m to £5.8m for 2015/16; this is because there are a significant amount of redundancies to come and this reserve will be required to fund the cost of these redundancies:

- a. £0.224m in 2015/16 for the New Homes Bonus (Adjustment) Grant due to the full sum top sliced from the Finance Settlement by Government not being required for the payment of New Homes Bonus due to housing growth nationally being below expectations;
- b. £0.128m in 2015/16 for Extended Rights to Free Travel; and
- c. In the 2014/15 budget one-off savings in treasury management were identified; £1m for 2015/16 and £0.5m 2016/17. These have now been increased by a further £0.5m in 2015/16 to £1.5m and for 2016/17 by a further £1.0m to £1.5m.

32. A summary of earmarked reserves is shown at Appendix H; these include the following significant sums:
- a. Service Transformation Fund of £3.7m (estimated balance as at 31st March 2015 from the original £7m), which is being used to help DMBC achieve the savings targets in a timely and well managed way. This will all be required to deliver the challenging programme; in particular it is anticipated that some funding will be required for slippage on the Modern and Productive Workforce project. The Council will also utilise £5k of the Service Transformation Fund to provide further funding for our programme of work with veterans.
 - b. Reserve for future severance costs £4m (estimated balance as at 31st March 2015 from the original £9m) – this funds all costs associated with staff reductions e.g. redundancy, early retirement and restructuring costs. This is likely to be needed over the next 2 years.
33. The uncommitted general fund reserves are expected to be £17.1m although these will be reviewed by the end of the year. The budget proposed is on a sustainable basis with on-going expenditure covered by on-going income and reserves only being used for one-off issues. The Council has resolved some potential risks including gaining agreement on South Yorkshire Trading Standards provision, Digital Region Limited and selling the Landsbanki outstanding claim.
34. A risk assessment of the Council's level of reserves is carried out each financial year, when setting the budget and updating the financial plan. It is then updated regularly during the financial year, as part of the formal financial management reporting process. The risk assessment is based on the following key factors:-
- a. a review of known provisions and contingent liabilities;
 - b. the likelihood of overspend for either revenue or capital;
 - c. the likelihood of any additional income that would be credited to reserves;
 - d. the robustness of the Council's revenue budget proposals;
 - e. the adequacy of funding for the Capital Programme; and
 - f. any potential significant expenditure items for which explicit funding has not yet been identified
35. This risk assessment of the Council's level of reserves is provided in Appendix J, which estimates the value of the risks at £16.5m leaving a headroom of £0.6m based on the current level of un-committed general fund reserves at £17.1m. The budget delivers the aim to increase the level of un-committed reserves to approximately £10m by the end of 2016/17 (originally set in 2012/13). It is proposed to exceed the target by £7.1m due to the risks detailed in Appendices J & K and paragraphs 42 to 44 below. The un-committed reserves are not excessive for a Council of our size which spends around £500m a year, and £17.1m would only run the Council for 12 days. In addition, £1.0m of the general fund reserves has been identified for Continuing Health Care costs the Council may incur in the future together with the costs of implementing the Care Act 2014 and pressures in relation to the Children's Trust over two years amounting to £2.0m. Therefore, ongoing careful management of the uncommitted General Fund reserve position in 2015/16 is required, to ensure the reserves remain at a reasonable level and to effectively manage these risks and liabilities. Careful consideration should continue to be given before funding any unexpected costs from reserves and where possible un-used funds should be transferred to the uncommitted reserves thereby increasing the balance available. The Council now expects to hold larger reserves than several years ago to reflect the fact that it is becoming increasingly difficult to make ongoing budget savings and there are still more cuts to come. Larger reserves are

therefore required to mitigate the increased risk that planned savings will not be delivered and prepare for even greater cuts; in response the Council has an ambition to increase general un-committed reserves to £25m over the next few years.

36. The Local Government Act 2003 requires the Chief Financial Officer to give assurance on the purpose and adequacy of the reserves of the Authority. The Chief Financial Officer has concluded that the level of the uncommitted General Fund reserve balance is adequate to meet known commitments and contingencies based on the information currently available and included in this report.

Council Tax Capping & Referenda

37. The Localism Act 2011 has removed the powers available to cap local authority budgets introduced by the Local Government Act 1999. In its place, from 2013/14, authorities are required to seek approval of their electorate in a referendum if any proposed tax increase exceeds the principles set by Parliament. The government have confirmed the Council Tax Referendum Cap at 2.0% for 2015/16 for all authorities, which would apply on the Band D Tax of the Authority without any adjustments being made for levying bodies such as the South Yorkshire Integrated Transport Levy. This change to the use of the actual Band D Tax of the Authority was confirmed with royal assent of the Local Authority Audit and Accountability Bill on 30th January, 2014.

38. Full details of the calculation announced in the Autumn statement will be presented in the Council Tax and Statutory Resolutions report, agenda item 11.

OPTIONS CONSIDERED

39. A menu of options for the savings have been produced and considered over the preceding months. Following lengthy consultation these options have been updated to produce the budget proposals contained in Appendix Bi and Bii.

REASONS FOR RECOMMENDED OPTION

40. The budget proposals seek the appropriate balance in meeting the savings whilst still delivering on the key priorities; protecting front-line services where possible in particular children's social care services.

IMPACT ON THE COUNCIL'S KEY PRIORITIES

41. These are detailed in the table below: -

Priority	Implications
We will support a strong economy where businesses can locate, grow and employ local people. <ul style="list-style-type: none"> • <i>Mayoral Priority: Creating Jobs and Housing</i> • <i>Mayoral Priority: Be a strong voice for our veterans</i> • <i>Mayoral Priority: Protecting Doncaster's vital services</i> 	Council budget impacts on all priorities
We will help people to live safe, healthy, active and independent lives. <ul style="list-style-type: none"> • <i>Mayoral Priority: Safeguarding our Communities</i> • <i>Mayoral Priority: Bringing down the cost of living</i> 	

<p>We will make Doncaster a better place to live, with cleaner, more sustainable communities.</p> <ul style="list-style-type: none"> • <i>Mayoral Priority: Creating Jobs and Housing</i> • <i>Mayoral Priority: Safeguarding our Communities</i> • <i>Mayoral Priority: Bringing down the cost of living</i> 	
<p>We will support all families to thrive.</p> <ul style="list-style-type: none"> • <i>Mayoral Priority: Protecting Doncaster's vital services</i> 	
<p>We will deliver modern value for money services.</p>	
<p>We will provide strong leadership and governance, working in partnership.</p>	

RISKS AND ASSUMPTIONS

42. The additional savings proposals outlined in this report are underpinned by the Council's comprehensive risk management strategy which helps to minimise risk. The Council's Strategic Risk Register is reviewed and updated on a quarterly basis and each service has formally documented its key risks and the actions taken to mitigate those risks in service plans.

43. The key risks associated with this Financial Strategy and the actions to minimise identified risks are detailed in the risk matrix at Appendix K. This includes the following key risks:

- Care Act 2014 costs and funding – The aim of the Act is the modernisation of adult social care by placing people and their carers in control of their care and support and introducing a limit on the amount anyone will have to pay towards the costs of their care. The financial implications are difficult to quantify, whilst they are less significant for 2015/16 there is more risk that the Council could face significant costs for additional assessments, care and additional support to Carers in 2016/17. Further work is being carried out to determine the impact on the Council.
- Continuing Health Care Funding – NHS Doncaster CCG has reviewed their approach to funding Continuing Healthcare (CHC). The redesign of the assessment and review process has seen a shift in cases from Fully Funded CHC to either Social Care Only or Joint Funded. This means that we have to account for a higher contribution based on the number of minutes of specific health intervention required; the latest estimates are a gross cost of £3.9m in 2015/16 reducing to a net cost of £2.6m once client contributions are taken into account. A further net cost of £0.5m in 16/17 is estimated. A contingency of £1.8m has been included in the budget proposals and £1m in the risk assessment of general uncommitted reserves.
- Possible non-delivery or delayed delivery of key projects/savings.
- There are risks around transferring services to the 3rd sector to deliver; these include the financial viability of providers, impact of a reduction in activity on the market and potential for over provision in the market.
- The Council relies heavily on short term (circa £60m) and under borrowing (circa £65m); there is a risk that if we need to replace the under borrowing with long term external borrowing the Council will incur additional expenditure. If the Council had to replace the £65m of under borrowing with long term borrowing, this could cost £1.2m per year at current rates over 5 years and could rise to £2.0m per year over 25 year terms. There is also a risk regarding increasing interest rates. This would cost an additional £0.65m for every 1% increase in interest rates.

- Pay awards could be higher than the forecast 1% for 2016/17. Each additional 1% costs about £1m in ongoing budget.
- Business Rates appeals impact on the Business Rates income available for the Council and are therefore kept under continuous review. It is possible that the growth in Business Rates income could reduce as a result of the actual appeals payable. A significant increase in the number of appeals may be received before 1st April 2015; the government announced that alterations to rateable values can only be backdated to the period between 1st April 2010 and 1 April 2015 for ratepayer appeals made prior to the 1st April 2015.
- The Government has provided no clarity on plans for grant reductions in years after 2015/16. This will be decided in the Comprehensive Spending Review following the 2015 General Election. It is therefore possible that the grant reductions implemented for 2016/17 will be more than currently assumed in the explanation of the £70.5m Budget gap in Appendix C and this will require additional savings to be found in 2016/17 (more than the £31.3m already anticipated). This is currently considered to be a very significant risk because the Government's deficit reduction plans for 2014/15 are off course. The 2014 Budget had assumed a national deficit of £86bn in 2014/15 but the Autumn Statement of 3rd December 2014 indicated that the Government expects the deficit to be at least £91bn in 2014/15.

44. The level of reserves and risk assessment is detailed in paragraphs 31 to 36 and Appendix J.

LEGAL IMPLICATIONS

45. The Council must set a balanced budget ensuring that resources are sufficient to meet its proposed spending plans. The Chief Financial Officer is required to advise the Council of the adequacy of its reserves and the robustness of estimates used in preparing its spending plans.

46. The Local Government Finance Act 1992 places a duty on Local Authorities to set an amount of Council Tax on or before 10th March, in the financial year preceding that for which it is set. The setting of the tax involves a series of processes and calculations resulting in a separate amount of tax for properties in each of the 8 bands (A to H) in which properties have been valued under the 1992 Act.

47. The Localism Act 2011 introduced a new Chapter into the Local Government Finance Act 1992 which makes provision for council tax referendums to be held if an authority increases its council tax by an amount exceeding principles determined by the Secretary of State.

48. The Council will need to be satisfied that the budget set will ensure the Authority is able to discharge its statutory duties.

49. In setting out these proposals and in any subsequent consideration of the same, it is absolutely essential that Members keep an open mind. A final decision, whether made by the Council when determining the budget or subsequently by Cabinet or others prior to implementing any proposal, can only be made when the decision makers fully understand and have "due regard" to the potential impact of their decision on people with relevant protected characteristics under the public sector equality act duty. The decision maker must consciously and actively consider the relevant matters in such a way that it influences the decision making.

50. In taking this decision, Members must be aware of their obligations under section 149 Equality Act 2010. This section contains the Public Sector Equality Duty (PSED). It obliges public authorities, when exercising their functions, to have 'due regard' to the need to:

- a. Eliminate discrimination, harassment and victimization and other conduct which the Act prohibits;
- b. Advance equality of opportunity; and
- c. Foster good relations between people who share relevant protected characteristics and those who do not.
- d. The relevant protected characteristics under the Equality Act are age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation. Clearly it is age and disability which are most relevant factors relating to Care Act 2014 costs and funding.

51. Case law has established the following requirements for the PSED to be exercised lawfully:

- The equality duties are an integral and important part of the mechanisms for ensuring the fulfilment of the aims of anti-discrimination legislation.
- The relevant duty is on the decision maker personally. What matters is what he or she took into account and what he or she knew. The decision maker cannot be taken to know what his or her officials know or what may have been in the minds of officials in proffering their advice
- It is important to record the steps taken by the decision maker in seeking to meet the statutory requirements in order to demonstrate that the duty has been discharged;
- The decision-maker must assess the risk and extent of any adverse impact and the ways in which such risk may be eliminated before the adoption of a proposed policy. It is not sufficient for due regard to be a "rear-guard action" following a concluded decision;
- In order to be able to discharge the duty the decision-maker must have information about the potential or actual equality impact of a decision. This information will often be gained in part through consultation;
- The duty must be exercised in substance, with rigour, and with an open mind. It is not a question of ticking boxes; while there is no duty to make express reference to the regard paid to the relevant duty, reference to it and to the relevant criteria reduces the scope for argument;
- General regard to issues of equality is not the same as having specific regard, by way of conscious approach to the statutory criteria;
- Officers reporting to decision makers, on matters material to the discharge of the duty, must not merely tell the Minister/decision maker what he/she wants to hear but they have to be "rigorous in both enquiring and reporting to them";
- Although it is for the court to review whether a decision-maker has complied with the PSED, it is for the decision-maker to decide how much weight should be given to the various factors informing the decision, including how much weight should be given to the PSED itself;
- The duty is a continuing one.

52. Members should in particular note that the duty is for them personally. It is not sufficient to rely on officers to discharge the duty by the preparation of the due regard statement and this report. Members must themselves read and actively take into consideration the due regard statement and the consultation materials.

53. Members should also note that as the duty is a continuing one, it will be necessary for decision-makers to have due regard again at the time at which subsequent decisions may be taken (such as the implementation of a particular policy or action resulting from a budget change). The additional savings proposals set out in this report are at a formative stage.
54. Alongside the “due regard” obligation, the Council must also balance other relevant factors. What constitutes a relevant factor will depend upon the function being exercised. Dependent upon the circumstances, it will be proper and reasonable for the Council to consider budgetary pressures, economic and practical factors. The weight given to the various factors will be a matter for the Council to consider. The appropriate level of engagement, consultation and due regard of equality issues will also be required for other issues included within these budget proposals.
55. The Council must comply with very specific legal duties set out at Section 149 of the Equality Act 2010 and which are summarised at paragraph 50 above.
56. The Equality and Human Rights Commission (EHRC) has recently issued a new code of practice which helpfully sets out guidance for the authorities to follow, including:-
- Sufficient accurate equality evidence is essential.
 - Consultations are a key method of obtaining evidence.
 - The decision maker must in considering the evidence:
 - Understand the effect of its policies, practices and decisions with regard to its equality act duties Consider whether further research or engagement is necessary
 - Consider whether there are ways of mitigating any adverse impact identified. This can include positive action where allowed by the Act.
 - Decide whether to modify or reconsider a policy, practice or decision.
 - There should be a clear written record of how due regard has been shown.
57. This is a significant obligation on the Authority and one that can only be discharged in relation to the relevant functions when the engagement and consultation referred to above has been concluded, reported back to the decision maker(s) and thereafter properly and fully considered by the decision maker(s) before a final decision is made. The obligation is to consider before and at the time a decision is taken and not after the event and must be kept under review.
58. It is permissible, and indeed appropriate, to consult and undertake the formulation of material to inform the “due regard” stage whilst the proposals are a formative stage as long as there is no predetermination on the part of the decision maker.
59. The Authority must also comply with its human rights obligations under the Human Rights Act 1998. This includes, amongst others, the limited right to a private life, home and correspondence.

FINANCIAL IMPLICATIONS

60. These are contained within the body of the report.

HUMAN RESOURCES IMPLICATIONS

61. The implications of some of the proposals contained within the 2015/16 and 2016/17 Budget are that a number of post reductions will be required to deliver the required

efficiencies. Timely and meaningful consultation must take place with affected staff and trade union representatives with appropriate formal notifications. While every effort is made to manage post reductions through vacancies and volunteers and to redeploy at risk employees into alternative employment there is an increasing likelihood of the need to make compulsory redundancies following the statutory procedure.

EQUALITY IMPLICATIONS

62. The Council must consider and have due regard to the three aims of the general equality duty, outlined below when developing and implementing the council's budget. The Public Sector Equality Duty (PSED) created by the Equality Act 2010 came into force in April 2011; this is detailed in paragraph 50.
63. The Council will ensure it makes fair and informed financial decisions, demonstrating its commitment to improving outcomes for the most vulnerable groups of people living in Doncaster. The weight given to the general duty will depend on how that area of work affects discrimination, equality of opportunity and good relations. For example; decisions on social care or community safety are likely to be more relevant and have greater impact on equality than those on waste disposal. The Council uses a simple due regard process to ensure due regard is considered and to support a transparent, effective process that is accountable to users and residents. Amongst others, the "due regard" will be informed by:
- a. **Establishing the key equality issues across Doncaster (Equality Analysis)** – Our Equality and Inclusion Plan 2014-2017 has been developed alongside our financial planning process and includes a significant analysis of equality information to identify the key equality issues across Doncaster. We have used the equality information to inform our planning and saving prioritisation process. Our budget proposals seek to limit the impact of budget cuts on the most vulnerable.
 - b. **Consultation**
 - i. The Mayor's draft budget proposals to meet the remaining £16.1m were launched on 27th November, 2014; no comments were received from the public.
 - ii. The majority of the budget proposals detailed in this report will not require a separate consultation including due regard work or specific decision from Cabinet and Senior Officers prior to implementation. It is expected that the majority of the budget proposals will be implemented following approval of this budget report.
 - iii. However some of the budget proposals are likely to require specific consultation, which will take place and allow due regard work to be considered. In these cases the final decision to implement the proposal will be a separate decision for Cabinet and Senior Officers properly informed by the outcome of the consultation and due regard work. Each proposal will be reviewed to ascertain if further consultation work is required; in particular it is envisaged that the Welfare Provision Grant, Grants to Voluntary Organisations, and the Removal of Subsidies savings may require further consultation depending on the detailed proposals. Full due regard statements will be completed and attached as appendices to the reports.
 - c. **Prioritisation and Planning** – Our key strategic budget themes specifically prioritise the needs of the most disadvantaged in our communities. Each new saving proposal will be reviewed and due regard considerations prepared where required as the policy is developed and/or to inform the decision. The majority of

the budget proposals will not require specific due regard considerations to be prepared due to the nature of the decision e.g. Pension budget proposal, Treasury Management saving, Education grant, Use of Capital Receipts, New Homes Bonus Grant. It is likely that due regard considerations will be required for Welfare Provision Grant, Grants to Voluntary Organisations, Removal of Subsidies and Adult Social Care Commissioning savings. The impact of implementing some of the budget proposals will fall on staff as numbers are reduced. The Council is committed to assessing the impact on staff to ensure fairness and equality; the impact on staff will be considered in detail throughout the implementation of each proposal.

CONSULTATION

64. The additional proposals over and beyond those approved by Council at its meeting on 20th February 2014 have been considered by Directors and Cabinet at several meetings between April 2014 and February 2015.
65. Overview and Scrutiny Management Committee have been consulted on the Mayor's budget proposals at meetings held between November 2014 and February 2015. The following meetings took place:
- a. Members Budget Seminar – 25th November, 2014;
 - b. OSMC Formal Budget Meeting – 8th December, 2014;
 - c. Budget Meetings – 29th January, 2015 and 10th February, 2015;
 - d. Overview and Scrutiny Management Committee on the 19th February, 2015, formally considered the budget proposals. The Chair has provided a detailed written response for the Mayor and will provide a verbal response at the Council meeting.
66. A copy of the Mayor's draft budget proposals have been made available to all members on 27th November, 2014, officers and the public via the Council website. Members have been consulted through various meetings (November 2014 to February 2015); Labour Group and representatives from other parties.
67. The Council completed the consultation with business rate payers on 29th January, 2015.
68. Meeting with the Unions on the budget proposals on 23rd February, 2015.
69. Specific consultations will also take place on individual budget proposals where required as detailed in paragraph 63c above.
70. This report has significant implications in terms of the following:-

Procurement	X	Crime & Disorder	X
Human Resources	X	Human Rights & Equalities	X
Buildings, Land & Occupiers	X	Environment & Sustainability	X
I.C.T.	X	Capital Programme	X

BACKGROUND PAPERS:

- Council Report – Revenue Budget & Council Tax 2014/15, 20th February, 2014.
- Council Report – Mayor’s Draft Budget Proposals 2015/16 & 2016/17, 27th November, 2014.

REPORT AUTHOR & CONTRIBUTORS:

Steve Mawson, Assistant Director Finance & Performance, Tel. 01302 737650

E-mail: steve.mawson@doncaster.gov.uk

Faye Tyas, Head of Financial Management

Tel: 01302 862606, E-mail: faye.tyas@doncaster.gov.uk

Simon Wiles
Director of Finance and Corporate Services

Appendices Contents

Title	
Appendix A	Revenue Budget Plans Approved 20 th February 2014 for 2015/16 and 2016/17 <ul style="list-style-type: none"> • Major Projects • Minor Projects • Additional • 2013/14 Approved (decision already taken) • All Service Review (ASR) Proposals • Budget Pressures
Appendix B	i. New Savings 2015/16 & 2016/17 ii. Growth initiatives 2015/16 & 2016/17
Appendix C	£70.5m Budget Gap
Appendix D	Council Tax Comparators
Appendix E	Grants to 3 rd Sector Organisations
Appendix F	2015/16 and 2016/17 Fees & Charges Summary
Appendix G	2015/16 and 2016/17 Fees & Charges Detail
Appendix H	Earmarked and Uncommitted Reserves
Appendix I	Medium Term Financial Plan
Appendix J	Risk Assessment of Uncommitted General Fund Reserve
Appendix K	Risk Matrix

Budget Proposals 2015/16 to 2016/17

Appendix A

Proposal	New Ref	Directorate	Service/Saving Proposal	Proposal Narrative	2015/16 £000	2016/17 £000	Total by 2016/17 £'000	2015/16 FTE	2016/17 FTE	Total by 2016/17 FTE
Major Project	MJ01	Council-Wide	Assets	To reduce the running costs for the councils asset portfolio by £5m over the remaining 2 years (we currently spend £10.7m on these buildings). This will be achieved through the reduction in the number of assets by 60% to 70%, reducing running costs of the remaining properties, reduction in staff costs and increased income generated through the use of space. The buildings will be multi use for many users together with a corporate landlord approach to support the delivery of council services.	-1,750	-3,250	-5,000	0.00	8.00	8.00
Major Project	MJ02	AH&W	Residential Care Homes	This is an area where we are considerably more expensive than the private sector and originally proposed to close 7 residential homes. Transfer or closure is expected to save £1.9m over 3 years. The conversion of Home Covert to undertake the work of the assessment unit is also included within these savings.	-1,524	-236	-1,760	98.33	0.00	98.33
Major Project	MJ03	Council-Wide	Value for Money (VFM)	The council is undertaking a comprehensive review of all services to determine what areas provide value for money. This review will include assessing the options for delivery of £2m of efficiencies in 2016/17.	0	-2,000	-2,000	0.00	80.00	80.00
Major Project	MJ04A	Council-Wide	Enterprise Resource Planning (ERP)	The implementation of the Finance & Procurement (ERP) system will allow budget holders to manage their budgets better by having live access to financial information, enabling them to make better informed decisions. All financial and procurement information will be held in one system which will reduce the risk of error and duplication and ensure staff buy items from negotiated contracts so that they get best value for money. The project will standardise business processes and increase automation of many financial transactions, in particular raising orders and paying invoices. The new processes implemented will reduce the amount of time spent on processing and reduce staffing costs whilst improving services.	-530	-740	-1,270	11.00	6.00	17.00
Major Project	MJ04B	F&CS	Financial Management	Linked to the implementation of the new financial system, savings will be delivered by reducing staff in Financial Management and ensuring managers are more responsible for their financial position.	-70	-260	-330	3.00	9.00	12.00

Proposal	New Ref	Directorate	Service/Saving Proposal	Proposal Narrative	2015/16 £000	2016/17 £000	Total by 2016/17 £'000	2015/16 FTE	2016/17 FTE	Total by 2016/17 FTE
Major Project	MJ05	Council-Wide	Productivity Improvement	There is currently a large amount of resources lost by unproductive time, which is mainly sickness. If we can see a reduction in sickness we will not need as many staff to provide those services. The exact costs and efficiencies that could be generated by these initiatives are not yet known. However it is expected that the majority of savings will be delivered through improved practices, ways of working and technology enhancements rather than staff numbers, although an estimate has been included for staff reductions. This will be merged with Modern and Flexible Workforce into the Modern and Productive Workforce Project.	-700	-1,100	-1,800	0.00	0.00	0.00
Major Project	MJ06	Council-Wide	Modern and Flexible Workforce	The current proposals on terms and conditions come to an end in April 2014. Proposals will be outlined and Union negotiations will be entered into, in order to clarify and achieve the savings target for 2015/16 and 2016/17. This will be merged with Productivity Improvement into the Modern and Productive Workforce Project.	-1,600	-900	-2,500	14.00	22.00	36.00
Major Project	MJ07	AH&W	Adult Social Care Commissioning	To review and improve the commissioning function across Adult Social Care to improve services, provide greater value for money and deliver savings to the sum of £1.9m. This will involve the de-commissioning and re-commissioning of a number of contracts across Mental Health Services, Supporting People and Carers. Re-commissioning will require a review of service delivery, consultation with service users and political clarification of service delivery. (There is an additional new saving NS14 for £2.5m (£1.5m 2015/16 and £1m 2016/17).	-900	-1,000	-1,900	0.00	0.00	0.00
Major Project	MJ08	Council-Wide	Fees and Charges	Following benchmarking many fees and charges are below their local comparators, the council needs to continue to look to raise additional income from Fees and Charges. The figures provided are based on the current fees and charges proposals (a summary of the main changes is shown in Appendix F and detail in Appendix G).	-356	-425	-781	0.00	0.00	0.00
Major Project	MJ09	Council-Wide	Council Tax	A council tax increase of 1.95% is proposed which is below the referendum cap. This equates to £3.3m for the 2 year period (£1.63m 2015/16 and £1.67m 2016/17). Additional growth has also been included for 2015/16 and 2016/17 - estimated at 360 band D equivalent properties equating to £412k 2015/16 and £420k 2016/17. (There is an additional savings due to higher tax base NS34 £1.3m over 2 years)	-2,039	-2,086	-4,125	0.00	0.00	0.00

Proposal	New Ref	Directorate	Service/Saving Proposal	Proposal Narrative	2015/16 £000	2016/17 £000	Total by 2016/17 £'000	2015/16 FTE	2016/17 FTE	Total by 2016/17 FTE
Major Project	MJ10	Council-Wide	Business Rates Growth	With the new business rate retention scheme (implemented April 2013) Doncaster Council retains 49% of locally raised business rates. This programme is looking at the potential changes in business rates to ascertain the impact on the medium-term financial plan. It considers new businesses investing in Doncaster which will be improved by the creation of new roads making business land more accessible thereby leading to more jobs and additional business rates. It also covers the impact of appeals, small business rate relief, potential incentives to attract businesses. The savings shown include the impact of business rates increasing by the multiplier and £1m growth shown in 2016/17. (There is an additional saving NS11 of £1.7m over the 2 years based on the latest information).	-1,436	-2,484	-3,920	0.00	0.00	0.00
Major Project	MJ11	Council-Wide	Digital Council	Doncaster Council will be a modern digital authority both internally and externally, with all services on-line by 2016. It will provide a modern, high quality and efficient integrated front office with resulting improved service delivery through redesigned business processes, improved technology, mobile working and higher skilled staff. This will improve the standard of customer service, customer experience, customer satisfaction and increase self-service functionality to meet customer expectations. The Programme will also deliver a range of support for residents who currently face barriers against accessing online services and will utilise the resulting picture of need to progress Doncaster as a place and help its people to thrive.	0	-1,000	-1,000	0.00	10.00	10.00
Major Project	MJ12	AH&W	Public Health Utilisation	The council has a duty for providing public health and is therefore reviewing funding and outcomes of public health activities to reduce duplication across the council and improve services to the public. The review provides the opportunity to fund other council spend on public health from public health funding which is referred to as the 'Wider Determinants Fund'. The project will involve phased reductions in services through commissioning and procurement to meet the savings target identified.	-1,469	-91	-1,560	0.00	0.00	0.00

Proposal	New Ref	Directorate	Service/Saving Proposal	Proposal Narrative	2015/16 £000	2016/17 £000	Total by 2016/17 £'000	2015/16 FTE	2016/17 FTE	Total by 2016/17 FTE
Major Project	MJ13	AH&W	Day Centres	This is currently based on a very traditional model, many councils have made savings in day centres by empowering residents to have a personalised budget. This involves making sure that services do not rely on a building to be delivered from, but empower the resident to make the choice, and have the support they need. The current day centres service will be modernised, to enable more choice for service users within the community and private sector. The service will continue to be delivered with reduced costs (staffing, premises and transport costs).	-1,150	-589	-1,739	19.60	0.00	19.60
Major Project	MJ14	AH&W	Access and Care Management	This project forms a part of the wider transformation of Adult Social Care Services to provide higher quality, efficient social care for the future. The introduction of a new approach to Adult Social Care needs assessment and eligibility for services will deliver savings for the council. As part of the wider introduction of the Care Act, revised government guidance was issued in October 2014. This guidance sets a new minimum threshold for eligibility criteria, which looks different to the current Fair Access to Care method of determining needs and eligibility for adult social care services. The project will develop a planned approach for how the changes will be implemented for service users across the system.	-250	-310	-560	0.00	0.00	0.00
Major Project	MJ15	LO-CYP & Children's Trust	CYPS	Proposals are to reduce social care staffing costs by recruiting to permanent posts and reducing agency costs, reviewing structures, caseloads, staff ratios and span and layers delivers £1.2m. Children placed in care costs will be reduced through actions to reduce admissions to care, quicker discharges and placements which are appropriate and cost effective including reduction in Out of Authority (OOA) residential care and independent fostering, increase use of in-house fostering and supported accommodation for 16+ and commission the independent sector to provide the supervised contact service.	-1,234	-716	-1,950	7.50	7.50	15.00
Major Project	MJ16	Children's Trust	Early Help	To develop and implement a multi-agency early help strategy and delivery model, which will ensure a consistent, high quality, partnership early help response for children, young people and families, resulting in improved outcomes and reduced demand for high cost placements.	-700	-600	-1,300	0.00	23.00	23.00

Proposal	New Ref	Directorate	Service/Saving Proposal	Proposal Narrative	2015/16 £000	2016/17 £000	Total by 2016/17 £'000	2015/16 FTE	2016/17 FTE	Total by 2016/17 FTE
Major Project	MJ18	R&E	Highways, Parking and Street Scene	To provide an efficient service for Highways, street lighting, grounds maintenance and street cleaning to residents and businesses of the Borough. This will be achieved by modernising and transforming the service through new ways of working and new plant as well as improved street lighting. (FTE reductions are shown against NS22)	-700	-110	-810	0.00	0.00	0.00
Major Project	MJ19	AH&W	Leisure	The council are looking to ensure future access to leisure facilities, to improve health and wellbeing outcomes for our communities within the reduced funds available. This will be met by a reduction in the management fee payable to DCLT for the running of the Council owned leisure facilities. The grant reductions will make a savings total of £1.6m over the 3 year period to the agreed annual grant of £500k. The project will ensure that DCLT can run the centres effectively with the reduced grant. At the end of the 3 years the £500k will be funded from the Public Health grant. Originally £375k in 2014/15, increasing by £34k in 2015/16 and a further £91k in 2016/17; which is included in MJ12. DCLT will also receive an additional £30k in 2015/16 for maintaining public swimming provision at Askern and Edlington; this will be funded from the Public Health Grant.	-791	-673	-1,464	0.00	0.00	0.00
Major Project	MJ20	AH&W	Communities	To help communities do more for themselves and be flexible to adapt to the needs and issues arising within communities and neighbourhoods across the Borough by undertaking review and restructure the Communities Area Teams, including a new service delivery model to support the councils' and communities current and future priorities.	-350	0	-350	15.00	0.00	15.00
Major Project	MJ21	Council-Wide	Transport Subsidies (South Yorkshire Integrated Transport Authority - SYITA)	To deliver efficiencies and savings to the SYPTE budget by focussing expenditure to benefit residents using public transport. This will entail streamlining administration, supporting digital provision of services and reviewing subsidised routes. The SYPTE is funded by a levy paid by the 4 South Yorkshire authorities as a "shared service". The levy funds statutory services, discretionary support for public transport routes and capital borrowings. There is an additional saving NS05 of £0.97m in 2015/16.	-800	-400	-1,200	0.00	0.00	0.00

Budget Proposals 2015/16 to 2016/17

Appendix A

Proposal	New Ref	Directorate	Service/Saving Proposal	Proposal Narrative	2015/16 £000	2016/17 £000	Total by 2016/17 £'000	2015/16 FTE	2016/17 FTE	Total by 2016/17 FTE
Minor Projects	MN05	Council-Wide	Treasury Management	Savings due to effective management of payments and cash flow minimising the need to borrow and reducing interest charges.	-25	-12	-37	0.00	0.00	0.00
Minor Projects	MN06	Council-Wide	Pensions	Savings are being made on pensions over the next 2 years which were not as large as originally forecast. The reduced amount was achieved as a result of all South Yorkshire Councils challenging the original assumptions made by the actuary.	-209	-406	-615	0.00	0.00	0.00
Minor Projects	MN02	R&E	Commercialisation and Marketing	Many authorities are now considering trading their best services in the open market to increase opportunities for income. Key examples include schools catering, building control and construction services. To do this properly we would need to invest in appropriate sales and marketing expertise. We would also need to decide if this is an area of expansion we would want to invest in as a Council to bring in more income.	0	-100	-100	0.00	0.00	0.00
Minor Projects	MN03	Council-Wide	Income Management	Ensure the Council is taking advantage of all opportunities to manage income, including consistent debt collection, write offs and taking payment in advance of services provided.	0	-100	-100	0.00	0.00	0.00
Minor Projects	MN01	LO-CYP	Schools and Academies support	We supply a significant amount of support to schools and academies that they pay us for. There is a need ensure we are giving them value for money and quality services. In turn, this support is disjointed and the way we approach and support schools could be improved significantly reducing their costs and our costs at the same time. Any loss in such business could see a significant reduction in income. By marketing our services it is envisaged savings would be delivered.	-25	-25	-50	0.00	0.00	0.00

Budget Proposals 2015/16 to 2016/17

Appendix A

Proposal	New Ref	Directorate	Service/Saving Proposal	Proposal Narrative	2015/16 £000	2016/17 £000	Total by 2016/17 £'000	2015/16 FTE	2016/17 FTE	Total by 2016/17 FTE
Additional	AD08	Council-Wide	Budget Pressures	Budget Pressures have been reduced from the original estimate of £10.4m.	-3,886	-4,585	-8,471	0.00	0.00	0.00
Additional	AD18	LO-CYP	Youth	Further saving has been included for 2016/17 as this is a non-statutory service. (See NP01 where this saving has been reduced to £0.5m)	0	-1,000	-1,000	0.00	40.00	40.00
Additional	AD11	Council-Wide	Inflation	The saving included here represents the reduction in inflation compared to the initial estimate included in the Medium-term financial plan. The main areas of inflation are Adults contracts, Waste contracts, CYPs placements and Electricity. Inflation is expected to be lower due to YPO action on energy costs and agreements on the Adults contracts; however it looks very likely that these will increase in future years. September 2013 RPI is 3.2% and CPI 2.7%. In addition a reduction in the Landfill Tax escalator will deliver savings of £0.627m in 2015/16 and 2016/17. An additional saving NS17 for £2.8m (£2.3m 2015/16 and £0.5m 2016/17) has been identified based on the latest information.	-827	-827	-1,654	0.00	0.00	0.00
Additional	AD01	R&E	Waste & recycling	The BDR Waste PFI facility will divert 95% of the Council's waste away from landfill, saving a significant amount on the cost of disposal. The facility is due to be fully operational from July 2015 and the saving is phased over 2 years to take this into account and to allow for any additional costs in the transitional period.	-1,700	-500	-2,200	0.00	0.00	0.00
Additional	AD14	Council-Wide	Management	Reduction in Senior Management costs. In line with the reduction in the size of the Council and other changes such as the Children's Trust, proposals will be brought forward to reduce the number of senior management posts.	-300	-300	-600	7.00	0.00	7.00
Additional	AD12	Council-Wide	Capital Programme	Reduction to the initial assumptions for revenue contributions required for the capital programme.	-80	-75	-155	0.00	0.00	0.00
Additional	AD15	Council-Wide	New Homes Bonus	New Homes Bonus allocation for increase in new homes (Band D equivalent of 377) and a reduction in empty properties (Band D equivalent of 372)	-10	-10	-20	0.00	0.00	0.00
Additional	AD13	Council-Wide	Parish Council Grant	Reduction in the Parish Council Grant which is distributed to Parishes to offset the changes due to the implementation of the Localisation of Council Tax Support. The original saving has been updated by NS19 reducing this saving by £11k in 2015/16 and delivering an additional £31k saving in 2016/17. The grant will be reduced by 10% in 2105/16 and a further 10% in 2016/17.	-41	0	-41	0.00	0.00	0.00

Proposal	New Ref	Directorate	Service/Saving Proposal	Proposal Narrative	2015/16 £000	2016/17 £000	Total by 2016/17 £'000	2015/16 FTE	2016/17 FTE	Total by 2016/17 FTE
Additional	AD07	F&CS	Legal & Democratic Services - Legal Services	Staff reductions in year 2 to fund the Court Bundling pressure	-12	0	-12	0.00	0.00	0.50
Additional	AD02	R&E	Street Scene	Charge Parishes for servicing of play equipment based on inspections, which is currently free, subject to appropriate consultation.	-8	0	-8	0.00	0.00	0.00

Budget Proposals 2015/16 to 2016/17

Appendix A

Proposal	New Ref	Directorate	Service/Saving Proposal	Proposal Narrative	2015/16 £000	2016/17 £000	Total by 2016/17 £'000	2015/16 FTE	2016/17 FTE	Total by 2016/17 FTE
2013/14 Approved (Decision Taken)	A&C E15	AH&W	Older People Independent Residential Homes	Buy fewer residential places in independent sector care homes as people access alternative services. This target links to rehabilitation, reablement, Individual Budgets, assessment and extra care support being effective. This will be included in the Adult Social Care Commissioning review.	-1,000	0	-1,000	0.00	0.00	0.00
2013/14 Approved (Decision Taken)	A&C E17	AH&W	LD Support Services	Learning Disability funding and contracts transferred from the NHS in 2009. Since then through the re-procurement and implementation of new contracts savings have been achieved in Supported living including Day Care and Residential Care. The contracts commenced on 3.6.13 to deliver £186k in 2014/15 and a further £31k in 2015/16. <i>(Full Year Effect Saving)</i>	-31	0	-31	0.00	0.00	0.00
2013/14 Approved (Decision Taken)	A&C E27	AH&W	Client Fees	To remove the Day Care and Home Care subsidy. Actual fees paid by clients will follow a means tested financial assessment, and will be capped increase across an individuals support package. (73% of clients are not affected by the fee increase and will remain on their existing rate as they are already paying the maximum as financially assessed) - Updated in new growth initiatives	-147	-39	-186	0.00	0.00	0.00
2013/14 Approved (Decision Taken)	R&E NE36	R&E	Energy Team	Referral fees from Energy Companies due to Government schemes coming to an end. This has been partially offset by additional scheme income from private business in 2016/17 which is over and above the loss of grant income. <i>(Full Year Effect Saving)</i>	12	-25	-13	0.00	0.00	0.00
2013/14 Approved (Decision Taken)	R&E NE50	R&E	Trading Services	Transport savings of £1.52m after 4 years, through introducing changes to service delivery. This will be delivered through a number of strands which include: amalgamating dispersed transport functions across the Council into one Integrated Transport Unit (complete); reduction of the fleet; expansion of the Pool Car scheme; restructure of the new team; re-tendering of education transport routes; re-tendering of parts and materials contracts; and implementation of new IT systems. <i>(Full Year Effect Saving)</i>	-337	0	-337	0.00	0.00	0.00

Proposal	New Ref	Directorate	Service/Saving Proposal	Proposal Narrative	2015/16 £000	2016/17 £000	Total by 2016/17 £'000	2015/16 FTE	2016/17 FTE	Total by 2016/17 FTE
2013/14 Approved (Decision Taken)	R&E NE51	R&E	Trading Services	<p>Removal of the budget incorporated for the construction review which will deliver savings of £640k after 4 years; the savings will be delivered through a number of strands including:</p> <ul style="list-style-type: none"> o Increasing income with a focus on schools; o Restructures of the team; o Increasing efficiency and decreasing non-productive time; o Re-tendering materials contracts; and o Implementation of mobile working IT systems. <p><i>(Full Year Effect Saving)</i></p>	-70	0	-70	0.00	0.00	0.00

Budget Proposals 2015/16 to 2016/17

Appendix A

Proposal	New Ref	Directorate	Service/Saving Proposal	Proposal Narrative	2015/16 £000	2016/17 £000	Total by 2016/17 £'000	2015/16 FTE	2016/17 FTE	Total by 2016/17 FTE
ASR	ASRF18	F&CS	Democratic services	Estimated savings from the reduction in the number of members as a result of the boundary review.	-100	-8	-108	0.00	0.00	0.00
ASR	ASRR102	R&E	Energy Team	Provision of renewable energy options to provide long term income for the Council; options for solar farms are currently being reviewed.	0	-100	-100	0.00	0.00	0.00
ASR	ASRR114	R&E	Major Projects Team	Generate savings through unused admin and additional charge to capital to achieve overall savings of 30%.	-12	0	-12	0.00	0.00	0.00
ASR	ASRR117	R&E	Investment & Major Projects (Inward Investment & Major Growth)	To procure on-going sponsorship of £24k by 2015/16 from existing events, websites, visitor's guide, etc. and to lever £100k of new external funding including European Regional Development Fund (ERDF) grant to replace core funding for posts by 2016/17 when existing contracts expire and eligible match funding becomes available	-4	-100	-104	0.00	0.00	0.00
ASR	ASRR123	R&E	Planning	Staff reductions on conservation management, Doncaster has comparatively more staff than other Councils.	-35	0	-35	1.00	0.00	1.00
ASR	ASRR77	R&E	Bereavement Services	Additional income generated through the introduction of a pet cemetery. Charges to be introduced in 2014/15 but costs in the initial year will offset any additional income.	-5	0	-5	0.00	0.00	0.00

Budget Proposals 2015/16 to 2016/17

Appendix A

Proposal	New Ref	Directorate	Service/Saving Proposal	Proposal Narrative	2015/16 £000	2016/17 £000	Total by 2016/17 £'000	2015/16 FTE	2016/17 FTE	Total by 2016/17 FTE
2013/14 Approved Pressure	R&E NP18	R&E	Trading Services	Transport review - costs of introducing the changes needed to deliver savings in Transport. This additional budget will be used to generate Transport savings of £1.52m after 4 years. Costs cease during 15/16.	-133	-48	-181	N/A	N/A	N/A
Budget Pressure	BP34	F&CS	Legal & Democratic Services - Legal Services	Court Bundling: Manually intense process to prepare trial bundles for child care cases. Inefficient and time consuming. Efficiency gains, increased accuracy and greater data protection resilience through moving to an automated system. £10k initially and £2.5k maintenance per year thereafter; £12k saving in 2015/16.	-10	0	-10	N/A	N/A	N/A
Budget Pressure	BP15	Children's Trust	Children & Families	2 new link workers, at Grade 8 from mid 2014/15, to support the increased numbers of in-house foster carers.	32	0	32	N/A	N/A	N/A
Budget Pressure	BP07	Children's Trust	Children & Families	Improvement Plan - Principal Social Worker grade 12. Costs are covered in 2014/15 by the non-recurrent Improvement plan budget.	62	0	62	N/A	N/A	N/A
Budget Pressure	BP10	Children's Trust	Children & Families	Additional Safeguarding staff identified as part of the Improvement Plan. Two grade 10 posts to deliver extra audit work. Funded by Improvement Plan in 14/15.	90	0	90	N/A	N/A	N/A
Budget Pressure	BP22	R&E	Construction Services (Public Buildings Maintenance - PBM)	The number of Council buildings will reduce as part of the Asset Rationalisation Programme. PBM provide services to these buildings and are budgeted to make a surplus. As the number of buildings reduces the surplus that can be achieved will also reduce.	100	0	100	N/A	N/A	N/A
Budget Pressure	BP04	AH&W	Shared Lives - Personalisation	Shared lives provides personalised care for people in accommodation delivered & supported by families in the community. This provides a Doncaster solution to the delivery of personalised non expensive care to people directly in a home environment. The scheme is aimed at all client groups although the focus at the beginning is for people with Learning Disabilities, which tend to be the more expensive client group to house in residential homes, with existing costs ranging from £408 to £2,500 (some children in transition moving from CYPS cost more). The scheme commenced in 2014/15 and is expected to grow in 2015/16. Shared Lives is a critical element of the adults commissioning strategy which has a focus on keeping people at home longer & maintaining independence. The pressure provides funding for 10 places at an estimated cost of £15.6k per annum.	156	0	156	N/A	N/A	N/A

Proposal	New Ref	Directorate	Service/Saving Proposal	Proposal Narrative	2015/16 £000	2016/17 £000	Total by 2016/17 £'000	2015/16 FTE	2016/17 FTE	Total by 2016/17 FTE
Budget Pressure	BP01	AH&W	Extra Care New Apartments	<p>Extra Care Housing is designed with the needs of the frailer older people in mind and with varying levels of care and support available on site. People who live in extra care housing have their own self contained homes, front doors and a legal right to occupy the property. Extra care Housing schemes link accommodation with care and are becoming nationally, a key service to provide older people with their own high quality accommodation, with access to housing related support and a personal care package that is close at hand. The 2015/16 cost is for the new scheme in Edlington from March 2015 onwards which will provide 86 apartments. The extra care provision will delay or stop people going into residential homes. There are currently 3 schemes providing 142 apartments, this will increase the number of apartments to 228. Extra Care is a critical element of the adults commissioning strategy which has a focus on keeping people at home longer & maintaining independence. These extra places will reduce the demand on residential homes service and either eliminate or reduce the stay in residential homes. The £159k pressure in 2015/16 will help the service meet the efficiency savings on residential services A & C E15 of £1.5m and reduce future growth. The cost of an elderly person residential placement is £22k per annum compared to £2k for the extra care, therefore this represents a saving of £1.7m for 86 clients in growth not required (£20k per client).</p>	159	0	159	N/A	N/A	N/A

Proposal	New Ref	Directorate	Service/Saving Proposal	Proposal Narrative	2015/16 £000	2016/17 £000	Total by 2016/17 £'000	2015/16 FTE	2016/17 FTE	Total by 2016/17 FTE
Budget Pressure	BP09	Children's Trust	Children & Families	<p>Recruitment & Retention Policy (ii) Golden handcuffs. Social workers in CMARAS , TFS and CIC will be paid, if meet conditions, £2k once after 12 months. There are 116 FTE SW's (excluding managers), some 36 are vacant and estimate 5% won't meet conditions. Estimated cost in 2014/15 is £170k, which will be met by the non-recurrent Improvement Plan budget. Team Managers will receive £2k for 3 years. There is likely to be pressure of £20k (£2k *10) in 15/16. There may be an on-going pressure for such payments with further turnover of staff on-going additional cost - say for 9 staff per year (5%).</p> <p>We will need to honour existing commitments but service plan is to move to a competency based payment as part of new Workforce Development Strategy to aid recruitment and retention. The service will be exploring the finances of recruiting a mixture of Advanced practioners and Newly Qualified Social Workers (NQSWs) as a way of minimising agency staff but will need that to be pretty much cost neutral. (This funding will now be transferred to the Trust)</p>	38	18	56	N/A	N/A	N/A
Budget Pressure	BP08	Children's Trust	Children & Families	<p>Recruitment & Retention Policy (i) Annual increments following PDRs and increases of grade 8/level 2 social worker - estimated cost c. £42k in 2013/14 (33 to date) and estimated to be £70k extra for next couple of years - this takes account of turnover at 27% and staff reaching the top of grade (equates to roughly 60 staff receiving an increment). If staff continue to progress through to the top of grade 9 this would take 10 years. The costs are funded by the non-recurrent Improvement Plan budget up to 2014/15. (This funding will now be transferred to the Trust)</p>	70	70	140	N/A	N/A	N/A

Proposal	New Ref	Directorate	Service/Saving Proposal	Proposal Narrative	2015/16 £000	2016/17 £000	Total by 2016/17 £'000	2015/16 FTE	2016/17 FTE	Total by 2016/17 FTE
Budget Pressure	BP03	AH&W	Supported Living	A number of housing schemes are being identified with housing providers to deliver supported living to around 100 service users currently awaiting that type of support at some point in the future. Supported living is aimed at meeting the demand for young people moving through transition services to adult social care and the older carer becoming too old to care for them. There is an increasing demographic of older carers. Supported Living is a more person centred and individualised type of care (costing between £21k and £52k per client) compared to 24 hour institutional care, which is frequently more expensive (costing between £21k and £130k per client). Supported Living is a critical element of the adults commissioning strategy which has a focus on keeping people at home longer & maintaining independence. The growth in service will be provided through the recently awarded contracts with Care UK, Lifeway's, Mencap and St Anne's. The estimate is based on growth of 10 per year starting during 2013/14 to 2015/16. There is further growth over the 2 years of £0.7m; making a total of £1.3m over the 2 years.	350	175	525	N/A	N/A	N/A
Budget Pressure	BP05	AH&W	Help to live at home model - Personalisation - Independent Home Care	We are currently forecasting a considerable underspend in the traditional independent home care budget, however this a complex budget that is made up of personalised care packages & traditional domiciliary care support. It is envisaged that as adult social care promotes the Help to live at Home model based on Doncaster requirements & re-script of social care support that the demand for outcome based personalised care will increase. The Help to Live at Home model is still to be formally approved, and as such will not be implemented before April 2015. This has been reduced to £100k in 2015/16 due implementation delays NS37.	200	200	400	N/A	N/A	N/A

Budget Proposals 2015/16 to 2016/17

Appendix Bi

Proposal	New Ref	Directorate	Service/Saving Proposal	Proposal Narrative	2015/16 £000	2016/17 £000	Total by 2016/17 £'000	2015/16 FTE	2016/17 FTE	Total by 2016/17 FTE
New Saving	NS01	Council-Wide	Remove Subsidies	Further review of services that are subsidised/not fully self-financing. Not all services that are charged for by the council either fully recover their costs or have a clear member decision that they will be subsidised. For example some pest control services. The remaining services need to be reviewed and further options for removing subsidies identified.	0	-200	-200	0.00	0.00	0.00
New Saving	NS02	Council-Wide	Grants to Voluntary Organisations	The level of grants have been reviewed twice over the last 3 years and only limited reductions are therefore being considered at this time. £0.047m savings have been identified involving the ending of membership of Local Government Yorkshire and Humber, and the discontinuation or reduction of grants to Doncaster CAB, DRASACS and ChAD. Grants to Voluntary Organisations will continue to be reviewed and, where required, the above grants may still be paid in 2015/16 and met from one off funding sources which will be spread over 3 years.	-47	0	-47	0.00	0.00	0.00
New Saving	NS03	Council-Wide	PPR2	This would be the second phase of the Council's review of Policy and Performance. The first phase has already delivered savings of around £0.6m from budgets that are spread across all departments. The savings are mainly salaries as staff providing policy advice is reduced. The focus has been switched to performance management. By continuing this approach it is anticipated that an additional £0.8m could be delivered from a total budget of £3.3m. This equates to a reduction of an additional 27 posts.	-450	-350	-800	15.00	12.00	27.00
New Saving	NS04	Council-Wide	Transport	A savings target of £1.58m (including £0.337m in 2015/16) was allocated to Transport following a review of the service. The savings generated so far was examined and it has shown that a further £0.2m of savings can be achieved. These savings include further car allowance savings as a result of the pool cars scheme, improved procurement of passenger transport contracts and reduced fuel and repairs costs.	-200	0	-200	22.00	5.00	27.00
New Saving	NS05	Council-Wide	Transport Subsidies (South Yorkshire Integrated Transport Authority - SYITA)	Further savings are expected from a reduction in the Passenger Transport Authority Levy. This will include savings such as the removal of paper timetables and changes to offices in South Yorkshire. (This is in addition to the proposal MJ21 - the overall savings are £1.77m in 2015/16 and a further £0.4m in 2016/17)	-970	0	-970	0.00	0.00	0.00

Proposal	New Ref	Directorate	Service/Saving Proposal	Proposal Narrative	2015/16 £000	2016/17 £000	Total by 2016/17 £'000	2015/16 FTE	2016/17 FTE	Total by 2016/17 FTE
New Saving	NS07	F&CS	Elections	Review of Elections costs, boundaries and commissioners. Given the significant changes in this area, including all out elections, Individual Voter registration, reduced numbers of Councillors Etc., the budget has been reviewed. Additional costs have been identified in 2014/15 and 2015/16 financial years leading to the possibility of reduced annual budgets from 2016/17 onwards. The planned savings of £0.1m in ASRF18 will fall short by £0.011m in 15/16, therefore a pressure has been included, but there will be an increase in savings of £0.187m in 2016/17.	11	-187	-176	5.00	0.00	5.00
New Saving	NS08	R&E	Markets/Town Centre	The efficiency of the Market and Town Centre teams can be improved. A review of staff levels and the introduction of cashless rent collection are expected to save £0.11m and a further £0.09m will be realised through the re-alignment of budgets to reflect actual expenditure.	-200	0	-200	2.00	0.00	2.00
New Saving	NS09	R&E	Streetlamp Initiative	It now appears likely that the Streetlamp Initiative could save a further £0.45m per annum from 2016/17. The Highways savings agreed at 20th February 2014 Council included £0.3m (part of £0.7k in MJ18) through a street light replacement programme that enables the Council to not only save money but to also significantly reduce its carbon footprint. The Council has invested £10m in street lighting over the next few years largely financed from the governments energy scheme. The project will protect the Council against future rises in energy costs, enable far better control of all street lights from a central location, provide the public with much better lighting conditions and completely modernise the service. It now appears likely that the Streetlamp Initiative could save a further £0.45m per annum from 2016/17. This is in addition to the £0.3m already agreed as part of the Highways savings agreed at 20th February 2014 Council giving a £0.75m overall saving.	0	-450	-450	0.00	0.00	0.00
New Saving	NS10	Council-Wide	Pensions Budget	Review of Pension deficit budget required based on the updated valuation. Following the independent challenge to the Actuarial Valuation of the Pension Fund downward revisions to the estimated payments and deficit have occurred. This will produce savings of around £1.87m a year (£0.73m in 15/16, £1.07m in 16/17). This includes £0.17m saving on recharges to pensions costs.	-800	-1,070	-1,870	0.00	3.00	3.00

Proposal	New Ref	Directorate	Service/Saving Proposal	Proposal Narrative	2015/16 £000	2016/17 £000	Total by 2016/17 £'000	2015/16 FTE	2016/17 FTE	Total by 2016/17 FTE
New Saving	NS11	Council-Wide	Business Rates	Following the completion of the 2015/16 NNDR1 return, additional savings can be delivered on top of the growth assumed in MJ10. In 15/16: extra retained income £0.68m; increased s31 grants £0.51m and inflation compensation top-up grant £0.28m. In 16/17: extra retained income £0.14m and increased s31 grants £0.06m. The 2015/16 budget assumes £1.97m for in-year appeals, £1.5m loss on collection, £1.5m growth and a contribution to the estimated 2014/15 collection fund deficit of £2.2m. This is additional to the saving MJ10 of £3.9m over 2 years (£1.4m 2015/16 and £2.5m 2016/17)	-1,471	-204	-1,675	0.00	0.00	0.00
New Saving	NS12	Council-Wide	Budget Book - All Services	The 2014/15 budget book, has been reviewed and identified on-going underspends that have not already been taken account of in budget reductions. This has identified a separate £0.971m that can be saved on 2015/16 and 2016/17. In 2015/16 the savings are as follows: <ul style="list-style-type: none"> • Personalisation budget in Adults, Health and Wellbeing (£0.264m) • Reduced budgets for major systems replacements in the Civic Office (£0.098m); • reduced spend in Democratic Services supplies and services (£0.075m) and • Reduced contingency for unforeseen pressures (£0.063m). For 2016/17 the savings are as follows: <ul style="list-style-type: none"> • Equipment and adaptations budget (£0.135m); • Management of change budget which is used to meet unachieved savings (£0.231m), and • Budget not needed for Care Act implementation (£0.1m) 	-500	-471	-971	0.00	0.00	0.00
New Saving	NS13	Council-Wide	Insurance	There has been a significant downturn in insurance claims against the Council which in turn has reduced the costs of insurance. This will be reviewed at the end of 2014/15 to ascertain whether this reduction continues. Further measures have been taken to reduce costs including extending the existing insurance contract for an additional 2 years. There is further scope for savings by increasing policy excesses and extending the items that we self-insure. It is likely to lead to annual insurance savings of £0.5m - £0.75m. The maximum additional General Fund saving is estimated at £0.4m (in 15/16).	-400	0	-400	0.00	0.00	0.00

Proposal	New Ref	Directorate	Service/Saving Proposal	Proposal Narrative	2015/16 £000	2016/17 £000	Total by 2016/17 £'000	2015/16 FTE	2016/17 FTE	Total by 2016/17 FTE
New Saving	NS14	AH&W	Adult Social Care Commissioning	A review of service budgets is to be carried out to identify further savings which will include rationalisation of direct payments. It is anticipated that this could identify savings of up to a further £2.5m. Delivering efficiencies and savings in this area will require decisions based on complex interdependencies – such as modernising social care, the need to integrate more effectively with other Council services and the NHS although it provides an opportunity to rationalise and improve services and gain efficiencies. In achieving these changes Adults, Health and Wellbeing will move away from traditional/building based services to more community based and personalised services and create greater choice and control to users and carers – these changes in service style will themselves deliver efficiencies and reduced costs.	-1,500	-1,000	-2,500	0.00	0.00	0.00
New Saving	NS15	F&CS	Corporate Services	Savings from reducing Corporate Support Services in line with the reduction in the services that they support. Once the whole £109m of savings has been devolved down to team level, it will be possible to make savings in support services relating to those areas of the budget that are being reduced and which make significant use of support services. £2m is already targeted to be delivered from financial administration and other amounts are already included within some existing service specific savings.	0	-300	-300	0.00	10.00	10.00
New Saving	NS16	R&E	Planning & Building Control	A review of this service could be carried out in order to assess its value for money and identify any additional services that it could charge for. Some Council are charging for things like advice on listed buildings issues and planning appointments etc.	-100	-100	-200	0.00	0.00	0.00

Proposal	New Ref	Directorate	Service/Saving Proposal	Proposal Narrative	2015/16 £000	2016/17 £000	Total by 2016/17 £'000	2015/16 FTE	2016/17 FTE	Total by 2016/17 FTE
New Saving	NS17	Council-Wide	Reduced Price Inflation	<p>Following a review of the budget that was held for inflation it has been possible to release £2.83m of on-going savings as a result of lower inflation and control on additional spending requests. The value of the £ has risen against major currencies over the last 9 months and this combined with the falling price of oil has reduced energy price rises and the prices of other imports and therefore the RPIX measure of inflation which applies to many council contracts is lower than was expected a year ago. This results in the £2.287m saving in 2015/16. The position is expected to reverse over the next 12 months as the £ loses value against major currencies resulting in higher energy and other import prices which will increase the RPIX inflation measure applicable to Council contracts. Given this expected reversal the maximum saving that can be assumed at this stage for 2016/17 is £0.543m.</p> <p>In addition the Government has announced that for 2015/16 only the Landfill Tax escalator will increase by the RPI plus 1% instead of £8 per tonne as in previous years. This will deliver savings of £0.08m in 2015/16. It is unclear what will happen after 2015/16 but at this stage it is assumed that the Landfill Tax escalator will resume its £8 per tonne increase per annum and this is included in the Medium Term Financial Plan</p>	-2,287	-543	-2,830	0.00	0.00	0.00
New Saving	NS18	Council-Wide	Treasury Management	<p>A review of potential savings in Treasury Management has been undertaken and, because of the continuing low interest rates and our current borrowing strategy, it is expected that a saving of £1.75m can be achieved over the next 2 years (£1.5m in 15/16 and £0.25m in 16/17) plus a further £0.25m saving in DRL interest costs resulting from borrowing that is not needed. However, it should be noted that a sustainable strategy cannot rely on short-term borrowing and as interest rates rise long-term borrowing needs to be considered. Some long term borrowing has already been arranged to take advantage of the historically low rates. The saving is based on the best estimates of future interest rates but it should be noted that if interest rates rise considerably then this saving will be at risk. Each 1% rise in interest rates could mean £0.65m of additional cost in interest payments. Therefore £1.75m on Treasury Management and £0.25m DRL saving makes £2m overall saving.</p>	-1,750	-250	-2,000	0.00	0.00	0.00

Proposal	New Ref	Directorate	Service/Saving Proposal	Proposal Narrative	2015/16 £000	2016/17 £000	Total by 2016/17 £'000	2015/16 FTE	2016/17 FTE	Total by 2016/17 FTE
New Saving	NS19	Council-Wide	Parish Council Grant	The Council is proposing a staged reduction of the financial support provided to Parish Councils which protects them from the adverse effects of the Local Council Tax Support Scheme, over 2 years. Along with the saving already approved in the 2014 budget (reference AD13) this would result in a reduction of 10% in 2015/16 and further 10% in 2016/17.	11	-31	-20	0.00	0.00	0.00
New Saving	NS20	R&E	Waste	The BDR Partnership's projected waste arisings for 2015/16 are now significantly lower than the tonnage assumed in the Waste PFI model. This is attributable to a number of factors including operational changes in waste management practice, increased recycling by the public and changes in the economic climate. This means that there is now expected to be additional spare capacity at the facility of around 18,000 tonnes per annum. The Councils will benefit from income generated from spare capacity at the facility but this is subject to a number of risks (such as performance of the plant, market demand for the facility, price of recyclates). The current negotiations should secure certainty over a minimum level of income. It is estimated that spare capacity expected at the Waste PFI facility can be used to generate a saving of £0.1m.	-100	0	-100	0.00	0.00	0.00
New Saving	NS21	AH&W	Better Care Fund Realignment	From 2015/16 the Telecare and HEART services have been realigned and are to be directly funded from the Better Care Fund and are, therefore, no longer a cost to the Council.	-666	0	-666	0.00	0.00	0.00
New Saving	NS22	R&E	Highways, Parking and Street Scene	The Highways savings agreed at 20th February 2014 Council included £0.8m from the Street Scene service. The review work done to date shows that an additional £0.25m can be achieved as a result of an investment in new modern technology and improved ways of working (e.g. better routing and scheduling of work).	0	-250	-250	14.00	9.00	23.00
New Saving	NS23	R&E	Energy Team	The Council can reduce its energy costs and generate income from selling excess energy into the grid by investing in solar panels using the Investment and Modernisation Fund. Panels are already planned to be fitted to several buildings, including the Holmes Carr Centre, and a plan for a solar farm is being developed with an application already submitted to Northern Power Grid. The existing budget savings include £0.1m for solar farms and roof panels; after further work it is felt that this can be increased by £0.1m (i.e. £0.2m in total).	-100	0	-100	0.00	0.00	0.00

Proposal	New Ref	Directorate	Service/Saving Proposal	Proposal Narrative	2015/16 £000	2016/17 £000	Total by 2016/17 £'000	2015/16 FTE	2016/17 FTE	Total by 2016/17 FTE
New Saving	NS24	LO-CYP	Education	The Government announced in the Comprehensive Spending Review that they were reducing this grant by 25%. Consequently we reduced the grant per pupil by the same amount. The national cut didn't impact on Doncaster as much as originally forecast providing an anticipated saving of £0.22m	-220	0	-220	0.00	0.00	0.00
New Saving	NS25	Council-Wide	Capital Receipts	Using capital receipts the Council generates from non-housing land sales to fund some of the revenue costs arising from, or incidental to generating the receipts.	-240	70	-170	0.00	0.00	0.00
New Saving	NS26	Council-Wide	Building access & management	Additional savings on buildings access and management have been identified and can be delivered from bringing services in house and avoiding external holding costs. The saving is based on latest staffing structures.	-39	0	-39	8.42	0.00	8.42
New Saving	NS27	AH&W	Welfare Provision Grant	Following the Government's December 2013 decision to cease this grant to local authorities from 2015/16 a successful legal challenge has forced the Government to undertake a formal consultation on this matter which is now underway. An announcement on 13th October made it clear that the grant will be cut. The spending incurred by the Council in this area should therefore be reviewed to ascertain how savings could be generated. An initial target of £0.2m is suggested which represents a third of the current budget.	-200	0	-200	0.00	0.00	0.00
New Saving	NS28	Council-Wide	New Homes Bonus	The October 2014 Council Tax Base return showed that the number of Band D properties eligible for New Homes Bonus had increased since October 2013 by 689. Of these, 636 were additions to the tax base and 53 were properties added to the tax base that had previously identified as being empty for 6 months or more. There has been a continued drive to reduce the number of empty properties and 122 such properties have been identified and included in the tax base in recent months. As a result of this growth the New Homes Bonus Grant for 2015/16 is likely to be £0.65m more than currently in the MTFP and £0.1m more for 2016/17. However, this must be taken in context as the Council overall has lost £24.1m government grant funding over a 6 year period from 2011/12 to 2016/17.	-649	-100	-749	0.00	0.00	0.00
New Saving	NS30	F&CS	External Audit Fee Reduction	The external audit fee will reduce in 2015/16, which means that a budget saving of £0.053m can be achieved.	-53	0	-53	0.00	0.00	0.00

Proposal	New Ref	Directorate	Service/Saving Proposal	Proposal Narrative	2015/16 £000	2016/17 £000	Total by 2016/17 £'000	2015/16 FTE	2016/17 FTE	Total by 2016/17 FTE
New Saving	NS31	Council-Wide	Revenue IMF	A small proportion of the IMF was available to fund revenue costs in order to provide for invest to save schemes. There is the potential to reduce the on-going budget, but there remains a sizeable capital fund.	-410	0	-410	0.00	0.00	0.00
New Saving	NS32	Council-Wide	Equipment Budgets	This would be a targeted reduction to specific equipment budgets across the Council which underspent in previous years.	-15	0	-15	0.00	0.00	0.00
New Saving	NS33	R&E	Safer Roads Partnership	Improved efficiency enabling reduced local authority contributions without impacting on the Partnership's role to contribute to casualty reduction and increasing public confidence in speed management and road safety.	-10	-10	-20	0.00	0.00	0.00
New Saving	NS34	Council-Wide	Council Tax Base	Additional income due to higher Tax Base (75,729 in 2015/16 additional increase of 1,102 above the previous estimate of 360 band D equivalent properties)	-1,261	-26	-1,287	0.00	0.00	0.00
New Saving	NS35	Council-Wide	Revenue Support Grant	Additional Revenue Support Grant announced in 2015/16 Provisional & Final Finance Settlement announcements	-913	0	-913	0.00	0.00	0.00
New Saving	NS36	F&CS	Local Government Yorkshire and Humber	Subscription to Local Government Yorkshire and Humber will cease with the closure of the organisation on 31st March 2015.	-28	0	-28	0.00	0.00	0.00
New Saving	NS37	AH&W	Help to live at home model - Personalisation - Independent Home Care	Reduction in budget pressure from BP05 above due to delays in implementing Help to Live at Home proposal.	-100	0	-100	0.00	0.00	0.00
New Saving	NS38	AH&W	Extra Care New Apartments	Reduction in budget pressure from BP01 above due to improved cost estimate	-24	0	-24	0.00	0.00	0.00

Budget Proposals 2015/16 to 2016/17

Appendix Bii

Proposal	New Ref	Directorate	Service/Saving Proposal	Proposal Narrative	2015/16 £000	2016/17 £000	Total by 2016/17 £'000	2015/16 FTE	2016/17 FTE	Total by 2016/17 FTE
New Pressure	NP01	LO-CYP	Youth	Reduction in original budget savings of Youth Services in 16/17, so the saving is £0.5m overall	0	500	500			
New Pressure	NP02	R&E	Revised savings - Residents Parking	Activity levels have been lower than originally planned on Residents Parking £0.09m	90	0	90			
New Pressure	NP03	R&E	Revised savings - Waste PFI	Re-profiling the saving and taking into account the new cost of transporting a number of smaller waste streams to the PFI facility before the Waste Transfer Station comes on line.	-200	500	300			
New Pressure	NP04	AH&W	Revised savings - Client Fees Subsidy	The 2014/15 budget approved a decision to remove subsidy from charges for day care and home care provision. This decision has yet to be implemented, and will be finalised in summer 2015. The delay has resulted in the original savings target not being achieved, hence this pressure. The actual cost is based on an assumption of an incremental cap of £12.50 per annum, commencing June 15. (354, -120)	354	-120	234			
New Pressure	NP05	AH&W	Deprivation of Liberty Safeguards	A supreme court ruling involving Surrey County Council is expected to result in a considerable increase in the number of authorisation requests. Applying this judgement has a significant impact on the Council's resources in terms of the number of experienced Social Workers to undertake the Best Interest Assessor role.	417	0	417			
New Pressure	NP06	AH&W	Supported Living	A number of housing schemes are being identified with housing providers to deliver supported living to around 100 service users currently awaiting that type of support at some point in the future. This is in addition to the budget pressure (BP03) approved in the 2014 budget of £0.785m (£0.260m 2014/15, £0.35m 2015/16 and £0.175m 2016/17). In total an additional £1.270m will be invested in supported living over the 3 years. Additional care hours have been identified for existing service users following the retender of a major contract £0.220m. Therefore an additional £0.235m required profiled £0.820m and £0.35m across BP03 and NP06.	570	175	745			
New Pressure	NP07	F&CS	Income Management	Ensuring adequate resources in place for effective income management	100	0	100			

Proposal	New Ref	Directorate	Service/Saving Proposal	Proposal Narrative	2015/16 £000	2016/17 £000	Total by 2016/17 £'000	2015/16 FTE	2016/17 FTE	Total by 2016/17 FTE
New Pressure	NP08	AH&W	Continuing Health Care	NHS Doncaster CCG has reviewed their approach to funding Continuing Healthcare (CHC). The redesign of the assessment and review process has seen a shift in cases from Fully Funded CHC to either Social Care Only or Joint Funded. This means that we have to account for a higher contribution based on the number of minutes of specific health intervention required; the latest estimates are a gross cost of £3.9m in 2015/16 reducing to a net cost of £2.6m once client contributions are taken into account. A further net cost of £0.5m in 2016/17 is estimated. We are currently discussing this pressure with CCG; therefore a contingency has been included in the budget proposals and a further £1m identified in the risk assessment of general uncommitted reserves. This will be reviewed during 2015/16.	1,730	292	2,022			
New Pressure	NP09	F&CS	Licences	Funding for ICT SQL Licences which are required for most Microsoft programs and applications used across the Council.	70	0	70			
New Pressure	NP11	Children's Trust	Children's Trust	The Children's Trust has identified pressures including Residence Orders (RO) & Special Guardianship Orders (SGO) allowances in 2015/16 and 2016/17 and the loss of the Adoption Reform Grant in 2015/16. This is subject to a clear robust business case and further discussions.	500	0	500			
New Pressure	NP12	F&CS	Legal & Democratic Services - Legal Services	Court Bundling - reversal of BP34 budget pressure	10	0	10			

Explanation of £70.5m Budget Gap 2015/16 and 2016/17

	2015/16 £'m	2016/17 £'m	Total £'m
Baseline Funding – Revenue Support Grant			
<ul style="list-style-type: none"> Assumes reductions of circa. 13% for 2015/16 & 10% for 2016/17 based on the reductions continuing on the same trajectory as 2014/15. 	-22.7	-14.2	-36.9
<p>Specific Grants, includes (based on estimates unless otherwise stated):</p> <ul style="list-style-type: none"> Reductions to housing and council tax benefit admin (on-going) grant estimated at £0.4m for 2015/16 and 2016/17. Funding is unknown for future years due the introduction of universal credit and other changes; however a 12% reduction is assumed for budgeting purposes. Loss of £1.1m Social Fund Grant in 2015/16. Reduction in Music Service Grant £0.2m based on notification – MTFP assumes expenditure will be reduced to match this funding decrease (exit strategy) Reduction in Education Services Grant (previously LACSEG) £1.2m over the period, this is based on an estimate of new academies and a reduction in line with the CSR announcement (£900k 2015/16 and £300k 2016/17). <p><u>Grant losses with exit strategies in place</u></p> <ul style="list-style-type: none"> Reduction in Music Service Grant £0.2m based on notification – MTFP assumes expenditure will be reduced to match this funding decrease (exit strategy) 	-2.1	-0.1	-2.2
<p>Staffing Budget Pressure</p> <ul style="list-style-type: none"> Pay Inflation – £1.09m (1%) for 2015/16 & £1.04m (1%) for 2016/17 Increments £1.69m for 2015/16 and £1.62m for 2016/17 National Insurance Change brought forward to 2016/17 £2.4m Employers Pension - 2015/16 & 2016/17 2% pension fund deficit inflation and reduction in staff base £1.8m each year. 	-4.5	-6.9	-11.4
Prices Changes (Inflation) £4.9m for 2015/16 and 2016/17, includes Adults Contracts £1.1m, CYPS Placements £0.3m, Waste Contracts £0.6m and Landfill Tax £0.7m	-4.9	-4.9	-9.8
Service Budget Pressures (2015/16 and 2016/17), £1.5m A,H&W, £2.5m L&O:CYP and £1m other.	-5.0	-5.0	-10.0
Capital programme – assumes £200k each year	-0.2	-0.2	-0.4
Grant decreases exit strategies in place	0.2	0.0	0.2
Total Gap (years 2 & 3 of the £109m gap)	-39.2	-31.3	-70.5

Appendix DCouncil Tax Comparators (Metropolitan Districts & Unitary Authorities Band D Council Tax)

		2014/15 Band D Council Tax £			2014/15 Band D Council Tax £			2014/15 Band D Council Tax £
1	Windsor & Maidenhead	926.40	33	Bath & NE Somerset	1,201.85	65	Bury	1,303.84
2	Bracknell Forest	1,093.95	34	Poole	1,209.60	66	Bedford	1,304.84
3	Trafford	1,105.23	35	Tameside	1,209.67	67	Blackpool	1,306.00
4	Doncaster	1,123.19	36	East Riding	1,215.68	68	Central Bedf'dshire	1,308.33
5	Thurrock	1,124.64	37	Cheshire East	1,216.34	69	Durham	1,308.39
6	Dudley	1,125.36	38	Wiltshire	1,222.43	70	Stockton-on-Tees	1,312.66
7	Peterborough	1,128.03	39	Barnsley	1,223.39	71	Brighton & Hove	1,312.89
8	Bradford	1,133.97	40	Luton	1,225.00	72	Isle of Wight	1,315.47
9	Birmingham	1,135.82	41	Darlington	1,238.64	73	Salford	1,326.31
10	Southend-on-Sea	1,137.42	42	Kirklees	1,242.91	74	North Tyneside	1,328.04
11	Milton Keynes	1,138.04	43	Bournemouth	1,244.97	75	Rochdale	1,330.36
12	Wakefield	1,138.77	44	South Gloucestershire	1,245.20	76	Reading	1,338.25
13	Kingston-upon-Hull	1,139.81	45	Knowsley	1,246.08	77	Wolverhampton	1,342.92
14	Leeds	1,145.89	46	Wokingham	1,246.21	78	Coventry	1,349.48
15	Swindon	1,146.09	47	Herefordshire	1,251.32	79	Newcastle City	1,354.42
16	Telford & Wrekin	1,147.49	48	Calderdale	1,251.43	80	Middlesbrough	1,355.03
17	Medway	1,164.24	49	Rotherham	1,253.34	81	Liverpool	1,357.52
18	Shropshire	1,164.72	50	Torbay	1,261.17	82	Redcar & Cleveland	1,390.14
19	North Somerset	1,164.84	51	West Berkshire	1,263.44	83	Bristol	1,391.87
20	York	1,165.54	52	Blackburn with Darwen	1,266.85	84	Oldham	1,392.95
21	Derby	1,165.83	53	Cornwall	1,268.92	85	Stockport	1,397.05
22	Portsmouth	1,171.53	54	North East Lincolnshire	1,271.35	86	Northumberland	1,399.77
23	Manchester	1,172.27	55	Cheshire West & Chester	1,275.23	87	Walsall	1,410.26
24	Slough	1,173.27	56	Leicester	1,276.55	88	Hartlepool	1,418.70
25	Solihull	1,173.72	57	Bolton	1,276.56	89	Rutland	1,430.51
26	Sandwell	1,175.73	58	Wirral	1,278.26	90	Nottingham	1,431.80
27	Halton	1,181.56	59	Sheffield	1,282.75	91	Gateshead	1,443.20
28	Warrington	1,182.09	60	North Lincolnshire	1,284.03			
29	Stoke-on-Trent	1,183.46	61	Southampton	1,287.90			
30	Sunderland	1,185.96	62	South Tyneside	1,291.53			
31	St Helens	1,189.68	63	Sefton	1,291.89			
32	Wigan	1,192.14	64	Plymouth	1,294.81			

Grants to 3rd Sector Organisations

Directorate	Grant Recipient	Service Provided/Update	Existing Budget	2015/16 Saving	Budget Proposal Ref	2015/16 Proposed Budget	Reason for Change
F&CS	Citizens Advice Bureau (Central/Mexborough/ North East)	The three CAB's provide advice services facing a range of issues such as debt, homelessness prevention, immigration, employment, benefit and consumer issues. They also act as a referral and sign-posting organisation to more specialist advice across a range of public sector services and other voluntary organisations. They also raise other funding streams to benefit the residents of Doncaster. (Savings of £130k have been made in 2010/11 and a further £32k in 2015/16). (There is a £40,380 recharge to the HRA for Corporate & Democratic Core services)	184,150	-32,000	NS02	152,150	The Mayor's budget proposals for 2015/16 onwards contain a £32k CAB grant reduction. The £32k reduction to the DMBC budget will be implemented in full in 2015/16, but the CAB's will receive the following phased payments over the next 3 years as a transition arrangement: Year 1 2015/16 £32k one-off funding from council reserves, no effect for CAB's as grant payment will remain the same. Year 2 2016/17 £16k one-off funding from council reserves, CAB's will have a £16k grant payment reduction. Year 3 2017/18 No one-off funding from reserves, the full £32k grant payment reduction will be passed onto the CAB's
CYPS	Doncaster Community Arts (DARTS) / The Art House and Secondary Schools Arts Education (funded from the DSG)	Through active participation in a huge range of different art forms, Darts enables people of all ages and abilities from different backgrounds to build their confidence and skills to play a crucial role in the cultural, economic and social regeneration of their communities. To also, provide drama, art, music etc. to the PRUs mainly but also other schools.	18,000	0		18,000	No Change proposed - Funded from Dedicated School Grant
A,H&WB	Doncaster Community Arts (DARTS)	Through active participation in a huge range of different art forms, Darts enables people of all ages and abilities from different backgrounds to build their confidence and skills to play a crucial role in the cultural, economic and social regeneration of their communities.	43,500	0		43,500	No Change proposed.

Directorate	Grant Recipient	Service Provided/Update	Existing Budget	2015/16 Saving	Budget Proposal Ref	2015/16 Proposed Budget	Reason for Change
A,H&WB	Doncaster Victim Support	Doncaster Victim Support is a unique service and focuses on victims of crime and anti-social behaviour. This is vital particularly in relation to enforcement and prosecutions as well as confidence building for victims and witnesses in relation to the criminal justice system. The provider will provide victims or witnesses of crime with support and information to deal with the harmful effects of their experiences. Output = to contact all victims and witnesses within 48 hours of receiving a referral. The grant pays for a contribution to rent of the premises, utilities, postage, stationery, cleaning, volunteer expenses and recruitment, staff recruitment and locum cover.	20,010	0		20,010	No Change proposed.
A,H&WB	Doncaster Alcohol Services (DAS)	DAS – is a service that provides treatment services (Tier 1-4) to clients who have a substance misuse issue primarily alcohol. Treatment (including detox) is for chronic drinkers at Tier 4 including earlier intervention support at Tier 1.	58,630	0		58,630	No Change Proposed. Currently a Public Health "Wider Determinant". To be reviewed and recommissioned with the Public Health Drug and Alcohol services recommission in 2016.
A,H&WB	Doncaster Rape and Sexual abuse Counselling Centre (DRASAC)	DRASACS receive this grant as a contribution towards their provision of specialist counselling service for victims of sexual abuse. This includes children from the age of 5 yrs.	34,520	-7,000	NS02	27,520	Review of voluntary organisations, specifically moving towards commissioning services in line with the strategy being developed. Various agreed reductions form Budget Proposal NS02.
A,H&WB	Doncaster Rape and Sexual abuse Counselling Centre (DRASAC)	DRASACS receive this grant as a contribution towards their two Sexual Violence Workers.	65,000	0		65,000	As above. Funded from SMIP / BCF
A,H&WB	CHAD (Part of Doncaster Advocacy)	Peer support group for people with learning disabilities. Group development, awareness building and promotional work.	8,000	-8,000	NS02	0	Review of Voluntary Organisations. Various agreed reductions form Budget Proposal NS02.
A,H&WB	English Heritage for Conisbrough Castle Visitors Centre	It is to fund the general upkeep and maintenance of the grounds and facilities and for the promotion and marketing of the Conisbrough Castle visitor centre. It is to sustain the centre all year round. For 14/15, it was agreed that the funding would be used to support a project to attract other funding, further promote the attraction to increase visitor footfall with the intention of mitigating the cessation of the council grant.	52,780	-52,780	MP 20	0	Action taken by H.O.S Communities to cease funding in 15/16 to meet Communities Major Project 20.

Directorate	Grant Recipient	Service Provided/Update	Existing Budget	2015/16 Saving	Budget Proposal Ref	2015/16 Proposed Budget	Reason for Change
A,H&WB	Conisborough Community Association LTD	Fund to run the community centre services within Conisborough	7,500			7,500	
A,H&WB (Public Health)	Age UK Doncaster	Active in Later Life The initiative provides opportunities for older people to become more physically active, supports local residents to become volunteers who will support older people to be more physically active, and targets older people who are at risk of becoming or who are socially isolated. The Active in Later Life programme supports the current pathway of services across the borough that aim to prevent falls and allow those who do fall to maintain their independence. They also act as a referral and sign-posting organisation to more specialist Falls services.	49,220	0		49,220	To be re commissioned in 2016/17
A,H&WB (Public Health)	Remedi	Mentoring of offenders	30,000	0	MJ12	30,000	To be re commissioned with Substance misuse in 2016/17
A,H&WB (Public Health)	Doncaster West Development Trust	Education training employment / stroke aftercare	115,560	0	MJ12	115,560	To be re commissioned with Substance misuse in 2016/17
Total Grants to 3rd Sector (excluding Doncaster CCG)			686,870	-99,780	0	587,090	

Section 76 Agreements with Doncaster CCG

CYPS	Children's and Adolescent Mental Health service	Children's and adolescent mental health service (CAMHS). CYPS's contribution to the joint arrangements for a service for all children, from birth to their nineteenth birthday, who have mental health problems and disorders, have access to timely, integrated, high quality, multi-disciplinary mental health services to ensure effective assessment, treatment and support for themselves and their families. The funding specifically contributes towards mental health workers and treatments. This will now be fully funded by Public Health Grant from 15/16.	536,880	0		508,340	The budget has reduced as the earmarked reserve from previous years carry forwards has now been fully spent.
------	--	--	---------	---	--	---------	--

Directorate	Grant Recipient	Service Provided/Update	Existing Budget	2015/16 Saving	Budget Proposal Ref	2015/16 Proposed Budget	Reason for Change
CYPS	Autism Spectrum Post Diagnosis Work	Funding to address gaps in current service provision. In 2012/13 a total of 280 referrals were made into the autism pathway with approx. 45% CYP getting a positive diagnosis. At the point of diagnosis children and their families/ carers are given an information pack to take away, however there is no or at best very limited co-ordinated post diagnosis support for children and their families thereafter. The funding will provide 3 Family Support Workers to be based within the local CAMHS service. Increase the seedlings provision to allow extra children to access this service and train 6 staff members in early bird and early+ courses. Funded by Public Health grant.	100,000	0		0	This will no longer be a section 76 as to be contracted directly with RD&SH. No change to budget.
LO-CYP	Speech & Language support in education	A review of the Speech and Language provision at Woodfield Primary concluded the provision did not provide value for money, good practice or what customers wanted. The unit closed July 2014, releasing funding of £100k within the Dedicated Schools Grant to identify alternative Speech and Language provision. This joint commissioning arrangement with Health will cost up to £90k (saving £10k Dedicated School Grant), and will provide improved expertise and support where it is needed. Other alternatives were considered but they do not provide value for money or best practice.	100,000	-10,000	DSG	90,000	
A,H&WB	Integrated social care and health	Rotherham, Doncaster and South Humber NHS Foundation Trust (RD&SH) carry out social care (integrated) assessments, safeguarding investigations and personalisation in Mental Health for service users and carers therefore all outcomes and service requirements applicable to 'service users' are equally applicable to 'carers'. Funded by DMBC General Fund.	940,410	0		940,410	
A,H&WB	Mental Health Carers Support	Doncaster CCG fund two workers for the above service Doncaster Council under a section 76 fund a third worker. Doncaster CCG has a contract with Rethink for the service. The main focus of the service is to support carers of people with mental illness by way of a range of services. Funded by DMBC General Fund.	29,700	0		29,700	

Directorate	Grant Recipient	Service Provided/Update	Existing Budget	2015/16 Saving	Budget Proposal Ref	2015/16 Proposed Budget	Reason for Change
A,H&WB	Young Onset Dementia Service.	Doncaster Council under a section 76 fund one and a half workers to provide breaks for carers of people with early onset dementia. Doncaster CCG has a contract with RDASH to provide a Young Onset Dementia Service. Funded by DMBC General Fund.	39,500	0		39,500	
A,H&WB	Stepping Out	Sue Ryder Care – Provides an holistic approach to community based activities service which is flexible, focused on an individual's goals beyond daily care and promote participation in a full range of life roles. This service will promote social inclusion by using existing community facilities. Funded by DMBC General Fund.	12,000	0		12,000	
A,H&WB	SSAFA (Soldiers', Sailors' and Airmans' Families Association)	To deliver a pilot programme for 12 months in approximately 12 care homes (150 care staff) across Doncaster to demonstrate that by sharing best practice and raising care workers understanding of health needs and available pathways the quality of care provided to residents can be improved	40,000	0		53,000	Delay in commencement of 14/15 pilot results in expenditure spanning two financial years. Funded from SMIP / BCF
A,H&WB	Syringe Drivers in nursing homes	The project aims to provide syringe driver (McKinley T34) training to all Doncaster locality nursing homes (24 in total). It will be commissioned from RDASH who will purchase an additional supply of syringe drivers to facilitate this. They will also operate a booking in and booking out system to ensure the syringe drivers are tracked and returned when they are no longer required.	0	0		38,333	One off pilot for 12 months from the 1st February 2015 Funded from SMIP / BCF
A,H&WB	Enhancement of Dementia Support Services	Enhancement of the the current service offer, expanding the Dementia Café element from four café's per month to 8 cafés per month and increasing the number of "singing for the brain" groups to two per month. The dementia support service capacity fro new referrals will increase on average by 20 per month. Based on the dementia cafe service specification the maximum number to benefit is 20 people	0	0		77,000	One off pilot for 15 Months from the 1st January 2015 Funded from SMIP / BCF £96,250 in total
A,H&WB (Public Health)	Infection control services	Infection control services. In the public health grant allocation £109k was allocated for infection control services to the current provider. These services are currently provided by Doncaster CCG. This is a new duty and a service specification is being put together for 2013/14. Funded by Public Health.	56,000	0		0	To be re commissioned for 2015/16

Directorate	Grant Recipient	Service Provided/Update	Existing Budget	2015/16 Saving	Budget Proposal Ref	2015/16 Proposed Budget	Reason for Change
A,H&WB (Public Health)	Oral health promotion services	Oral health promotion services are currently provided to Doncaster by the Community Dental Service provided by Rotherham NHS FT. The lead commissioner of this service is NHS England South Yorkshire and Bassetlaw. Work is underway to ensure this service delivers value for money against a revised service specification. Funded by Public Health.	42,000	0		0	To be re commissioned for 2015/16

Section 76 Agreements with NHS England

A,H&WB (Public Health)	Clinical waste management services	The Council currently commissions a number of needle exchanges from pharmacies across the Borough. Each of those needle exchanges requires clinical waste disposal, the responsibility for this has moved to NHS England South Yorkshire and Bassetlaw from Doncaster PCT. Funded by Public Health.	9,000	0		9,000	
A,H&WB	Prisons Service Care Assessments	The Care Act places responsibility on local authorities to provide domestic care within prison establishments, bail accommodations and other custodial settings. The domiciliary care element will be provided through this agreement.	0	0		252,000	Responsibility transferred to the Council as a result of the Care Act from the 1st April 2015. Nottingham Health Care Trust are the existing provider and they will continue to provide the service.
Total Section 76 Grants			1,905,490	-10,000		2,049,283	
Grand Total Grants to 3rd Sector Organisations			2,592,360	-109,780	0	2,636,373	

Fees & Charges Summary 2015/16 and 2016/17

Directorate	Service	Comment on Proposed Fees and Charges for 2015/16	Main Fee (including VAT)	2015/16 Proposed Increase	2015/16 Proposed Budget increase	2016/17 Proposed Increase	2016/17 Proposed Budget increase
				%	£	%	£
Adults, Health & Wellbeing	Museums	There is limited scope to increase. Income is not achieved at Chequer Road, the majority of income is to recover the cost for a staff member working for other LA's, which will be increased in line with pay increase.	Doncaster Museum - Hire of gallery - no increase Cusworth Hall admission - remains free	0.0%	0	0.0%	0
Adults, Health & Wellbeing	Allotments	Direct Managed Sites - rents increase annually after new tenancy agreements issued. Self managed sites - rents to increase annually based on RPIX (2.3% as at Sep 14) providing 3 months notice is given. The self managed allotments site are currently charged at various different rents. These rents will be standardised with effect from the 1st April 2016 and the quoted rates where they are currently different.	Service amended contracts to allow for annual increase, reducing subsidy Direct managed sites £9.94 per 100m ² per annum (£7.46 for senior citizens)	3.0%	1,020	3.0%	1,050
Adults, Health & Wellbeing	Libraries	Fees held at 2012/13 levels in most cases or reduced (room hire) to try and increase activity therefore increasing income generated. N.B. some fees have now been set to free, for example 'Services for Blind & Partially Sighted People' and 'Printouts from Screen'	Various, e.g. A4 B&W photocopy 10p to international media print run £173.08	5.8%	6,600	5.8%	6,980
Regeneration & Environment	Bereavement - Burial	Increases bring fees to a similar level as neighbouring Authorities. Assumed no impact on demand.	Adult grave increases from £925 to £945	2.6%	17,400	2.7%	19,190
Regeneration & Environment	Bereavement - Cremation	Increases bring fees to a similar level as neighbouring Authorities. Assumed no impact on demand.	Adult cremation remains the same at £700	7.4%	15,100	11.0%	24,460
Regeneration & Environment	Bereavement - Memorial Items	Charges for memorial seats and benches rationalised so customers pay depending on the type of seat, rather than location (seats in cemetery exclude VAT, but charge increased to reflect VAT inclusive charge of seats outside the cemetery).	Memorials generally increased by 3.5% 2015/16 after 20% increase in previous year to bring in line with other authorities.	3.5%	5,430	3.1%	5,590

Directorate	Service	Comment on Proposed Fees and Charges for 2015/16	Main Fee (including VAT)	2015/16 Proposed Increase	2015/16 Proposed Budget increase	2016/17 Proposed Increase	2016/17 Proposed Budget increase
Regeneration & Environment	Building Control	Trading element not increased (requirement to cover costs; no profit), Increases are from non-trading element and assumed no impact on demand. Further review being undertaken as part of NS16	Main schedule remains the same Street namings increased by an average 6%. Solicitor's enquiries & Duplicate/Replacement Certificates from £70 to £72	0.4%	2,670	0.3%	2,780
Regeneration & Environment	Car Parking - Permits	Staff car parking permits proposed not to increase due to expected reduction in demand.	Public Permits 6 day £372. Staff Permits 5 day £360.	0.0%	0	0.0%	0
Regeneration & Environment	Car Parking	Residents Permit Scheme - charges cover cost of administering scheme (subject to consultation). Budget increase originally planned in 2014/15 was not fully implemented, hence the big rise in 2015/16 but no corresponding increase in budget.	Residents Permit £25 per property per annum. Scratchcards initial issue £25 for 50 per annum then £5 per scratch card thereafter. (Subject to consultation)	131.7%	0	6.7%	0
Regeneration & Environment	Car Parking - Off Street Charges	Includes Colonnades, markets, Chappell Drive and other council owned car parks.	Charges range from 50p to £7.50 depending on car park and length of stay.	0.0%	0	0.0%	0
Regeneration & Environment	Car Parking - On Street Charges	Most charges reduced to £2 per hour.	Majority at £2.00 per hour	0.0%	0	0.0%	0
Adults, Health & Wellbeing	Cusworth Hall Car Park	No change proposed.	£1.00 for 1 hour £1.50 for 2 hours £2.20 for 3 hours £6.00 for all day £10 per coach	0.0%	0	0.0%	0
Regeneration & Environment	Development Management	Statutory fees and non statutory fees not increased (further review being undertaken as part of NS16). There is consultation at the moment regarding letting LA's set their own charges on a non profit making basis. There is a risk that the new planning freedoms recently announced may result in less planning applications.	Various depending on application type (see detail) e.g. Householder applications for alterations/extensions to a single dwelling remain at £172. Full applications for New dwellings (for more than 50) remain at £19,049.	0.0%	0	0.0%	0
Regeneration & Environment	Environment Public Health	Alarm disconnecting. Charges are based on cost recovery.	Alarm disconnection charges increase in range from £190 - £460 to £200 - £480	4.4%	240	4.2%	260

Directorate	Service	Comment on Proposed Fees and Charges for 2015/16	Main Fee (including VAT)	2015/16 Proposed Increase	2015/16 Proposed Budget increase	2016/17 Proposed Increase	2016/17 Proposed Budget increase
Regeneration & Environment	FLAG - leaflets	For the purchase of a licence to distribute free leaflets and literature within designated areas. Charge is based on a points system to determine charge - linked to number of days, number of leaflets and nature of event.	10 to 15 leaflet £350	0.0%	0	0.0%	0
Regeneration & Environment	FLAG - Litter fixed penalty notices	Maximum fee £80 set nationally.	Already at £80 maximum	0.0%	0	0.0%	0
Regeneration & Environment	Safety & Food Education	Food hygiene courses. Some increases on certain courses, but no uplift where other course providers are either cheaper or the same price and would impact on demand.	Various. For example - Level 3 Award in Food Safety £269.	2.6%	5,240	2.8%	5,560
Regeneration & Environment	Food Control	No change proposed.	Drinking water sampling visit £90 per hour	0.0%	0	0.0%	0
Regeneration & Environment	Gypsy & Traveller Rents / Static Caravan Sites	Based on latest published 12 mth RPI available.	White Towers £69.15 Single plot, £76.53 Double plots. New plots at White Towers and Lands End Single £81.28, Doubles £91.44.	3.5%	11,280	3.4%	11,280
Regeneration & Environment	Landlord Licences (HMO)	Licences re Houses in multiple occupation. Renewal fee estimates based on five year renewal policy.	Renewal Licence £775 (five Year Licence programme introduced 2009/10 - first renewals in 2014/15; although fee increases 2015/16 year 1 saving reduces through five year cycle)	2.7%	-14,960	2.9%	-8,740
Regeneration & Environment	Taxi Licencing	Not allowed to generate a surplus, limited to cost recovery.	Private Hire/Hackney Vehicle Licence £230	0.0%	0	0.0%	0
Regeneration & Environment	Miscellaneous Licences	The Council must not be seen to generate a surplus income from its licensing activities nor must it be seen to be using fees to support the enforcement activity against unlicensed individuals/businesses. The budget increase in 2016/17 is due to the three year renewal of scrap metal dealer/collector licences rather than a percentage increase in the fee value.	Sex establishments remain at £2,840 Tattooist charges remain at £200.	0.0%	0	0.0%	18,720

Directorate	Service	Comment on Proposed Fees and Charges for 2015/16	Main Fee (including VAT)	2015/16 Proposed Increase	2015/16 Proposed Budget increase	2016/17 Proposed Increase	2016/17 Proposed Budget increase
Regeneration & Environment	Markets	Tenancy agreements proposed to increase by RPI as provided for within each lease. In the main, stall charges also proposed to increase by RPI (Sep 2013 3.2%); promotional sites and other charges by CPI (Jun 2013 2.9% CPI). All charges outside tenancy agreements have then been rounded up to nearest 50p. Car Boot Pitch licences will remain the same at £2.50 per car.	For example a 12ft stall at Doncaster Market on a Saturday increases from £20 to £21	3.4%	56,480	3.6%	62,340
Regeneration & Environment	Mansion House	Provision of facilities for Weddings and room hire	Weddings £1,000 Room hire £25 per hour	0.0%	0	0.0%	0
Regeneration & Environment	Mary Woollett Centre	No change proposed.	Full day room hire £165 and hall hire £255	0.0%	0	0.0%	0
Regeneration & Environment	Parks & Playing Fields	Football pitches based on other authorities in area plus CPI. Bowling Greens increase by CPI in 15-16. Football pitches for under 12s for free including mini pitches.	Football pitches for under 12's provided free of charge in accordance with previous change in 14-15. Bowling green fees £1,030 for season per green.	3.0%	1,990	3.0%	2,050
Regeneration & Environment	Pest Control	Applicable benefits limited to Housing Benefit and/or Local Taxation Support Scheme. No charge proposed for rats. No increase proposed for bed bugs (approx. 65% subsidised, increase to recover costs would only generate £2.4k)	Domestic charges for all pests (excluding rats, moles, squirrels) £50 full charge, £40 for those on Housing Benefit / LTSS. Rats free. Moles & Squirrels £75 for first 2 hours, then hourly.	1.3%	400	0.7%	570

Directorate	Service	Comment on Proposed Fees and Charges for 2015/16	Main Fee (including VAT)	2015/16 Proposed Increase	2015/16 Proposed Budget increase	2016/17 Proposed Increase	2016/17 Proposed Budget increase
Regeneration & Environment	Waste & Recycling	Charges for trade waste, commercial recycling, commercial clinical and domestic bulky collections, additional bins and replacement bins on second request. Reduced rate Bulky collections for those on applicable benefits. No charge for collection of non reusable fridge freezers and asbestos. Prices compared with other LA's, no impact on demand expected.	Quarterly collection of a standard wheeled bin increases from £45 to £50 Bulky collections for residents on benefits increases from £8 to £10 (2016/17 £12) and the full charge remains constant at £25. Non reusable fridge freezers and Asbestos collection remain FREE for all residents Additional Bins for those meeting criteria £30 Replacement bins (lost/damaged) 1st bin FREE, subsequent requests £21.	10.1%	241,220	9.1%	267,710
Regeneration & Environment	Strategy & Programmes	Local Records Centre - collation and provision of biological records data for private and public sector use.	Charge for first hour of a basic search £150	0.0%	0	0.0%	0
Regeneration & Environment	MOT fees	No increase proposed as MOT service offered locally by numerous providers at a lower price. Need to remain competitive. Income has fallen in Car/light van category due to competitors offering reduced rates.	Car/light van fee £38, re-test fee £10 Light minibuses £50, re-test £20 Light Commercial £50, re-test £20.	0.0%	0	0.0%	0
Regeneration & Environment	Facilities Management Catering	General increase to cover inflation on supplies and staffing increases.	Standard Coffee/Tea £1.35/£1.15 Standard Sandwich £1.95 Standard Wedding Package (per head) £90.00	2.0%	5,060	2.0%	5,160
Finance & Corporate Services	Land Charges	Fees for searches and admin/copying. Fees have to be set to only recover costs; as costs are not expected to increase and activity is expected to rise there is no scope for an increase.	Various, e.g. LLC1 Only (Official Search - Land Charges Register) £27.00	0.0%	0	0.0%	0
Finance & Corporate Services	Registrars	Registration fees for birth death and marriages, Civil Naming/Renewal of Vows (separate charges introduced for Registry Office and approved premises), Citizenship. Non statutory fees increased by 2.2%. Statutory fees will be confirmed by government at a later date.	Hire registrar Saturday £426 plus £4 certificate. Statutory charges to be confirmed.	2.2%	550	2.2%	560

Directorate	Service	Comment on Proposed Fees and Charges for 2015/16	Main Fee (including VAT)	2015/16 Proposed Increase	2015/16 Proposed Budget increase	2016/17 Proposed Increase	2016/17 Proposed Budget increase
Learning & Opportunities (CYPS)	Attendance	Fixed Penalty Notice for irregular attendance at School - Per Parent Per Child. Disclosure and Barring check for volunteers to be chaperones whilst working with children involved in performing.	£60.00 per parent per child. £20.00 per application.	0.0%	0	0.0%	0
					355,720		425,520

Not included in the fees and charges additional income as already included in budget proposals approved in 2013/14

Adults, Health & Wellbeing	Supported Living	Sleep in Charge	Charge £40.80	New	0	New	0
Adults, Health & Wellbeing	Residential Services	New charge for assessment for Out of Area Placements (per hour), generally charged to other Local Authorities.	Charge £25.20	New	0	New	0
Adults, Health & Wellbeing	Self Support/Group Homes Rents	Rentals for clients occupying properties. Fees are funded from Supporting People and Housing Benefits, Proposal to increase rents for first time since 2011/12	Learning Difficulty Homes £180 per home, £90 each for 2 residents, Mental Health £210 per hour i.e. £105 each for 2 residents	0.0%	0	0.0%	0
Adults, Health & Wellbeing	HEART service	Universal fee for home monitoring service - telecare/pendant alarm. No increase proposed. 2/3 of users receive a free service due to age and benefits received. Paying customers generate a small surplus. No increase proposed.	Charge £3.84	0.0%	0	0.0%	0
Adults, Health & Wellbeing	Day Care Charges	Based on existing provision. The charge is not Vatable for persons with an assessed need but any person without an assessed need will have to pay VAT.	£10.78 per day for clients with assessed need. £12.94 per day for the universal day care. Plus £2.00 per day transport charges.	0.0%	0	0.0%	0
Adults, Health & Wellbeing	Home Care Charges	Charge to remain at existing level for 2015/16.	£11.28 per hour	0.0%	0	0.0%	0
Adults, Health & Wellbeing	Residential Care Services	This is a net expense to the Council therefore any increase is a pressure to the Council. There will be an increase in client fee income relating to any increase in fees, already included in approved budget proposal.	2015/16 - Residential £424.12 per week, EMI residential £431.48 per week, Nursing £434.67 per week, Nursing EMI £486.41 per week	0.8%	202,340	0.7%	186,940

Directorate	Service	Comment on Proposed Fees and Charges for 2015/16	Main Fee (including VAT)	2015/16 Proposed Increase	2015/16 Proposed Budget increase	2016/17 Proposed Increase	2016/17 Proposed Budget increase
Adults, Health & Wellbeing	Community & Day Centre Room hire	The charge introduced in 2013/14 (£10 per hour) has been reviewed and will be applied to Day Centres.	Less than 25 people Community Group £5.00 per hour, Voluntary Sector £10 per hour, Profit making £18.00 per hour, More than 25 people Community Group £10 per hour, Voluntary Sector £18.00 per hour, profit making £25.00 per hour	0.0%	0	0.0%	0
Adults, Health & Wellbeing	Day Care Transport	Universal flat rate transport charge of £2 per day for those using Council vehicles to attend the centre. Fee under review.	£2 per day	0.0%	0	N/A	N/A
Adults, Health & Wellbeing	Blue Badge Scheme	Disablement parking badges. Charges are set by government. The 2013/14 charge is not expected to change for 2014/15.	£10 per annum (no change expected)	0.0%	0	0.0%	0
Regeneration & Environment	Car Parking - Mexborough Multi Storey	No increases proposed until Traffic Regulation Orders (TROs) and demand is established - change represents full year effect. This charge is subject to issuing TROs which were published in November 2013, 7 objections received, likely implementation April 2014.	50p 1hr / £1 2hrs / £2 all day	0.0%	0	0.0%	0

The Fees and Charges detailed below reflect the 20% VAT rate where VAT is charged. Where VAT is not charged this is clearly marked.

Adults & Communities

Adult Day Centres
Adult Home Care
Adult Residential Services
Adult Services Rents
Blue Badge charges
Community & Day Centre Hourly Charges
Disability Related Expenses
Home Alarm Service / Heart
Supported Living

Allotments
Libraries
Museums
Safer Communities
Translation Service

Finance & Corporate

Land Charges
Registrars

Learning & Opportunities - Children & Young People

Attendance & Pupil Welfare

Regeneration & Environment

Bereavement
Building Control
Car Parking
Catering - Facilities Management
Catering - Schools
Development Management / Planning Applications
Environment
Food Control
FLAG
Food Hygiene
Itinerants Sites and Caravan Sites
Highways
Homelessness
Landlord Licences
Licensing
Local Records Centre
Mansion House
Markets
Mary Woollett Centre
MOT Fees
Parks & Playing Fields
Pest Control
Trading Standards
Waste and Recycling

Appendix G

	Charge from 1 st April 2014	Charge from 1 st April 2015
	£	£
<u>ADULTS & COMMUNITIES</u>		
ADULT DAY CENTRES		
Adult Day Centres - Transport (No VAT)		
Transport - Day Rates	2.00	2.00
Adult Day Centres - Assessed Need (No VAT)		
Day Care Charges (per day)	10.78	10.78
Per cooked meal*	3.00	3.00
Tea	0.50	0.50
Coffee	0.50	0.50
Adult Day Centres - Universal Charge (VAT due)		
Day Care Charges (per day) - Universal Charge	12.94	12.94
Per cooked meal*	3.60	3.60
Tea	0.60	0.60
Coffee	0.60	0.60
*From 2012/13 all day centre meals will now be provided by Schools Catering		
ADULT HOME CARE (No Vat)		
Home Care Fee Paid (per hour)	11.28	11.28
ADULT RESIDENTIAL SERVICES		
Assessment for Out of Area Placements (per hour)	NEW	25.20
Maximum Council Charges to Residents in a DMBC run home		
Residential per week	414.71	424.12
Elderly Mentally Infirm (EMI) per week	431.48	431.48
Payments to providers and maximum charge to a client in an Independent Care Home		
Residential per week	414.71	424.12
Elderly Mentally Infirm (EMI) per week	431.48	431.48
Nursing	434.67	434.67
Nursing EMI	486.41	486.41
ADULT SERVICES RENTS (Per week) (No VAT)		
Self Support Group Homes - Church Road, First Square, Lodge Road & Princess Avenue.		
Mentally Ill People (3 Tenants):		
Rent	70.00	70.00
Counselling & Support	0.00	0.00
Mentally Ill People (2 Tenants):		
Rent	105.00	105.00
Counselling & Support	0.00	0.00
Self Support Group Homes - Cambourne Close, Church Balk, Coniston Court, Furnival Road, Goodwood Gardens, Holmes carr Road, Hunster Close, Leicester Avenue, Lodge Road, Lower Kenyon Street & Thellusson Avenue.		
Learning Disability & Older People (4 Tenants):		
Rent	45.00	45.00
Counselling & Support	113.94	113.94
Learning Disability & Older People (3 Tenants):		
Rent	60.00	60.00
Counselling & Support	113.94	113.94
Learning Disability & Older People (2 Tenants):		
Rent	90.00	90.00
Counselling & Support	113.94	113.94
BLUE BADGE CHARGES (No Vat)		
Blue car badge administration fee for new and re-issue	10.00	10.00
Fee increase set by government - £10 from April 2012		
COMMUNITY & DAY CENTRE HOURLY CHARGES		
Community Group < 25 people	5.00	5.00
Community Group > 25 and < 40 people	10.00	10.00
Voluntary Sector < 25 people	10.00	10.00
Voluntary Sector > 25 and < 40 people	20.00	20.00
Profit Making < 25 people	20.00	20.00
Profit Making > 25 and < 40 people	25.00	25.00

Appendix G

	Charge from 1 st April 2014	Charge from 1 st April 2015
--	---	---

	£	£
--	---	---

DISABILITY RELATED EXPENSES (No Vat)

In line with the non-residential fairer charging policy, certain allowable expenses are disregarded from the financial assessment.

Laundry	3.68	3.74
Incontinence	4.99	5.07
Bedding	1.04	1.06
Clothing - Under 60	3.17	3.22
Clothing - Over 60	1.91	1.94
Footwear - Under 60	1.65	1.68
Footwear - Over 60	0.99	1.01
Wheelchair - Manual	3.94	4.00
Wheelchair - Powered	9.47	9.62
Powered Bed	4.33	4.40
Turning Bed	7.56	7.68
Power Chair	3.41	3.46
Stair Lift	6.12	6.22
Hoist	2.95	3.00
Transport (without Mobility)	2.43	2.47

Domestic Fuel:

Single in Flat	11.81	12.00
Couple in Flat	15.64	15.89
Single in Semi	12.55	12.75
Couple in Semi	16.76	17.03
Single in Detached	15.25	15.49
Couple in Detached	20.11	20.43

HOME ALARM SERVICE / HEART

Home Alarm Service / HEART weekly charge	3.84	3.84
--	------	------

The charge is outside the scope of VAT for residents who are eligible under the Chronically Sick & Disabled Person's Act.

All other residents would incur VAT at the standard rate of 20%.

SUPPORTED LIVING

Sleep in Fee	NEW	40.80
--------------	-----	-------

Appendix G

	Charge from 1 st April 2014	Charge from 1 st April 2015
	£	£
ALLOTMENTS (outside scope of VAT)		
Allotment rents are increased annually.		
Direct Managed sites:		
per 100 sq. metre per year	9.65	9.94
Senior Citizen per 100 sq. metre per year	7.24	7.46
Self Managed sites (per hectare per year) Indexed by RPI X as at the previous September *	320.00	327.36
* The self managed allotments site are currently charged at various different rents. These rents will be standardised with effect from the 1st April 2016 and the quoted rates where they are currently different.		
LIBRARIES		
LOAN CHARGES AND FINES		
Overdue Book Charges		
Adult Reader fine (per book per day)	0.20	0.20
Maximum fine per book	10.00	10.00
Children, Housebound and Mobile Service borrowers are exempt from Overdue charges		
Talking and Audio Books		
Talking Books (3 weeks loan)	0.80	0.80
Free to loan for exempt borrowers	0.00	0.00
Daily Fine Rate	0.30	0.30
Audio Book Downloads	0.00	0.00
Compact Discs		
Compact Disc loans (2 weeks)	1.00	1.00
Daily Fine Rate	0.30	0.30
Maximum fine (per CD)	10.00	10.00
Children's audio tapes and video's are exempt from charges		
DVDs		
DVD's - Premium DVD (per week)	2.50	2.50
Blu-Ray DVD (per 3 day loan)	3.00	3.00
Non-Premium DVD's (1 week loan) - borrow 2 and get 1 free	1.50	1.50
Box Sets (3 weeks)	5.00	5.00
Documentary and non fiction DVDs	0.00	0.00
Children's DVDs are exempt from charges		
Daily Fine Rates:		
Per Premium DVD	1.50	1.50
Per Blu-Ray DVD	2.00	2.00
Per Non-Premium DVD (Fine also applies to the free DVD if applicable)	0.75	0.75
Box Sets (3 weeks)	2.00	2.00
Maximum fine per Blu-Ray DVD	10.00	10.00
Maximum fine per other DVD	10.00	10.00
Overdue Reminders		
Overdue Reminders - charge per letter (does not apply to children or over 60's)	0.50	0.50
Visit charge for overdue collections (per visit)	20.00	20.00
Books/Recording Requests		
Charge per card	0.20	0.20
Inter Library Loans - minimum charge (charges will vary depending on the location the item is sourced from)	5.00	5.00
Children's and Mobile Library Services borrowers requests	0.00	0.00
Destroyed/Lost Items		
Books/CDs/Talking Books/Cassettes/DVDs/Blu Ray	Replacement Cost	Replacement Cost
Age of Item:		
2 years and under - Replacement required or pay 100% replacement cost	Replacement Cost	Replacement Cost
Over 2 years - Need to pay 50% replacement cost	Replacement Cost	Replacement Cost
Damaged Items		
A discretionary charge will be made up to the full replacement cost with consideration given to age and condition of item.	Replacement Cost	Replacement Cost

Appendix G

	Charge from 1st April 2014	Charge from 1st April 2015
	£	£
Replacement Library Computer Tickets		
First Replacement	1.50	1.50
Second and subsequent replacements	2.00	2.00
Child's first replacement	0.00	0.00
Child's second and subsequent replacements	0.50	0.50

Appendix G

	Charge from 1 st April 2014	Charge from 1 st April 2015
	£	£
LIBRARIES - ROOM HIRE CHARGES (per hour) No VAT		
Under 25 people for Community Groups during Library Opening Hours	6.25	7.80
25 - 50 people for Community Groups during Library Opening Hours	6.25	7.80
Under 25 people for Community Groups outside Library Opening Hours	25.00	31.30
25 - 50 people for Community Groups outside Library Opening Hours	31.25	39.10
Under 25 people for profit making organisations during Library Opening Hours	22.50	28.10
25 - 50 people for profit making organisations during Library Opening Hours	31.25	39.10
Under 25 people for profit making organisations outside Library Opening Hours	31.25	39.10
25 - 50 people for profit making organisations outside Library Opening Hours	37.50	46.90
Refreshments including biscuits (per person)	0.87	1.09
LIBRARIES - SPECIALIST SERVICE CHARGES		
Photocopies		
A4 Black and White	0.10	0.10
A3 Black and White	0.20	0.20
Bulk Copies - 25% discount for over 100		
A4 Copies from Microfilm	0.50	0.50
A3 Copies from Microfilm	0.70	0.70
Fax (Copies per sheet)		
Within UK - first sheet	2.00	2.00
subsequent sheets	0.70	0.70
Europe first - sheet	3.00	3.00
subsequent sheets	0.70	0.70
Worldwide - first sheet	3.25	3.25
subsequent sheets	1.50	1.50
Received Copies - first sheet	0.75	0.75
subsequent sheets	0.50	0.50
Computer and Internet Access		
Will be free for 2 hours and then charged per hour or part hour thereafter (excludes under 16's and exempt borrowers)	1.00	1.00
Guest member will be charged per 30 minutes (no free period)	0.50	0.50
Print outs from screen		
A4 Black and White	0.00	0.00
A4 Colour	0.00	0.00
Laminating		
A4	2.00	2.00
A3	2.50	2.50
Mint Corporate Researcher		
Mailing List (per address)	0.15	0.22
Company Financials (per page)	1.50	1.88
Company Profiles	10.00	11.76
Data Monitor Reports	15.00	18.75
Exhibitions and Displays		
Commercial display charge (for 2 weeks) 20% on sales + VAT or £60.00 (whichever is greater)	60.00	60.00
Non-commercial displays (for 1 week)	20.00	20.00
Invited displays in small areas and Branch Libraries at limited charge.		
Poster Display - (Maximum Size A3)		
Commercial per month/per poster		
Single Site	20.00	20.00
Multiple Sites	40.00	40.00
(Community/Charity posters not charged)	0.00	0.00
Charge subject to type of display and/or organisation at Manager's discretion		
Photographic Reproduction Charges		
External charges set by photographer	0.00	0.00
ARCHIVES AND LOCAL STUDIES CHARGES		
Diocesan Records		
Issue of Certificates		
Marriage (stipulated fee)	9.00	9.00
C of E Baptism (stipulated fee)	12.00	12.00
Certified Copies	8.00	8.00
Research Service -		
Handling charge (including p+p)		
Up to 30 copies	7.50	9.38
Over 30 copies	11.00	13.45

Appendix G

	Charge from 1 st April 2014	Charge from 1 st April 2015
	£	£
Assistance and Research (per hour)		
Family History	32.00	49.15
Archives	32.00	49.15
Business Research	65.00	101.40
Photocopies (Black and White)		
Local Studies A4	0.10	0.10
Local Studies A3	0.20	0.20
Archives A4 (due to nature of document)	0.50	0.50
Archives A3 (due to nature of document)	0.70	0.70
A4 copies from Microfilm/Reader Printer	0.40	0.40
A3 copies from Microfilm/Reader Printer	0.70	0.70
Printing from public terminals (including scanned items)		
A4 Black and White	0.20	0.20
A4 Colour	0.50	0.50
Ordnance Survey Maps		
1854 and 1852	7.50	9.38
Administration Fee - for items taken out for reproduction by a third party	12.50	15.63
Research Service		
First 10 minutes	0.00	0.00
Basic search (2 sources 15 minutes)	11.00	13.45
Extensive search (per 30 minutes)	25.00	31.26
Corporate enquiries (per 30 minutes)	25.00	31.26
Commercial enquiries (per 30 minutes)	65.00	84.50
Evidence of School Attendance	25.00	31.25
Scanned copies (per item)		
A5 to photocopy paper	0.80	0.80
A4 to photocopy paper	1.50	1.50
A5 to photographic paper	2.50	2.50
A4 to photographic paper	3.50	3.50
To CD Rom	1.50	1.50
To E-mail	1.00	1.00
Talks	0.00	0.00
Media Print Run:		
Local	20.00	26.68
National	80.00	98.47
International	150.00	173.08
Commercial History (up to 5 images)	60.00	80.00
Film Location Fee	100.00	125.00
DONCASTER LIBRARIES SERVICE FOR BLIND AND PARTIALLY SIGHTED PEOPLE		
Maps and Diagrams		
A4 - (Tactile) (per sheet)	6.00	6.00
A3 - (Tactile) (per sheet)	8.00	8.00
Customer Greeting Cards - (Braille)	0.50	0.50
Local Charity Rate -	0.50	0.50
Other service available - price on application		
Publication fees per item Commercial run		
Under 1000 (items 1-5)	15.00	15.00
Under 1000 (items 6 and above)	8.00	8.00
Over 1000 (items 1-5)	28.00	28.00
Over 1000 (items 6 and above)	15.00	15.00

Appendix G

	Charge from 1 st April 2014	Charge from 1 st April 2015
	£	£
MUSEUMS		
Charges include VAT unless stated		
Doncaster Museum & Art Gallery		
Room Hire (per hour)		
Gallery 4	20.00	20.00
Gallery 4 (commercial rate)	45.00	45.00
Gallery 5	25.00	25.00
Gallery 5 (commercial rate)	45.00	45.00
Tea & coffee (per head)	1.60	1.70
 Cusworth Hall, Museum & Park		
Cusworth Hall - Car Parking		
	1 Hour	1.00
	2 Hours	1.50
	3 Hours	2.20
	ALL Day	6.00
	Coach	10.00
 Photography (see note 1 below)		
Print from disc - on plain A4	3.70	3.79
Print from disc - on photographic A4	7.70	7.89
Print from disc - on plain A3	5.39	5.52
Print from disc - on photographic A3	15.41	15.80
Cost of scanning images (each 30 mins)	12.32	12.63
Origination of digital image	25.00	25.00
Reproduction and publication fees		
 Photocopies (see note 2 below)		
A4 photocopy	0.15	0.15
A3 photocopy	0.36	0.37
 SAFER COMMUNITIES		
Charges include VAT		
Alley Gate Keys		
Initial issue of up to 2 keys per household/business affected by Gating Order	0.00	0.00
Issue of replacement key if lost or stolen	15.00	15.00
 TRANSLATION SERVICE		
Translation fee (per hour)	30.00	30.00
Transport & Administration fee (per occasion)	10.00	10.00

Appendix G

	Charge from 1 st April 2014	Charge from 1 st April 2015
	£	£

FINANCE & CORPORATE

LAND CHARGES

LLC1 Only (Official Search - Land Charges Register)	27.00	27.00
CON29R (Enq of LA inc Public Register info)	50.70	50.70
CON29O (Optional Enquiries)	5.00	5.00
Other Income (Additional parcels/admin/copies)	10.00	10.00
Assisted Personal Search	9.00	9.00

REGISTRARS

Hire of Registrar (No VAT)

Mon-Thurs	261.00	261.00
Fri	301.00	301.00
Sat	426.00	426.00
Sun/Bank Hols	551.00	551.00

Civil Naming/Renewal of Vows (No VAT)

Mon – Thurs (R.O.)	90.00	98.00
Fri – Sat (R.O.)	115.00	120.00
Mon – Fri (App Prem)	170.00	175.00
Sat (App Prem)	230.00	240.00
Sun (App Prem)	285.00	295.00
Priority issue charge - same day over counter	5.50	6.00
Priority issue charge - same day return of post	5.50	6.00
Individual Citizenship Ceremonies	115.00	120.00
Change of Name Deed	40.00	40.00

Statutory Fees (No VAT)

Standard Birth, Death or marriage Certificate (SR)	10.00	10.00
Standard Birth, Death or marriage Certificate (Current Register)	4.00	4.00
Short birth certificate issued by Registrar	4.00	4.00
Short birth certificate issued by Superintendent Registrar	10.00	10.00
Register Office marriage ceremony/ Civil partnership fee	45.00	45.00
Registrar's attendance at Church wedding	84.00	84.00
Superintendent Registrar's attendance at housebound persons residence	82.00	82.00
Superintendent Registrar's attendance at detained persons residence	93.00	93.00
Registrar's attendance at housebound person's wedding	79.00	79.00
Registrar's attendance at detained person's wedding	86.00	86.00
Notice of intention to marry	35.00	35.00
Notice of intention to hold a civil partnership registration	35.00	35.00
Registration of a building for the celebration of marriages	120.00	120.00
Certification of a building for public worship	28.00	28.00

Appendix G**Charge from
1st April 2014****Charge from
1st April 2015**

£

£

LEARNING & OPPORTUNITIES - CHILDREN & YOUNG PEOPLE**ATTENDANCE & PUPIL WELFARE**

Fixed Penalty Notice for irregular attendance at School - Per Parent Per Child
Disclosure and Barring (DBS) check for volunteers to be chaperones whilst
working with children involved in performing.

60.00

60.00

20.00

20.00

Appendix G

	Charge from 1 st April 2014	Charge from 1 st April 2015
	£	£

REGENERATION & ENVIRONMENT

BEREAVEMENT SERVICES

Independent funerals

Burial:

Late Charge for turning up to scheduled burial booked (15mins late)	60.00	60.00
Adult Grave / Woodland / Meadowland Exclusive Right 50yrs	925.00	945.00
Adult Grave / Woodland / Meadowland Exclusive Right 75yrs	1,190.00	1,215.00
Pre-purchase Grave 10 yrs	515.00	535.00
Interment Fee	850.00	865.00
Extra Depth Charge for 2	200.00	205.00
Extra Depth Charge for 3	390.00	395.00
Childs Grave Exclusive Right 50yrs	430.00	435.00
Childs Grave Exclusive Right 75yrs	575.00	580.00
Interment Fee (up to age of 16)	145.00	145.00
Childs Interment Adult Grave	360.00	365.00
Cremated Remains Child in C/R Plot or existing grave	110.00	110.00
Interment of Adult or Child Public Grave	875.00	890.00
Interment of Child (up to 16) Public Grave	310.00	320.00
Interment of NVF in Public Grave	190.00	195.00
Cremated Remains Plot Exclusive Right 50yrs	455.00	470.00
Cremated Remains Plot Exclusive Right 75yrs	665.00	685.00
Interment of Remains	225.00	225.00
Pre-purchase Plot 10 yrs	260.00	270.00
Headstone	205.00	205.00
Childs Headstone	70.00	75.00
Kerb Set	155.00	155.00
Childs Kerb Set	95.00	100.00
Replacement Headstone	30.00	30.00
Cremated Remains Tablet	90.00	95.00
Additional Inscription	55.00	60.00
Removal of Headstone prior to Interment	170.00	175.00
Removal of Kerb prior to Interment	225.00	235.00
Removal of Cremated Remains Tablet	60.00	60.00
Removal and Disposal of Headstone/Plaque	50.00	50.00
Renewal of pre-purchase graves/plots	205.00	210.00
Exhumation Charge for Cremated Remains	260.00	265.00
Use of Chapel (30 min block)	85.00	90.00
Transfer of Ownership of graves/plots	35.00	40.00
Strewing of Cremated Remains on Graves	35.00	35.00
Swipe Card	15.00	15.00
Use of Chapel for services not taking place in our Cemeteries or Crematorium	240.00	250.00
Fee for late Burial or Cremation Paperwork	60.00	60.00
No show charge for appointments made for either burial of remains or scattering appointment	60.00	60.00
Premium Plot Charge	115.00	120.00

Cremation:

Adult Full Service Charge inc Medical ref fee charge	700.00	700.00
Adult Committal Service Charge inc Medical ref fee charge	630.00	660.00
Child 12 years and above (<12 FOC) inc Medical ref fee charge	335.00	335.00
NVF Samples & Body Parts	185.00	185.00
Additional Chapel Time (20 minutes)	245.00	245.00
Wooden Caskets	65.00	65.00
Small Wooden Caskets		
Bronze Urns	45.00	50.00
Environmental Containers	10.00	15.00
Decorated container Tubes	25.00	25.00
Plastic Containers	20.00	25.00
Exhumation Casket	95.00	100.00
Certificate of Cremation	20.00	20.00
Removal of Flower to Cemetery Site	30.00	30.00
Bearers for Cremation	35.00	35.00
Recording of Cremation Service	45.00	45.00
Scattering Remains from Elsewhere	70.00	75.00
Scattering Appointment	30.00	35.00
Genealogy Search (per person)	10.00	15.00
Cancellation of Cremation 2 days prior to Cremation	110.00	110.00
Consultation and help with completing cremation forms for Independent Funerals	180.00	185.00
Organ Fee	11.00	11.00
Premium Plot Charge	60.00	60.00
Over running on Cremation Time	60	60.00

Appendix G

	Charge from 1 st April 2014	Charge from 1 st April 2015
	£	£
Memorials:		
Memorial Inscription per Line	35.00	35.00
Badges	65.00	70.00
Coat of Arms	80.00	85.00
Miniature Book (2 line entry)	80.00	85.00
Miniature Card (2 line entry)	45.00	45.00
Extra lines per entry in books and cards	20.00	20.00
Bronze Tablet Path Kerb	185.00	195.00
Reservation Fee	40.00	40.00
Replacement Tablet	80.00	80.00
Ornamental Tree with Bronze or Granite Tablet	520.00	535.00
Replacement Bronze or Granite Tablet due to vandalism	120.00	125.00
Crematorium Plots Exclusive Rights 30yrs	400.00	410.00
Interment of Cremated Remains	225.00	225.00
Standard Black Granite Wedge / Memorial Granite Stone	375.00	390.00
Small Black Granite Plaque or York Stone Plaque	260.00	270.00
Photo Plaques Single / Double	140.00	145.00
Motifs on Plaques	100.00	105.00
Re-Gilding Fee	25.00	30.00
Additional Lettering (charge per letter) on Plaques, wedges, york stone	5.00	5.00
Exclusive Right Sanctums	995.00	1,000.00
Additional Lettering & Interment into Sanctum	435.00	450.00
Vases for path side	490.00	510.00
Vase in Flower Room or Book of Remembrance Room	55.00	60.00
Swipe Card for Flower Room	10.00	10.00
Seats with arms	1,265.00	1,300.00
Seats without arms	1,125.00	1,155.00
Seats Granite Bench	1,015.00	1,050.00
Seats Wooden Bench	1,250.00	1,290.00
Additional Plaque for Seats	25.00	30.00
Childs Hand / Mushroom Small Plaque	185.00	185.00
Childs Hand / Mushroom Medium Plaque	230.00	230.00
Childs Hand / Mushroom Large Plaque	260.00	265.00
Tablet on shared Mushroom	170.00	170.00
Family Mushroom Memorial	525.00	530.00
Rose Tree	200.00	205.00
Rose Shrub / Miniature Shrub	120.00	120.00
Additional Labels Rose Trees, Shrubs	25.00	30.00
Granite plaques on wall in Crematorium grounds	210.00	215.00
Metal vases for cemetery/crematorium plots	10.00	10.00
Permit fee for vase charge	30.00	30.00
Duplicate grave deed	35.00	35.00
Jewellery for cremated remains	Price on application	Price on application
Various containers in addition to the standard types available	Price on application	Price on application
Rose tree/shrub labels allowing 4 line inscription	35.00	35.00

Appendix G

	Charge from 1 st April 2014	Charge from 1 st April 2015
	£	£
BUILDING CONTROL		
Erection or extension of a non exempt attached or detached domestic garage or carport or having a floor area not exceeding 36m².		
Amount of Plan Charge	150.00	150.00
Amount of Inspection Charge	107.00	107.00
Building Notice or reservation Charge including VAT	257.00	257.00
Amount of Regularisation Charge (No VAT)	257.00	257.00
Part P Inspection	267.00	267.00
Erection or extension of a non exempt attached or detached domestic garage or carport or having a floor area 36- 100m².		
Amount of Plan Charge	150.00	150.00
Amount of Inspection Charge	172.00	172.00
Building Notice or reservation Charge including VAT	322.00	322.00
Amount of Regularisation Charge (No VAT)	322.00	322.00
Part P Inspection	267.00	267.00
Conversion of a domestic garage to create a habitable space		
Amount of Plan Charge	150.00	150.00
Amount of Inspection Charge	107.00	107.00
Building Notice or reservation Charge including VAT	257.00	257.00
Amount of Regularisation Charge (No VAT)	257.00	257.00
Part P Inspection	267.00	267.00
Any extension of a dwelling with an internal floor area of which does not exceed 10m². that extension		
Amount of Plan Charge	150.00	150.00
Amount of Inspection Charge	139.00	139.00
Building Notice or reservation Charge including VAT	289.00	289.00
Amount of Regularisation Charge (No VAT)	289.00	289.00
Part P Inspection	289.00	289.00
Any extension of a dwelling with an internal floor area between 10m² and 40m²		
Amount of Plan Charge	150.00	150.00
Amount of Inspection Charge	273.00	273.00
Building Notice or reservation Charge including VAT	423.00	423.00
Amount of Regularisation Charge (No VAT)	423.00	423.00
Part P Inspection	267.00	267.00
Any extension of a dwelling with an internal floor area between 40m² and 60m².		
Amount of Plan Charge	150.00	150.00
Amount of Inspection Charge	357.00	357.00
Building Notice or reservation Charge including VAT	507.00	507.00
Amount of Regularisation Charge (No VAT)	507.00	507.00
Part P Inspection	267.00	267.00
Any extension of a dwelling with an internal floor area between 60m² and 100m².		
Amount of Plan Charge	150.00	150.00
Amount of Inspection Charge	407.00	407.00
Building Notice or reservation Charge including VAT	557.00	557.00
Amount of Regularisation Charge (No VAT)	557.00	557.00
Part P Inspection	267.00	267.00
Installation of up to 5 domestic replacement window/s and door/s		
Building Notice or reservation Charge including VAT	88.00	88.00
Amount of Regularisation Charge (No VAT)	88.00	88.00
Installation of between 5 and 10 domestic replacement window/s and door/s.		
Building Notice or reservation Charge including VAT	121.00	121.00
Amount of Regularisation Charge (No VAT)	121.00	121.00
Controlled domestic electrical work - rewiring		
Building Notice or reservation Charge including VAT	414.00	414.00
Amount of Regularisation Charge (No VAT)	414.00	414.00
Controlled domestic electrical work – minor works		
Building Notice or reservation Charge including VAT	414.00	414.00
Amount of Regularisation Charge (No VAT)	414.00	414.00

Appendix G

	Charge from 1 st April 2014	Charge from 1 st April 2015
	£	£
Any alteration of a dwelling creating one or more rooms in roof space, including means of access.		
Amount of Plan Charge	150.00	150.00
Amount of Inspection Charge	273.00	273.00
Building Notice or reservation Charge including VAT	423.00	423.00
Amount of Regularisation Charge (No VAT)	423.00	423.00
Part P Inspection	267.00	267.00
Any other domestic alterations, installation of fitting or work not covered in the above categories where the estimated cost of the work does not exceed £2,000.		
Amount of Plan Charge	154.00	154.00
Building Notice or reservation Charge including VAT	154.00	154.00
Amount of Regularisation Charge (No VAT)	154.00	154.00
Part P Inspection	267.00	267.00
Any other domestic alterations, installation of fitting or work not covered in the above categories where the estimated cost of the work exceeds £2,000 but does not exceed £5,000.		
Amount of Plan Charge	188.00	188.00
Building Notice or reservation Charge including VAT	188.00	188.00
Amount of Regularisation Charge (No VAT)	188.00	188.00
Part P Inspection	267.00	267.00
Any other domestic alterations, installation of fitting or work not covered in the above categories where the estimated cost of the work exceeds £5,000 but does not exceed £25,000.		
Amount of Plan Charge	150.00	150.00
Amount of Inspection Charge	172.00	172.00
Building Notice or reservation Charge including VAT	322.00	322.00
Amount of Regularisation Charge (No VAT)	322.00	322.00
Part P Inspection	267.00	267.00
Any other domestic alterations, installation of fitting or work not covered in the above categories where the estimated cost of the work exceeds £25,000 but does not exceed £50,000.		
Amount of Plan Charge	150.00	150.00
Amount of Inspection Charge	374.00	374.00
Building Notice or reservation Charge including VAT	524.00	524.00
Amount of Regularisation Charge (No VAT)	524.00	524.00
Part P Inspection	267.00	267.00
Planning & Building Control Fees for Small Domestic Buildings		
Plan Charge for one dwelling	150.00	150.00
Inspection Charge	441.00	441.00
Amount of Regularisation Charge (No VAT)	591.00	591.00
For 2 or more dwellings please contact Building Control		

Appendix G

	Charge from 1 st April 2014	Charge from 1 st April 2015
	£	£
Planning & Building Control Fees for Non Domestic new buildings, extensions, alterations etc		
Any extension with maximum internal 10m² floor area.		
Amount of Plan Charge	150.00	150.00
Amount of Inspection Charge	172.00	172.00
Building Notice or reservation Charge including VAT	322.00	322.00
Amount of Regularisation Charge (No VAT)	322.00	322.00
Any new building or extension with an internal floor area between 10m² - 40m².		
Amount of Plan Charge	150.00	150.00
Amount of Inspection Charge	307.00	307.00
Building Notice or reservation Charge including VAT	457.00	457.00
Amount of Regularisation Charge (No VAT)	457.00	457.00
Any new building or extension with an internal floor area between 40m² - 100m².		
Amount of Plan Charge	150.00	150.00
Amount of Inspection Charge	508.00	508.00
Building Notice or reservation Charge including VAT	658.00	658.00
Amount of Regularisation Charge (No VAT)	658.00	658.00
Any new build or extension with an internal floor area between 100m² - 200m².	Individually Determined	Individually Determined
Office or Shop Fit Out with an internal floor area up to 500m² floor area.	Individually Determined	Individually Determined
Office or Shop Fit out with an internal floor area between 500m² and 2000m².	Individually Determined	Individually Determined
Installation of mezzanine floor with an internal floor area up to 200m².	Individually Determined	Individually Determined
Installation of up to 20 non domestic window/s and door/s.		
Amount of Plan Charge	150.00	150.00
Amount of Inspection Charge	102.00	102.00
Building Notice or reservation Charge including VAT	252.00	252.00
Amount of Regularisation Charge (No VAT)	252.00	252.00
Any other non domestic alterations, installation of fitting or work not covered in the above categories where the estimated cost of the work does not exceed £5,000.		
Amount of Plan Charge	205.00	205.00
Building Notice or reservation Charge including VAT	205.00	205.00
Amount of Regularisation Charge (No VAT)	205.00	205.00
Any other non domestic alterations, installation of fitting or work not covered in the above categories where the estimated cost of the work exceeds £5,000 but does not exceed £25,000.		
Amount of Plan Charge	150.00	150.00
Amount of Inspection Charge	256.00	256.00
Building Notice or reservation Charge including VAT	406.00	406.00
Amount of Regularisation Charge (No VAT)	406.00	406.00
Any other non domestic alterations, installation of fitting or work not covered in the above categories where the estimated cost of the work exceeds £25,000 but does not exceed £50,000.		
Amount of Plan Charge	150.00	150.00
Amount of Inspection Charge	508.00	508.00
Building Notice or reservation Charge including VAT	658.00	658.00
Amount of Regularisation Charge (No VAT)	658.00	658.00
For applications falling outside the above categories, Building Control charges are individually calculated		
Building Control - Other Fees		
Street naming (One House) Non Vatable	45.00	50.00
Street naming (Two or more) Non Vatable	65.00	68.00
Street naming (New Road) Non Vatable	95.00	100.00
Subsequent roads on same development non vatable	35.00	36.00
Demolitions Non Vatable	70.00	72.00
Solicitors Enquiry	70.00	72.00
Duplicate/Replacement Certificates	70.00	72.00

Appendix G

	Stay	Charge from 1 st April 2014	Charge from 1 st April 2015
		£	£
CAR PARKING			
Car Park:			
Colonnades	Per Hour	1.20	1.20
Wood Street	1 Hour	1.20	1.20
	2 Hours	2.40	2.40
Irish Club	1 Hour	1.00	1.00
	2 Hours	1.50	1.50
	3 Hours	2.00	2.00
Chappell Drive	1 Hour	0.50	0.50
	2 Hours	1.00	1.00
	3 Hours	1.50	1.50
	4 Hours	2.00	2.00
	Over 4 Hrs	2.50	2.50
Markets	1 Hour	1.20	1.20
	2 Hours	2.00	2.00
St Georges	1 Hour	1.00	1.00
	2 Hours	2.00	2.00
	3 Hours	2.50	2.50
Council House	4 Hours	2.00	2.00
	ALL DAY	4.00	4.00
Scarborough House.	4 Hours	2.00	2.00
	ALL DAY	2.50	2.50
Thorne Rd	1 Hour	1.00	1.00
	2 Hours	1.50	1.50
	3 Hours	2.00	2.00
	4 Hours	2.50	2.50
Marshgate	1 Hour	0.50	0.50
	2 Hours	1.00	1.00
	3 Hours	1.50	1.50
	4 Hours	2.00	2.00
	Over 4 Hrs	2.50	2.50
Church Way	1 Hour	0.50	0.50
	2 Hours	1.00	1.00
	3 Hours	1.50	1.50
	4 Hours	2.00	2.00
	Over 4 Hrs	2.50	2.50
Chamber Road	1 Hour	1.00	1.00
	2 Hours	2.00	2.00
	3 Hours	3.00	3.00
	ALL Day	7.50	7.50
Mexborough Multi-storey	1 Hour	0.50	0.50
(Parking remains free until the redevelopment work has been completed)	2 Hours	1.00	1.00
	All day	2.00	2.00
	Annual pass - Traders	200.00	200.00
	Annual pass - Public	350.00	350.00
On Street Pay & Display (Outside scope of VAT):			
St George Gate (new from January 2013)	Per 1/2 Hour	1.00	1.00
Prince's street	Per 1/2 Hour	1.00	1.00
Eastlathgate	Per 1/2 Hour	1.00	1.00
Thorne Road (replaced by residents permits January 2013)	Per 1/2 Hour	0.00	0.00
Spring Gardens	Per 1/2 Hour	1.00	1.00
Chequer Road	Per 1/2 Hour	1.00	1.00
Park Road	Per 1/2 Hour	1.00	1.00
Catherine Street	Per 1/2 Hour	1.00	1.00
Copley Road	Per 1/2 Hour	1.00	1.00
Nether Hall Road	Per 1/2 Hour	1.00	1.00
Wood Street	Per 1/2 Hour	1.00	1.00
Princegate	Per 1/2 Hour	1.00	1.00
Hallgate	Per 1/2 Hour	1.00	1.00
Sunny bar	Per 1/2 Hour	1.00	1.00
Market Place	Per 1/2 Hour	1.00	1.00
Horse Fair Green	Per 1/2 Hour	1.00	1.00
College Road	Per Hour	2.00	2.00
Francis Street	Per 1/2 Hour	1.00	1.00
Greyfriars Rd	Per Hour	1.00	1.00
Chamber Road (on street)	Per Hour	1.00	1.00
Suspensions	Day	24.75	24.75
Dispensations	Day	16.50	16.50

Appendix G

		Charge from 1 st April 2014	Charge from 1 st April 2015
		£	£
Permit Charges:			
Parking Permit (Public) - Chappell Drive & Marshgate only (Marshgate from 1/4/14)	6 Day	372.00	372.00
Staff Parking Permit	6 Day	372.00	372.00
Staff Parking Permit	5 Day	360.00	360.00
Staff Parking Permit	4 Day	288.00	288.00
Staff Parking Permit	3 Day	216.00	216.00
Staff Parking Permit	2 Day	144.00	144.00
Staff Parking Permit	1 Day	72.00	72.00
Staff Parking Permit (Term Time ONLY)	5 Day	270.00	270.00
Staff Parking Permit (Voucher)	1 Day	2.00	2.00
Residents parking permits (subject to further consultation):			
Elmfield Scheme: -			
Per Permit (Residents, Charities & Carers) 5 maximum	Per annum	5.00	15.00
Scratch Card (initial issue of 50)	Per annum	5.00	25.00
(then per scratch card)	Per annum	5.00	5.00
Permit (Businesses)	Per annum	20.00	50.00
Permit (Landlords)	Per annum	20.00	100.00
Other Schemes: -			
Per Permit (Residents, Charities & Carers) 5 maximum	Per annum	15.00	25.00
Scratch Card (initial issue of 50)	Per annum	25.00	25.00
(then per scratch card)	Per annum	2.50	5.00
Permit (Businesses)	Per annum	50.00	50.00
Permit (Landlords)	Per annum	100.00	100.00

Appendix G

	Charge from 1st April 2014	Charge from 1st April 2015
	£	£
CATERING - FACILITIES MANAGEMENT		
Example charges: -		
Standard Coffee	1.30	1.35
Standard Tea	1.10	1.15
Standard Sandwich	1.90	1.95
Speciality Coffee	1.75	1.80
Meal Deal	3.00	3.10
Standard Buffet	6.15	6.30
Standard Wedding Package (per head)	70.00	90.00
 CATERING - SCHOOLS		
<i>Charges exclude VAT unless stated</i>		
Meal per primary pupil	2.00	2.00
Meal per Secondary pupil	2.10	2.10
Meal per Adult (including Vat)	3.60	3.60
Meal per Adult (Duty meal)	2.60	2.60

Appendix G

	Charge from 1 st April 2014	Charge from 1 st April 2015
	£	£
DEVELOPMENT MANAGEMENT / PLANNING APPLICATIONS		
Pre Applications (Large Scale Major, 5+ meetings)	3,600.00	3,600.00
Pre Applications (Large Scale Major, up to 2 meetings)	825.00	825.00
Pre Applications (Small Scale Major)	205.00	205.00
Pre Applications (Minor)	70.00	70.00
Pre Applications (Householder/Adverts)	30.00	30.00
Discharging Conditions (Government set)	97.00	97.00
Discharging Conditions (Householder - Government set)	28.00	28.00
Decision Notices	30.00	30.00
Planning Histories	30.00	30.00
Permitted Development	30.00	30.00
Copies of permitted development decision letters	15.00	15.00
Statutory Planning Fees		
All Outline Applications		
Not more than 2.5 hectares - £385 per 0.1 hectare for sites up to and including 2.5 hectares	385.00	385.00
More than 2.5 hectares - £9,527 + £100 for each 0.1 in excess of 2.5 hectares to a maximum of £125,000	9,527.00	9,527.00
Householder Applications		
Alterations/extensions to a single dwelling (including flats), including works within boundary	172.00	172.00
Full Applications (and First Submissions of Reserved Matters)		
Alterations/extensions to two or more dwellings or flats, including works within boundaries	339.00	339.00
New dwellings (up to and including 50)	385.00	385.00
New dwellings (for <i>more</i> than 50) £19,049 + £100 per additional dwelling in excess of 50 up to a maximum fee of £250,000	19,049.00	19,049.00
Erection of buildings (not dwellings, agricultural, glasshouses, plant nor machinery):		
No increase in gross floor space or no more than 40m ²	195.00	195.00
More than 40m ² but no more than 75m ²	385.00	385.00
More than 75m ² but no more than 3,750m ²	385.00	385.00
More than 3,750m ² £19,049 + £100 for each additional 75m ² in excess of 3750m ² to a maximum of £250,000	19,049.00	19,049.00
Erection of buildings (on land used for agriculture for agricultural purposes)		
Not more than 465m ²	80.00	80.00
More than 465m ² but not more than 540m ²	385.00	385.00
More than 540m ² but not more than 4,215m ² (£385 for first 540m ² + £385 for each 75m ² (or part thereof) in excess of 540m ²	385.00	385.00
More than 4,215m ² £19,049 + £100 for each 75m ² (or part thereof) in excess of 4,215m ² up to a maximum of £250,000	19,049.00	19,049.00
Erection of glasshouses (on land used for the purposes of agriculture)		
Not more than 465m ²	80.00	80.00
More than 465m ²	2,150.00	2,150.00
Erection/alterations/replacement of plant and machinery		
Not more than 5 hectares £335 for each 0.1 hectare (or part thereof)	385.00	385.00
More than 5 hectares £16,565 + additional £100 for each 0.1 hectare (or part thereof) in excess of 5 hectares to a maximum of £250,000	19,049.00	19,049.00
Applications other than Building Works		
Car parks, service roads or other accesses for existing uses	195.00	195.00
Waste (Use of land for disposal of refuse or waste materials or deposit of material remaining after extraction or storage of minerals)		
Not more than 15 hectares £195 for each 0.1 hectare (or part thereof)	195.00	195.00
More than 15 hectares £29,112 + £100 for each 0.1 hectare (or part thereof) in excess of 15 hectares up to a maximum of £65,000	29,112.00	29,112.00
Operations connected with exploratory drilling for oil or natural gas		
Not more than 7.5 hectares £385 for each 0.1 hectare (or part thereof)	385.00	385.00
More than 7.5 hectares £28,750 + additional of £100 for each 0.1 hectare (or part thereof) in excess of 7.5 hectares up to a maximum of £250,000	28,750.00	28,750.00

Appendix G

	Charge from 1 st April 2014	Charge from 1 st April 2015
	£	£
Other operations (winning and working of minerals)		
Not more than 15 hectares £195 for each 0.1 hectare (or part thereof)	195.00	195.00
More than 15 hectares £29,112 + £115 for each 0.1 in excess of 15 hectares up to a maximum of £65,000	29,112.00	29,112.00
Other operations (not coming within any of the above categories) £195 for each 0.1 hectare (or part thereof) up to a maximum of £1,690	195.00	195.00
Lawful Development Certificate		
LDC – Existing Use LDC - lawful not to comply with a particular condition	195.00	195.00
Prior Approval		
Agricultural and Forestry buildings & operations or demolition of buildings	80.00	80.00
Telecommunications Code Systems Operators	385.00	385.00
Approval/Variation/discharge of condition		
Application for removal or variation of a condition following grant of planning permission	195.00	195.00
Request for confirmation that one or more planning conditions have been complied with. £28 per request for Householder otherwise £85 per request	28.00	28.00
Change of Use of a building to use as one or more separate dwelling houses, or other cases		
Not more than 50 dwellings £385 each	385.00	385.00
More than 50 dwellings £19,049 + £100 for each in excess of 50 up to a maximum of £250,000	19,049.00	19,049.00
Other Changes of Use of a building or land	385.00	385.00
Advertising		
Relating to the business on the premises	110.00	110.00
Advance signs which are not situated on or visible from the site, directing the public to a business	110.00	110.00
Other advertisements	385.00	385.00
Application for a New Planning Permission to replace an Extant Planning Permission		
Applications in respect of major developments	575.00	575.00
Applications in respect of householder developments	57.00	57.00
Applications in respect of other developments	195.00	195.00
Application for a Non-material Amendment Following a Grant of Planning Permission		
Applications in respect of householder developments	28.00	28.00
Applications in respect of other developments	195.00	195.00

Appendix G

	Charge from 1 st April 2014	Charge from 1 st April 2015
	£	£
ENVIRONMENT		
Cutting alarms after service of notice:		
Internal	460.00	480.00
External	290.00	300.00
Disconnecting car alarm after service of notice	190.00	200.00
FOOD CONTROL		
Food Control Risk Assessments, Investigations and Authorisations will be priced by the hour. The time charged will include travelling time and test time.		
Drinking Water - Sampling visit	90.00	90.00
Risk Assessment (Minimum £50 charge)	37.00	40.00
Carrying out an Investigation	37.00	40.00
Granting an Authorisation	37.00	40.00
Fly Tipping, Litter, Abandoned Vehicles & Graffiti (FLAG)		
Leaflet Distribution		
0 to 5	150.00	150.00
6 to 9	250.00	250.00
10 to 15	350.00	350.00
16 to 23	450.00	450.00
24+	550.00	550.00
Additional Badge	25.00	25.00
Litter Fixed Penalty Notices	80.00	80.00
FOOD HYGIENE		
Level 2 Emergency First Aid at Work BBN Member	51.00	52.00
Level 2 Emergency First Aid at Work (non member BBN)	77.00	77.00
Level 2 Award for Personal Licence Holders (APLH) BBN Member	93.00	96.00
Level 2 Award for Personal Licence Holders (APLH) Non BBN Member	123.00	123.00
BBN Joining Fee	65.00	67.00
ERAR Course BBN Member	28.00	29.00
ERAR Course Non Member	34.00	35.00
Award in Underage Sales Prevention (AUSP) Level 2 BBN Member	36.00	37.00
Award in Underage Sales Prevention (AUSP) Level 2 Non-Member	41.00	42.00
Award in Underage Sales Prevention (AUSP) Level 2	45.00	45.00
Fixed Penalty Notice (FPN) Waiver		
Individual delegate prices (course titles changed to reflect replacement courses):		
Level 2 Award in Food Safety	51.00	53.00
Level 3 Award in Food Safety	261.00	269.00
Level 4 Award in Food Safety	561.00	577.00
Level 2 Award in Health & Safety in the Work place	51.00	53.00
Level 2 Award in COSHH	51.00	53.00
Level 2 Award in Healthier Food and Special Diets	60.00	62.00
Level 2 Award in Manual Handling (Principles & Practise)	71.00	73.00
Client provides the venue, price based on Tuition fee plus cost per delegate:		
1 day Level 2 Food Safety or Health & Safety	230.00 & 20.00	236.00 & 20.00
1 day Level 2 Healthier Food and Special Diets	230.00 & 20.00	236.00 & 20.00
0.5 day Level 1 Food Safety or Health & Safety	135.00 & 21.00	139.00 & 21.00
Level 2 Award in Manual Handling (Principles & Practice)	230.00 & 20.00	236.00 & 20.00
0.5 day level 2 Award in COSHH - Tuition fee plus cost per delegate	130.00 & 20.00	130.00 & 20.00
0.5 day Doncaster Council bespoke course - Tuition fee plus cost per delegate	135.00 & 21.00	139.00 & 21.00
Weekend/Evening Tuition Rate:		
Full day	345.00	355.00
Half day	205.00	211.00
Client provides the venue, total group price:		
Level 2 Award in Emergency 1st Aid at Work (EFAW) 1 day	375.00	386.00
Level 2 Award in Paediatric 1st Aid 2 days	795.00	818.00
1st Aid at Work (FAW) Re-qualification - 2 days	795.00	818.00
1st Aid at Work (FAW) - 3 days	1,360.00	1,400.00

Appendix G

	Charge from 1 st April 2014	Charge from 1 st April 2015
	£	£
GYPSY & TRAVELLERS RENTS / STATIC CARAVAN SITES (Outside the scope of VAT)		
Gypsy & Travellers Site (charge per plot, per week):		
White Towers:		
Single Plots	68.06	69.15
Double Plots	75.32	76.53
Single Plot (New)	80.00	81.28
Double Plot (New)	90.00	91.44
Lands End	78.06	79.31
Single Plot (New)	80.00	81.28
Double Plot (New)	90.00	91.44
Little Lane	78.06	79.31
Nursery Lane	43.84	44.54
Static Caravan Sites (charge per plot, per week)		
Bloomhill Road, Moorends	26.35	26.77
Cow House Lane, Armthorpe	26.35	26.77
Orange Croft, Tickhill	27.45	27.89
HIGHWAYS		
Licensing of skips on the Highway	15.00	15.00
Licensing of Scaffolding and Hoardings on the Highway	155.00	155.00
Private Road Openings	410.00	410.00
Licensing of the Storage of Materials on the Highway	160.00	160.00
Provision of Highway Information	50.00	50.00
Vehicle Crossing Licence	380.00	380.00
Temporary Traffic Regulation Orders	570.00	570.00
HOMELESSNESS TEMPORARY ACCOMODATION		
Temporary Accommodation (daily rate) varies according to property - contact service	Specific charge	Specific charge
Service Charge Daily Rate (Standard across all property types)	3.00	4.00
LANDLORD LICENCES (HMO)		
Landlord Licence Basic fees (5 person HMO)	750.00	775.00
Fee for each additional bedroom	50.00	52.00
Licence Renewal fee for 5 bedroom properties, subject to:-Current compliance with the Councils standards & existing licencing conditions, No change to the original occupation of the house, Application made before expiry of previous Licence (Applications after expiry will be treated as New applications)& Licensee and Manager to carry over from expiring licenece	450.00	465.00
Additional fee for Each Bedroom in the house	25.00	26.00
Variation of Licence, for any reason	350.00	365.00
Transfer of Licence for the remainder of Licence period, to a new Landlord, or on a change of manager	120.00	124.00
Additional fee , where required, for conducting a Criminal Records Bureau checkon a proposed licence holder or manager (per person)	70.00	73.00
Extra costs incurred when additional Correspondence is necessitated due to incomplete applications will be recovered as an administration charge (per letter)	30.00	31.00

Appendix G

	Charge from 1 st April 2014	Charge from 1 st April 2015
	£	£
LICENSING		
Private Hire/Hackney:		
Vehicle Licensing Hackney (Inc plates & first test)	230.00	230.00
Vehicle Licensing Private Hire (Inc plates & first test)	230.00	230.00
Vehicle Test at North Bridge	60.00	60.00
Retest of Vehicle	27.00	27.00
Admin charge on lifting Suspensions	25.00	25.00
Private Hire Operators Licence up to 2 vehicles	160.00	160.00
Private Hire Operators Licence each additional vehicle over 4	23.00	23.00
Application for Drivers Licence (+ Disclosure & Barring Service (DBS) + Knowledge test)	80.00+DBS+Knt	130.00+DBS+Knt
Joint Application (+ DBS + Knowledge test)	80.00+DBS+Knt	130.00+DBS+Knt
Transfer to Joint (+ Knowledge test)	45.00+Knt	45.00+Knt
Renewal of drivers licence - valid for 3 Years	100.00	100.00
Knowledge Test	55.00	55.00
Replacement Badge	25.00	25.00
Replacement Licence	25.00	25.00
Sealing of meter	41.00	41.00
Advertising on Taxis Full Livery	25.00	25.00
Change of advert	25.00	25.00
Tip up seat advertising	25.00	25.00
Transfer of ownership	40.00	40.00
Surrender of Vehicle Licence admin fee	25.00	25.00
Front plate bracket	6.00	6.00
Rear plate bracket	12.00	12.00
Replacement Front plate	17.50	17.50
Replacement Rear plate	27.50	27.50
Miscellaneous:		
Acupuncturist/Tattooist/Ear Piercing	200.00	200.00
Transfer or to Add Person	50.00	50.00
Animal Boarding Establishment (plus Vet Fee if needed)	145.00 + Vet Fee	145.00 + Vet Fee
Performing Animals Registration	75.00	75.00
Civil Marriage Licence	1,300.00	1,300.00
Approval of Religious premises as a place at which two people may register as civil partners of each other.	900.00	900.00
Dangerous Wild Animals (plus Vet Fee if needed)	145.00 + Vet Fee	145.00 + Vet Fee
Dog Breeding Licence (plus Vet Fee if needed)	145.00 + Vet Fee	145.00 + Vet Fee
Pet Shop Licence	145.00	145.00
Riding Establishment 1- 10 Horses	160.00+Vet Fee	160.00+Vet Fee
Riding Establishment 11-25 Horses	180.00+Vet Fee	180.00+Vet Fee
Riding Establishment over 25 Horses	200.00+Vet Fee	200.00+Vet Fee
Sex Establishment Licence Application	2,840.00	2,840.00
Sex Establishment Licence Renewal	2,840.00	2,840.00
Sex Establishment Licence Variation or Transfer	2,100.00	2,100.00
Zoo Licence (plus Statutory VET inspection fees as applicable)	1,500.00	1,500.00
Greyhound Stadium Licence	190.00	190.00
Scrap Metal Dealer - Site	320.00	320.00
Scrap Metal Dealer - Collector	200.00	200.00
Scrap Metal Dealer - Change of name of Licensee	25.00	25.00
Scrap Metal Dealer - Change from Site to Collector	25.00	25.00
Scrap Metal Dealer - Change from Collector to Site	200.00	200.00
Scrap Metal Dealer - Change of Site Manager	200.00	200.00
Scrap Metal Dealer - Additional Site(s) to Licence	75.00	75.00
Non-medical Poisons - New Application/Entry Fee	25.00	25.00
Non-medical Poisons - Alteration Fee	12.00	10.00
Non-medical Poisons - Retention Fee	6.50	15.00
Gambling		
Bingo Premises		
Non-conversion fee where a provisional statement has already been granted	720.00	720.00
New Premises Fee	1,200.00	1,200.00
Annual Fee	750.00	750.00
Variation Fee	1,200.00	1,200.00
Transfer Fee	720.00	720.00
Re-Instatement Fee	800.00	800.00
Provisional Statement Fee	2,100.00	2,100.00
Change of circumstances	25.00	25.00
Copy of Licence Fee	15.00	15.00

Appendix G

	Charge from 1 st April 2014	Charge from 1 st April 2015
	£	£
Adult Gaming Premises		
Non-conversion fee where a provisional statement has already been granted	750.00	750.00
New Premises Fee	1,300.00	1,300.00
Annual Fee	700.00	700.00
Variation Fee	700.00	700.00
Transfer Fee	750.00	750.00
Re-Instatement Fee	750.00	750.00
Provisional Statement Fee	1,300.00	1,300.00
Change of circumstances	25.00	25.00
Copy of Licence Fee	15.00	15.00
Betting Premises (Track)		
Non-conversion fee where a provisional statement has already been granted	750.00	750.00
New Premises Fee	2,000.00	2,000.00
Annual Fee	800.00	800.00
Variation Fee	800.00	800.00
Transfer Fee	750.00	750.00
Re-Instatement Fee	750.00	750.00
Provisional Statement Fee	1,500.00	1,500.00
Change of circumstances	25.00	25.00
Copy of Licence Fee	15.00	15.00
Family Entertainment Premises		
Non-conversion fee where a provisional statement has already been granted	750.00	750.00
New Premises Fee	1,300.00	1,300.00
Annual Fee	500.00	500.00
Variation Fee	750.00	750.00
Transfer Fee	750.00	750.00
Re-Instatement Fee	750.00	750.00
Provisional Statement Fee	1,300.00	1,300.00
Change of circumstances	25.00	25.00
Copy of Licence Fee	15.00	15.00
Betting Premises (other)		
Non-conversion fee where a provisional statement has already been granted	720.00	720.00
New Premises Fee	1,800.00	1,800.00
Annual Fee	400.00	400.00
Variation Fee	900.00	900.00
Transfer Fee	720.00	720.00
Re-Instatement Fee	720.00	720.00
Provisional Statement Fee	1,800.00	1,800.00
Change of circumstances	25.00	25.00
Copy of Licence Fee	15.00	15.00
Premises Licences		
Personal Licence	37.00	37.00
(Fees are set by Central Government)		
Premises Licence	Variable	Variable
(Fees are set by Central Government, Premise licences are charged based on a number of factors, e.g. Rateable Value, Occupancy.)		
Lotteries		
(Fees are set by Central Government)	Various	Various
LOCAL RECORDS CENTRE		
Collation and provision of biological records data for private and public sector use.		
Basic search fee for initial 2 hours	150.00	150.00
Cost per hour after initial 2 hours basic search	70.00	70.00
Local Wildlife Site report	15.00	15.00
Copy Charges - varies depending on size of paper	Various	Various
MANSION HOUSE		
Weddings	1,000.00	1,000.00
Room Hire - per hour	25.00	25.00

Appendix G

	Charge from 1 st April 2014	Charge from 1 st April 2015
	£	£
MARKETS		
Tenancy Agreements		
2011/12 was the last year of a three year phased tenancy review. No further increases can be made other than the annual increase in line with the Retail Price Index as provided for within each lease. This applies to the Corn Exchange, Fish Market, Wool Market, Market Hall, Irish Middle Market & Lockup Units.		
Doncaster Outer Market (outside the scope of VAT)		
10ft Stall - Tuesday	10.50	11.00
12ft Stall - Tuesday	12.50	13.00
10ft Stall - Wednesday (Second Hand)	7.00	7.50
12ft Stall - Wednesday (Second Hand)	8.50	9.00
10ft Stall - Friday	13.50	14.00
12ft Stall - Friday	15.50	16.00
10ft Stall - Saturday	18.00	19.00
12ft Stall - Saturday	20.00	21.00
Storage Box	11.00	11.50
Rossington Outer Market (outside the scope of VAT)		
Stall - Friday	12.50	13.00
Car Boot Licence (outside the scope of VAT)		
Car Boot Pitch (Minimum charge £7 regardless of number of cars)	2.50	2.50
Mexborough Outer Market (outside the scope of VAT)		
Stall - Monday	Apr to Sep 7.90 / Oct to Mar 8.50	9.00
Pitch - Monday	Apr to Sep 5.20 / Oct to Mar 5.50	6.00
Stall - Thursday (bric-a-brac)	Apr to Sep 5.50 / Oct to Mar 6.00	6.50
Pitch - Thursday (bric-a-brac)	Apr to Sep 5.50 / Oct to Mar 6.00	6.50
Stall - Friday	Apr to Sep 11.90 / Oct to Mar 12.50	13.00
Pitch - Friday	Apr to Sep 6.30 / Oct to Mar 7.00	7.50
Stall - Saturday	Apr to Sep 14.10 / Oct to Mar 15.00	15.50
Pitch - Saturday	Apr to Sep 7.80 / Oct to Mar 8.50	9.00
Performance Sites (Outside scope of VAT)		
Clock Corner (Sunday to Thursday)	204.50	210.50
Clock Corner (Friday to Saturday)	240.00	247.00
St Sepulchre Gate Lay-by (Sunday to Thursday)	160.50	165.50
St Sepulchre Gate Lay-by (Friday to Saturday)	185.00	190.50
St Sepulchre Gate by Yorkshire Bank (Sunday to Thursday)	160.50	165.50
St Sepulchre Gate by Yorkshire Bank (Friday to Saturday)	185.00	190.50
Frenchgate Main Entrance St Sepulchre Gate (Sunday to Thursday)	160.50	165.50
Frenchgate Main Entrance St Sepulchre Gate (Friday to Saturday)	185.00	190.50
Frenchgate Burger King Entrance (Sunday to Thursday)	160.50	165.50
Frenchgate Burger King Entrance (Friday to Saturday)	185.00	190.50
Frenchgate M&S and BHS (Sunday to Thursday)	160.50	165.50
Frenchgate M&S and BHS (Friday to Saturday)	185.00	190.50
Printing Office Street (Sunday to Thursday)	160.50	165.50
Printing Office Street (Friday to Saturday)	185.00	190.50
Primark Site (Sunday to Thursday)	177.00	182.50
Primark Site (Friday to Saturday)	208.00	214.50
Goosehill	71.50	74.00
Market Hall Corner	71.50	74.00
Open Market - Market Square	71.50	74.00
Based on 3M x 3M pitch (or multiple thereof)		
Gazebo (per day)	71.50	74.00
Town Centre Market Trading Baxtergate/High Street/Frenchgate/St Sepulchre gate		
Cost per 3Mx3M pitch including Gazebo per day	99.50	102.50

Appendix G

	Charge from 1 st April 2014	Charge from 1 st April 2015
	£	£
Pavement Cafes (Outside the scope of VAT)		
Initial application for pavement café licence (for 1-10 tables)	536.00	552.00
Initial application for pavement café licence (for 11-20 tables)	751.50	773.50
Initial application for pavement café licence (for 21 + tables)	918.50	945.50
Renewal (1-10 tables)	160.50	165.50
Renewal (11-20 tables)	209.00	215.50
Renewal (21 + tables)	250.50	258.00
MARY WOOLLETT CENTRE (No VAT)		
<u>Room</u>		
Full day	165.00	165.00
Half day (up to 3.5 hours)	110.00	110.00
Twilight (4.15pm to 6pm)	55.00	55.00
After 6pm: up to 2 hrs	110.00	110.00
After 6pm: (per additional hour or part thereof)	45.00	45.00
Saturday: up to 2 hrs	255.00	255.00
Saturday: (per additional hour or part thereof)	45.00	45.00
Sunday: up to 2 hrs	290.00	290.00
Sunday: (per additional hour or part thereof)	55.00	55.00
<u>Hall</u>		
Full day	255.00	255.00
Half day (up to 3.5 hours)	170.00	170.00
Twilight (4.15pm to 6pm)	90.00	90.00
After 6pm: up to 2 hrs	165.00	165.00
After 6pm: (per additional hour or part thereof)	55.00	55.00
Saturday: up to 2 hrs	255.00	255.00
Saturday: (per additional hour or part thereof)	45.00	45.00
Sunday: up to 2 hrs	290.00	290.00
Sunday: (per additional hour or part thereof)	55.00	55.00
MOT FEES		
Car or light van (Class 4) test fee	38.00	38.00
Car or light van (Class 4) re-test fee	10.00	10.00
Light Minibuses (Class 5) test fee	50.00	50.00
Light Minibuses (Class 5) re-test fee	20.00	20.00
Light Commercial (Class 7) test fee	50.00	50.00
Light Commercial (Class 7) re-test fee	20.00	20.00

Appendix G

	Charge from 1 st April 2014	Charge from 1 st April 2015
	£	£
PARKS & PLAYING FIELDS		
Administration Fee		
Charities / Community Organisations	60.00	60.00
Commercial Organisations	85.00	85.00
Site rental (VAT Exempt)		
Commercial Organisations minimum hire per day	100.00	100.00
Football / Rugby		
Class A pitches (includes changing rooms and showers)	70.00	72.00
Class B pitches (includes changing room only)	60.00	61.00
Class C pitches:		
Pitch only	50.00	51.00
Junior pitch	0.00	0.00
Five a side pitches (per 2 hours)	35.00	36.00
Seasonal club bookings (VAT Exempt)		
Class A pitches	655.00	675.00
Class B pitches	540.00	556.00
Class C pitches	425.00	438.00
Junior on class C Pitches	0.00	0.00
Junior pitch with changing		
Cricket		
Class A pitches includes changing rooms and showers season (VAT Exempt)	75.00 900.00	77.00 927.00
Class B pitches Includes changing room only season (VAT Exempt)	60.00 800.00	61.00 824.00
Pitch only season (VAT Exempt)	50.00 685.00	51.00 705.00
Funfairs		
Small rides and/or stalls per item per day	20.00	20.00
5 large rides and under per day	300.00	300.00
Additional large rides per day	60.00	60.00
Bowling Greens		
Season fee per green	1,000.00	1,030.00
Per Person (non member use)	3.00	3.00
Pitch & Putt		
Per game of Golf	2.50	2.50
Deposit on equipment & Golf Ball	2.50	2.50
Fishing		
Per day charge	5.00	5.00
Sandall Beat		
All abilities bike	1.50	1.50
Visitor Centre Day Visits per pupil/per session:	3.50	3.50
Rangers activities per half day	45.00	46.00
Ranger - 1 hour activity	NEW	30.00
Wooden table decorations (excluding postage where applicable)	NEW	10.00
Skill day (charge per person)	NEW	25.00
Pavilions / Sandall Beat Visitors centre:		
Hire of room per hour (external)	16.00	16.50
Hire of room per hour (internal)	16.00	16.50

Appendix G

	Charge from 1 st April 2014	Charge from 1 st April 2015
	£	£
PEST CONTROL		
Control of Rats	0.00	0.00
Dwelling Houses - Mice		
Normal working hours - First 4 visits inclusive where required	50.00	50.00
- subsequent visits (after the 4 above)	20.00	20.00
Out of hours and Saturdays	90.00	90.00
Sundays and Bank Holidays	120.00	120.00
Applies to domestic customers in receipt of Housing Benefit and/or LTSS - First 4 visits inclusive where required	40.00	40.00
- subsequent visits (after the 4 above)	15.00	15.00
Dwelling Houses - Insects (excluding bed bugs)		
Normal working hours	50.00	50.00
Out of hours and Saturdays	90.00	90.00
Sundays and Bank Holidays	120.00	120.00
Applies to domestic customers in receipt of Housing Benefit and/or LTSS	40.00	40.00
Dwelling Houses - Bed Bugs		
Per visit	50.00	50.00
Applies to domestic customers in receipt of Housing Benefit and/or LTSS - per visit	40.00	40.00
Abortive Visits		
Housing Benefit and/or LTSS	25.00	25.00
Domestic standard rate	30.00	30.00
Out of hours and Saturdays	60.00	65.00
Sundays and Bank Holidays	80.00	85.00
Insect Identification (refunded if treatment carried out by DMBC)	25.00	25.00
Control of Moles, Feral Pigeons & Squirrels (price per hour)		
Normal working hours	75.00	75.00
Out of hours and Saturdays	100.00	100.00
Sundays and Bank Holidays	135.00	135.00
Reclaiming of stray dogs	40.00	50.00
TRADING STANDARDS		
All Trading Standards chargeable work will be priced by the hour. The time charged will include travelling time and test time.		
TSO hourly rate	64.00	64.00
Technician Hourly rate	38.00	38.00
Motor Trade Partnership Subscription < £1m	372.29	372.29
Motor Trade Partnership Subscription < £2m	722.91	722.91
Motor Trade Partnership Subscription > £2m	1,278.28	1,278.28

Appendix G

	Charge from 1 st April 2014	Charge from 1 st April 2015
	£	£
WASTE AND RECYCLING		
Commercial Waste Service (Charges are outside the scope of VAT)		
Wheeled Bins Quarterly Charge		
Sack	36.00	40.00
Std Bin	45.00	50.00
240 L	62.00	70.00
360 L	76.00	90.00
660 L	135.00	150.00
1100 L	195.00	215.00
Wheeled Bins Including Domestic Quarterly Charge		
Sack	36.00	40.00
Std Bin	45.00	50.00
240 L	52.00	62.00
360 L	61.00	74.00
660 L	115.00	130.00
1100 L	175.00	196.00
Wheeled Bins Charities Quarterly Charge		
Sack	33.00	34.00
Std Bin	33.00	34.00
240 L	33.00	34.00
360 L	36.00	37.00
660 L	71.00	73.00
1100 L	74.00	77.00
Wheeled Bins Compaction Quarterly Charge		
240 L	145.00	175.00
360 L	190.00	210.00
660 L	325.00	340.00
1100 L	525.00	550.00
Commercial Recycling		
Recycling Service	43.00	45.00
Commercial Special		
Under 2m ³	85.00	95.00
Between 2m ³ and 4m ³	160.00	178.00
Between 4m ³ and 6m ³	400.00	445.00
Bulky Collections		
Standard Charge	25.00	25.00
Exemption Charge for Benefit Qualification	8.00	10.00
Additional/Replacement Bins		
Additional Bins (limited to residents meeting criteria)	30.00	30.00
Replacement Bins (subsequent requests, first free)	21.00	21.00
Commercial Clinical Waste Service		
Sharps Service	10.00	11.00
Sack Service	4.00	5.00

Reserves (to be reviewed at year-end)

Directorate	Narration	Estimated Balance as at 31/03/15
A,H&W	Adult Social Care System Implementation	-1,156,389
A,H&W	Public Health	-1,861,740
A,H&W	Grant Underspend to Extend Stronger Families Programme	-1,145,000
A,H&W	Renovation works at Eden Lodge and Travis Gardens	-90,000
A,H&W	Extend the STEPS (Short Term Enablement Programme)	-200,000
A,H&W	Mexborough Drugs team building improvements	-83,000
A,H&W	Donation to Don View service users	-72,150
A,H&W	Weight management	-48,120
A,H&W	Safeguarding Adults	-30,000
A,H&W	Military Covenant	-10,500
A,H&W	Askarne Day Centre Bequest (outings and equipment)	-375
All	Service Transformation	-3,739,800
All	One-off Pension Costs	-277,000
All	Revenue Contribution to the Capital Programme (funding interest costs and prep work for FARRRS and pre-work on the Rail College)	-1,000,000
All	Investment & Modernisation Fund - Revenue	-500,000
All	New Business Rates Incentive Scheme (majority of this is committed and a review will be undertaken shortly)	-500,000
All	Community Incentive Scheme	-500,000
All	Reserve against Medium Term Financial Strategy Risk	-469,250
All	Business Rates - Contingency against Risks and Volatility	-904,400
All	Grant Clawback	-187,730
Capital	Borough Investment Fund (Capital Financing)	-8,882,357
LO-CYP	School Balances	-11,270,412
LO-CYP	LO-CYP Improvement Plan	-147,550
LO-CYP	Tooke Bequest	-1,466
LO-CYP	Tilley Bequest	-626
F & C	Reserve for future severance costs	-4,001,420
F & C	ICT Pressures	-142,650
F & C	ICT - Schools Centralised Infrastructure Sinking Fund	-176,510
F & C	Revenues & Benefits - Discretionary Housing Allowances	-182,000
F & C	ERP (Backfill of Council Wide Staff) - Phase 2	-175,000
F & C	Implementation of Service Efficiencies	-155,000
F & C	Updates required for legislative requirements (Revenues & Benefits)	-160,000
F & C	Procurement Team	-223,000
F & C	Digital Council	-49,400
F & C	ERP (ICT support)	-80,120
F & C	Welfare Reform Grant to provide further advice	-44,000
F & C	Section 13A Discretionary Council Tax Support	-38,000
F & C	Council IT Fund (Capital Use Only)	-4,517
F & C	Legal Services - court costs relating to personal searches	-13,000
R & E	Teesland Section 278	-693,800
R & E	S106 Open Spaces Revenue unapplied contribution	-493,210
R & E	S106 Interest balances	-411,738
R & E	DfT Severe Weather Recovery Scheme	-230,000
R & E	Civic Office Repairs Fund	-596,580
R & E	Various Section 278	-280,103
R & E	Highways	-250,000
R & E	Support for Costs Incurred In Achieving Assets Review Savings	-200,000
R & E	LEP Inward Investment Loan	-187,550
R & E	Flood Restoration Fund - Highways drainage maintenance & land drainage work	-177,423
R & E	Coppice School	-172,440
R & E	Review & Release of Assets- to be used 2015/16 for Project team	-159,160
R & E	Low Carbon Vehicle Procurement Programme	-90,000
R & E	Highways - Pot Holes	-134,000
R & E	Markets - Capital Works	-49,750

Reserves (to be reviewed at year-end)

Directorate	Narration	Estimated Balance as at 31/03/15
R & E	Work and Skills Board	-103,500
R & E	High Street Innovation Fund - Markets	-100,000
R & E	Gypsy and Traveller Temporary Post	-65,000
R & E	Heat Network Study	-13,000
R & E	Examination In Public (LDF Sites & Policies)	-16,000
R & E	Bentley Park Capital Works	-58,000
R & E	Lake Aeration Maintenance Costs	-54,100
R & E	Colonnades Tenants Repairs Fund	-43,981
R & E	North Ridge School	-42,060
R & E	Dearne Valley Eco Vision Funding Contribution	-32,860
R & E	ERDF Judicial Review	-30,000
R & E	S106 Highways Revenue unapplied contribution	-29,354
R & E	Assets & Property (Assets Review)	-23,620
R & E	Commuted Sum - Tree Maintenance, Woodfield Way, Doncaster.	-21,420
R & E	S106 Planning and Other Revenue unapplied contribution	-7,766
R & E	Business & Commerce (apprenticeship events)	-1,400
Total Earmarked Reserves		-43,290,297
General Reserves		-17,056,053
Total Reserves		-60,346,350

Medium-Term Financial Plan (MTFP)

This medium-term financial plan for 2015/16 is provided below:

	2014/15	2015/16	2016/17
	£m	£m	£m
Major Funding Sources			
Retained Business Rates	42.728	44.847	47.470
Top Up	26.466	26.972	27.703
Revenue Support Grant	83.450	60.943	45.952
Total Baseline Income	152.644	132.762	121.125
Specific Grants (Paragraph 7)	39.496	41.959	40.614
Public Health Grant (Paragraph 9)	20.198	23.648	23.648
Council Tax Income*	85.916	89.216	91.328
Customer & Client Receipts	45.927	45.986	46.570
Other Income	57.919	60.565	60.495
Housing Benefit	99.170	92.527	92.527
Total Income	501.270	486.663	476.307
Total Council Expenditure Including Public Health (Funded)	502.019	501.270	486.663
Expenditure Changes			
Change in Housing Benefit (nil impact on reductions required)	2.852	-6.643	0.000
Grant decreases exit strategies in place (Paragraph 8)	-0.965	-0.409	-1.363
Staffing (Paragraph 16)	4.551	3.848	5.346
Prices Changes (Paragraphs 17 – 19)	3.180	1.920	3.498
Capital Programme (Paragraph 20)	0.000	0.000	0.000
Levying Bodies (Paragraph 20)	0.115	0.120	0.125
Expenditure funded from additional income included above (Paragraph 21)	5.224	8.842	0.000
Budget Pressures (Paragraph 22)	5.697	4.211	1.882
Impact of Budget Proposals	-21.403	-26.496	-19.844
Gross Budget	501.270	486.663	476.307
Net Budget Requirement (including Baseline Income)	238.560	221.978	212.453

* The Council Tax figure is based on a 1.95% increase as detailed in the body of the report.

Reduction in Government Grants

Central Government Grant Settlements

1. Over the last five years Government action in response to national and global economic events has placed unprecedented strain on public finances for the foreseeable future through the requirement to service a rapidly increasing National Debt and the on-going impact of the rapidly declining tax receipts and increased welfare payments. This culminated in the CSR10 announcement of October 2010 covering the 4 years 2011/12 – 2014/15. To summarise the position:
 - a. The public spending choice for the Government was essentially about the balance between tax increases and spending cuts; the outcome is heavily slanted towards the latter with Government funding to Councils falling substantially. The Government's Autumn Statements since December 2012 (with the exception of December 2014) have continued to announce further grant cuts. The 2014 Autumn Statement indicated that the current austerity framework will continue until the end of the decade. The Government's grant cuts have been a total of 47% for the period 2011/12 – 2015/16.
 - b. There was a Provisional Settlement announcement for 2015/16 on 18th December 2014 followed by a Final Settlement announcement on 3rd February 2015. A table summarising the on-going grants (RSG & Top Up) compared to the MTFP assumptions is set out below. The on-going budget gap is reduced by £800k in 2015/16 enabling a larger budget to be set.

	2015/16 £m
RSG – MTFP Assumption	60.030
RSG – Final Settlement	60.943
RSG Change	+0.913
Top Up – MTFP Assumption	27.197
Top Up – Final Settlement	26.972
Top Up Change	-0.225
Estimated Compensation for reduced Top Up (2.3% reduced to 2%)	+0.112
Total Change to On-going Funding	+0.800
New Homes Bonus Refund – MTFP Assumption	0.000
New Homes Bonus Refund – Final Settlement	0.224
Change to One Off Funding	+0.224
Total – All Changes	+1.024

Retention of Business Rates

2. From 1990 to 2013 business rates were collected by local authorities and paid over to Government. Local authorities would then receive a share of the re-distributed business rates through a needs driven formula grant mechanism to provide revenue support. In April 2013, the business rates scheme changed with the introduction of the Local Government Finance Act 2012. With the new scheme 50% of local business rates income is retained locally (Doncaster retains 49% and passes on 1% to the South Yorkshire Fire & Rescue Authority) and 50% is passed to Government. Business rates income is based on debt raised less any anticipated bad debt rather than actual collection.

3. The new local retention of business rates model calculates the difference between each Council's individual business rate baseline and their calculated baseline funding level and either a top up or a tariff will be paid to Councils from Government. Doncaster Council will receive top-up funding of £26.972m for 2015/16, which represents the difference between our individual business rate baseline funding level £42.340m and the calculated baseline level £69.312m. The emphasis of these reforms is to move local government funding away from a needs based system to one based on business rates and incentivising growth in the Council Tax Base (through the operation of the New Homes Bonus). The top-up is fixed until the business rates retention system is reset (currently assumed to be 2020) but is scheduled to be uprated by RPI each year (as at the previous September). However in both December 2013 and December 2014 Autumn Statements the Government decided that it would limit Business Rates increases to 2% instead of the September 2013 and September 2014 RPI figures of 3.2% and 2.2% respectively. As a result the increase in the Council's top-up was limited to 2% for both 2014/15 and 2015/16 financial years.

Localisation of Council Tax Support

4. The Council Tax Benefit system was abolished from 1 April 2013 and replaced with a form of local Council Tax Support called the Council Tax Reduction Scheme (which is now Doncaster's local scheme). Council Tax Benefit has therefore been replaced by a new Council Tax discount. This reduced the Council Tax Base from 2013/14 onwards because individuals who are entitled to financial help under the scheme to meet the costs of their Council Tax are now deemed to owe less Council Tax in the first place. The council received a fixed grant to compensate for the reduction in Council Tax income, although the grant only covered 90% of the 2012/13 benefits and protected pensioners. The initial funding allocations for 2013/14 were £17.1m for the Council and £9.6m for the S.Y. Police Authority and £4.4m for the S.Y. Fire Authority. Since 2013/14 the Government has not published revised allocations even though Government funding for local authorities has continued to reduce significantly. From the Council's total initial funding of £17.1m, £0.3m was distributed to the Parish Councils in 2013/14 and 2014/15 to protect as far as possible Council Tax payers. It is planned to reduce this by 10% in 2015/16 and by a further 10% in 2016/17.
5. A local benefit scheme was introduced to reduce benefits to meet the grant shortfall; discounts and exemptions were amended and Council Tax charged on empty properties and second homes to cover approximately £2.4m of the £3.3m funding shortfall.
6. It is important to note that the risks associated with the new scheme all fall on the Council; these include:
 - a. Increases in the number of claimants
 - b. Increases in the number of pensioner claimants due to an ageing population
 - c. Losses on collection are likely to increase as individuals who previously qualified for benefit are now required to make contributions towards their Council Tax demand and it may not be economic to pursue collection of some small amounts
 - d. There is a major inconsistency between the business rates retention proposals and the localisation of council tax support proposals in that only the former includes a safety net which protects councils where there are substantial downward movements in the business rate base due to changes

in the local economy (applies if the shortfall in income is at least 7.5% of a business rates baseline figure set each year by Government). The loss of one or more major employers in a local authority area could quickly spark a major financial crisis for the local authority concerned due to the absence of a safety net for council tax income.

Specific Grants

7. The Council receives a number of specific grant funds, which are non-ring fenced and can be redirected to other areas of service provision as required. It also receives some specific grants that are tightly ring fenced and can only be used for the specific purpose set out in the grant conditions. Specific grants are much fewer than in previous Spending Review periods as Government has rolled in excess of £5 billion of these grants into the new baseline income for Business Rates Retention. The largest specific grant is Public Health and this is shown separately in the MTFP. In addition to Public Health further details of the main specific grants (ring fenced and non-ring fenced) are provided below. The following table details the amounts announced for 2014/15 and the assumptions for 2015/16 - 2016/17.

Specific Grants

	2014/15 Grant £m	2015/16 Grant £m	2016/17 Grant £m
Bikeability (CSR10 estimates)	0.030	0.030	0.030
Care Act 2014 Grants	0.000	1.912	1.912
Dedicated Schools Grant - Central Element (Includes Early Years)	19.461	19.461	19.461
Discretionary Housing Payments Grant	0.663	0.570	0.570
Education Services Grant returned (Formerly LACSEG)	3.350	2.670	2.370
ERDF – SY Sector Growth	0.174	0.028	0.000
Higher Education Funding Council (cost reimbursement)	0.205	0.205	0.205
Housing Benefit & Localisation of Council Tax Support – Core Administration Subsidy (assumed 12% per annum reductions after 2015/16 but potential for a greater reduction with the introduction of Universal Credit)	2.330	2.050	1.804
Local Reform & Community Voices	0.264	0.203	0.203
Lead Local Flood Authorities Grant (CSR13 estimates) – Partly passported into BRR baseline from 2013/14, £10m nationally remaining as specific grant	0.107	0.072	0.072
Music Services	0.357	0.448	0.448
New Homes Bonus (2014/15 & 2015/16 CLG actual allocation & for 2016/17 assumed net increase of 316 Band D properties and 100 affordable homes)	2.430	3.478	3.977
National Non-Domestic Rates (NNDR) Collection	0.335	0.374	0.374
PFI Schools (fixed for 25 years duration of PFI scheme)	3.478	3.478	3.478
Pupil Premium (Children in Care Element)	0.598	0.722	0.722
Skills Funding Agency - Adult Safeguarded Learning	0.674	0.674	0.674
Skills Funding Agency - Apprentices	0.396	0.346	0.346
Small Business Rate Relief	1.071	1.490	1.520
Business Rates Inflation Compensation – Revenue Raised	0.474	0.671	0.694
Business Rates Inflation Compensation – Top Up	0.000	0.392	0.392
Retail Relief Compensation	0.628	0.517	0.527
Long Term Empty Relief Compensation	0.121	0.085	0.087
Social Fund	1.092	0.000	0.000
Troubled Families Grant	0.396	1.280	0.000
Unaccompanied Asylum Seekers - Children (based on current numbers eligible)	0.085	0.085	0.085
Youth Justice Board	0.777	0.718	0.663
Total	39.496	41.959	40.614

8. In accordance with the financial strategy, exit strategies are in place for the following grant reductions and therefore these are not included in the budget gap:

	2014/15 Exit plan £m	2015/16 Exit plan £m	2016/17 Exit plan £m
Discretionary Housing Payments		-0.093	
ERDF – SY Sector Growth		-0.146	-0.028
Local Reform & Community Voices (transfer to Better Care fund)		-0.061	
Music Services	-0.233		
Skills Funding Agency - Adult Safeguarded Learning	-0.122		
Skills Funding Agency - Apprentices		-0.050	
Troubled Families	-0.498		-1.280
Youth Justice Board	-0.112	-0.059	-0.055
Total Exit Strategies	-0.965	-0.409	-1.363

9. The Health and Social Care Act 2012 provided the statutory basis for Local Authorities to assume their new Public Health responsibilities from 2013/14. From this date the majority of Public Health functions transferred to the Council although some specialist elements of Public Health such as children's services 0-5, cancer screening etc. were retained by the NHS. Children's Public Health commissioning responsibilities for 0-5 year olds will transfer from NHS England to Local Authorities on 1st October 2015 and this will join up that already done by Local Authorities for children and young people 5-19. The Council has been advised of provisional grant funding of £3.450m for this new responsibility for 2015/16 in addition to the £20.198m it will receive for its existing Public Health functions. Commissioning responsibilities that will transfer to Local Authorities are the 0-5 Healthy Child Programme including the Health Visiting service and the Family Nurse Partnership – a targeted service for teenage mothers. Certain universal elements of the 0-5 Healthy Child Programme will be mandated (a Public Health step prescribed in regulations as one that all Local Authorities must take) under section 6C of the NHS Act 2006. These elements include:

- Antenatal health promoting visits
- New baby review
- 6-8 week assessment
- 1 year assessment
- 2- 2.5 year review

The rest of the services are commissioned against a national specification that includes:

- Requirement to improve Public Health outcomes
- Delivering parenting classes or groups (e.g. Preparing for Pregnancy and Beyond)
- Use of the Ages and Stages questionnaires
- Achieving and maintaining full accreditation of UNICEF Baby Friendly community initiative
- Early identification of developmental and health needs and sign posting or referring for investigation, diagnosis, treatment, care and support.

10. Further information on other specific grants is provided below:

- a. Care Act 2014 Grants - The aim of the Act is the modernisation of adult social care by placing people and their carers in control of their care and support and introducing a limit on the amount anyone will have to pay towards the costs of their care. For 2015/16 the Council will receive the following grants in order to comply with this Act
 - Additional assessments in order to comply with the care home fees cap from April 2016 £0.740m.
 - Establishing universal deferred payment schemes from April 2015 £0.446m.
 - Carers and Care Act Implementation Grant £0.349m
 - Social Care in Prisons from April 2015 £0.377m.
- b. Dedicated Schools Grant (DSG) funds the schools budget (funding for schools and services that are provided centrally to pupils, early years and high needs budgets).

The 2015/16 Block allocations including Academies are as follows:

- Schools Block Allocation £183.5m
- High Needs Block Allocation £27.9m
- Early Years Block Allocation £10.9m (not including the allocation for early education places for 2 year olds which is not expected until June 2015)

The Schools Block budget will be almost entirely delegated to schools, in the first instance, with some budgets de-delegated/held centrally for services to be provided centrally to pupils/schools. Schools will be provided with the actual budgets for 2015/16 by the DfE deadline of 27th February 2015.

Once all funding allocations are confirmed it is anticipated that the main services funded centrally by DSG will be Early Years c.£16m with the remaining c.£3.5m being used for assessment and support for pupils with Special Educational Needs, support for ethnic minority achievement in schools, schools admissions, staff absence compensation and various other statutory functions including the Schools Forum.

- c. Education Services Grant - in 2013/14 funding of £1,038m was transferred from the Business Rates Retention scheme to establish this new specific grant. Councils deliver a range of central education support services on behalf of schools which, when schools become academies, they have to secure for themselves e.g. governor support, asset management, HR employer functions. Up to and including 2012/13 academies received money for these responsibilities through the Local Authority Central Spend Equivalent Grant (LACSEG). From April 2013 LACSEG was replaced with a new grant Education Services Grant (ESG) which is distributed by the DfE as a separate un-ringfenced specific grant to councils and to academies proportionate to the number of pupils for which they are responsible. The June 2013 CSR announced a £200m reduction in the ESG from 2015/16,

approximately 20% of the 2014/15 grant total. It is estimated that this will result in a £0.6m reduction in the grant that the Council receives (from the 2014/15 estimate of £3.35m). This £0.6m reduction has been built into the 2015/16 estimate of £2.67m which includes the impact of further grant reduction due to the creation of new academy schools.

- d. Housing Benefit & Localisation of Council Tax Support Administration Subsidy – When this grant was originally introduced several decades ago it was supposed to fairly compensate Billing authorities for the costs they incurred in administering national Housing Benefit and Council Tax Benefit schemes (from April 2013 the national Council Tax Benefit scheme was abolished and replaced with a form of Local Council Tax Support called the Council Tax Reduction Scheme which is Doncaster's scheme). However this link between the costs that Billing authorities incur and grant funding was broken some years ago and this grant is now nothing more than a contribution towards costs incurred. The national grant funding is £338.4m for 2015/16 and Doncaster's share is £2.050m which reflects a 12% grant cut from 2014/15. Note that there has been no additional administration funding for the discretionary responsibilities that have been placed on authorities in recent years such as administration of discretionary housing payments which is being increasingly used by DWP to mitigate the impact of welfare reforms. This grant is expected to undergo significant review as the implementation of Universal Credit gathers pace.
- e. New Homes Bonus (NHB) is a grant paid for 6 years by Government based on the amount of extra Council Tax revenue raised for new-build homes, conversions and long-term empty homes brought back into use. There is also an extra payment for providing affordable homes. However, the grant is funded by reducing the baseline funding available for Councils and as a consequence Doncaster is worse off because the amount deducted is significantly more than the grant received. Specific information is detailed below:
- The NHB for the Council has been confirmed at £3.478m for 2015/16. This is an additional £1.05m compared to 2014/15 mainly due to housing growth and a further small reduction to empty properties.
 - The net grant loss is significant at £22.1m.
 - The position is reasonably comparable with other Metropolitan Districts who also fare badly from the redistribution of grant funding, due to the relatively high levels of grant funding received and high levels of deprivation. The DCLG led evaluation of the NHB published in December 2014 concluded that the most negative impacts of the NHB were seen in authorities in the north of England and Yorkshire and the Humber. The NHB is therefore being utilised to assist with the loss in grant. Housing growth is being progressed utilising alternative funding streams. The updated estimated grant figures are set out in the table below.

Year	DMBC NHB Estimate (Housing Growth) £k	DMBC NHB Estimate (Reimbursement Grant) £k	DMBC Total Grant Receipt £k	DMBC Grant Reduction £k	Net Grant Loss £k
2011/12	403	0	403	1,412	1,009
2012/13	928	0	928	3,054	2,126
2013/14	1,314	565	1,879	5,312	3,433
2014/15	2,430	228	2,658	6,729	4,071
2015/16	3,478	224	3,702	8,500	4,798
2016/17	3,977	0	3,977	10,625	6,648
Total	12,530	1,017	13,547	35,632	22,085

- f. PFI Schools - the Council entered into a PFI agreement with Government to rebuild Mexborough and Thomas Wharton Secondary Schools. The rebuilds were completed during 2008/09 and the Government will pay an annual grant of £3.478m for 25 years towards costs incurred, the final payment will be made in 2033/34
- g. Social Fund - the Government decided with effect from 2013/14 that Local Welfare Assistance Schemes should be introduced in order to 'localise' the discretionary parts of the Social Fund. At the time the Government committed £172m annual funding for the localised schemes. The Government told councils that funding should be "concentrated on those facing greatest difficulty in managing their income, and to enable a more flexible response to unavoidable need". At the end of 2013 the Government indicated that this funding would cease with effect from 2015/16. The Government confirmed in December 2014 that the £1.092m grant that the Council received for this in 2014/15 will cease in 2015/16. The council's budget plans for 2015/16 are based on no grant for this item but incurring spend of £0.3m for those in need.
- h. Other – in addition to the above there are various smaller grants that the Council receives in particular Local Reform and Community Voices grant of £0.203m in 2015/16 which provides a financial contribution to:
- Costs incurred for Deprivation of Liberty Safeguards in Hospitals.
 - Costs incurred for statutory duties around local Healthwatch

The Collection Fund

11. All Council Tax receipts and Business Rates receipts are paid into and separately accounted for in the Collection Fund. Any surplus or deficit must be shared amongst the preceptors and utilised in budget setting in the following financial year. For Council Tax the preceptors are Doncaster Council, South Yorkshire Police Authority and South Yorkshire Fire & Rescue Authority. For Business Rates the preceptors are Doncaster Council, Central Government and South Yorkshire Fire & Rescue Authority.

Council Tax

12. The key assumptions behind the figures in this Appendix are set out below:-

- The proposals include increasing Council Tax for 2015/16 by 1.95% (from £1,123.19 to 1,145.09), and a further increase of 1.95% in 2016/17;
- The collection rate is 97%.
- The Tax Base for 2015/16 is 75,729 Band D equivalent properties. It is assumed to increase by a further 360 Band D equivalent properties per annum to 76,089 in 2016/17

13. The updated Collection Fund surplus estimates for the period 2014/15-2016/17 relating to Council Tax only and the income expected from Council Tax are shown in the tables below: -

Collection Fund (Council Tax) Summary

	2014/15 £m	2015/16 £m	2016/17 £m
Opening Balance	6.359	5.547	4.385
Distributed Surplus	-2.968	-2.968	-2.968
In Year Surplus	2.156	1.806	1.639
Closing Balance	5.547	4.385	3.056
Share of Surplus			
Distributed Surplus	2.968	2.968	2.968
Council Share	2.500	2.500	2.500
Police	0.323	0.323	0.323
Fire & Rescue	0.145	0.145	0.145

Council Tax Income Breakdown

	2014/15 £m	2015/16 £m	2016/17 £m
Council Tax Income (Tax Base of 74,267 approved in 2014/15, increasing to 75,729 in 2015/16 and by 360 per annum thereafter)	83.416	86.716	88.828
Collection Fund (Council Tax) Surplus	2.500	2.500	2.500
Total Council Tax Income	85.916	89.216	91.328

Business Rates

14. The key assumptions behind the figures in this Appendix are set out below:-

- The proposals assume that the Business Rates multiplier increases for 2015/16 by 2% (from 47.1p to 48.0p), and a further increase of 2% in 2016/17;
- The net Business Rates income is reduced for losses on collection and losses due to appeals of approximately 1.5% and 2% respectively.
- For 2016-17, based on knowledge of future developments, it is assumed that the gross Business Rates collectible will grow by £2.823m in addition to the 2% multiplier assumption.

15. The updated Collection Fund deficit estimates for the period 2014/15-2016/17 relating to Business Rates only and the income expected from Business Rates are shown in the tables below: -

Collection Fund (Business Rates) Summary

	2014/15 £m	2015/16 £m	2016/17 £m
Opening Balance	3,326	2,381	0
Distributed Deficit	-3,116	-2,381	0
In Year Deficit	2,171	0	0
Closing Balance	2,381	0	0
Share of Deficit			
Distributed Deficit	-3,116	-2,381	0
Council Share	-1,527	-1,166	0
Central Government	-1,558	-1,190	0
Fire & Rescue	-31	-24	0

Business Rates Income Breakdown

	2014/15 £m	2015/16 £m	2016/17 £m
Business Rates Income	44,255	46,013	47,470
Collection Fund (Business Rates) Deficit	-1,527	-1,166	0
Total Business Rates Income	42,728	44,847	47,470

Pay Inflation, Increments and Pension Contributions

16. The assumptions in the staffing costs taking into account all the decisions made are detailed below including the 2.2% pay increase given in January 2015.

	2014/15 £'m	2015/16 £'m	2016/17 £'m	Total £'m
Pay Inflation – 1% (£1.14m) for 2014/15, (£1.23m) in 2015/16 necessary to meet 2 year pay award agreed in November 2014 & 1% (£1.04m) in 2016/17	1.14	1.23	1.04	3.41
Increments	1.80	1.69	1.62	5.11
National Insurance Change brought forward to 2016/17 £2.4m			2.40	2.40
Employers Pension Contribution:				
Funding required for increased deficit payment	0.96	0.93	0.29	2.18
Future Service Contribution Rate increase of 0.7% (12.2% to 12.9%)	0.65			0.65
Total	4.55	3.85	5.35	13.75

Price Inflation including Landfill Tax

Price Inflation

17. A proportion of Council expenditure is tied up in contracts, which have inflation increase assumptions built into the terms and conditions. The financial strategy assumes that these cost increases will need to be built into future projections in full.

18. There are also a small number of areas of general expenditure on services and goods, where a general inflation factor has been estimated, based upon what is known of the market pressures and the R.P.I. projections. The updated MTFP estimates (£1.92m 2015/16 and £3.50m 2016/17 both of which include provision for Landfill Tax referred to below) are based on an average inflation rate of assumption of 1.8% for 2015/16 (September 2014 RPI was 2.3% and CPI 1.2%), and providing for an expected increase in inflation rates in 2016/17. A summary of the inflation to be provided in 2015/16 is provided below.

	£m
Adults Contracts (1.2%, 2.3%)	0.590
Business Rates (2.0%)	0.048
CYPS Placements (1.2%, 1.9%)	0.129
Electricity (6%)	0.230
Gas (0%)	0.000
Highways Contracts (1.2%)	0.081
Pension / Retirement Costs (1.2%)	0.063
Rotherham HR Shared Service Contract (1.7%)	0.026
Schools Catering provisions (1.5%)	0.037
Waste Contracts (1.9% and 2.9%)	0.312

	£m
Carbon Reduction Commitment Phase 2 (30%)	0.094
Landfill Tax (3.3%)	0.026
Other Contracts & General	0.284
Total Price Contingency	1.920

Landfill Tax & Carbon Reduction Commitment

19. The Government has announced that for 2015/16 only the Landfill Tax escalator will increase by the RPI plus 1% instead of £8 per tonne as in previous years. This will deliver savings of £0.08m in 2015/16. It is not yet clear what will happen after 2015/16 but at this stage it is assumed that the Landfill Tax escalator will resume its £8 per tonne increase per annum (at a cost of £0.1m per annum) and this is included in the Medium Term Financial Plan. This £0.1m increase is much reduced from previous years due to the Waste PFI scheme resulting in less waste going to Landfill. The Government have also announced that Phase 2 of the Carbon Reduction Commitment scheme will commence from 2015/16 and the cost per tonne will increase from £12 per tonne to £15.60. Further cost increases for Carbon Reduction Commitment are not expected for at least 3-4 years.

Services and Other Budget Pressures

Capital Programme & Levies

20. It is assumed that one-off costs attributable to the capital programme will be funded from the one-off income identified. The potential revenue costs cannot be quantified at the present time but will include costs of carrying out options appraisals and preparing bids for funding that cannot be capitalised, which may include modeling, surveying and consultation. For 2015/16 it is assumed that an additional £50k will be required for increases in drainage levies charged by the Environment Agency and Drainage Boards and £70k for Management of Debt of the former South Yorkshire County Council.

Expenditure Funded from Additional Income

21. This is additional expenditure relating to the new Care Act 2014 Grants of £1.912m listed in paragraph 10a. above, additional expenditure of £3.450m relating to Public Health commissioning responsibilities for 0-5 year olds, expenditure of £2.381m on waste which is funded by Waste PFI credits, additional expenditure of £0.884m relating to Troubled Families, additional expenditure of £0.091m arising from the increase in Music Grant in 2015/16 and additional spend arising from the Pupil Premium (Child Care) element £0.124m

Budget Pressures

22. The service pressures amount to £4.2m for 2015/16 and a further £1.9m for 2016/17; these are detailed in Appendix A and Appendix Bii. Note that where pressures are income related such as the removal of home care and day care subsidies these are shown as reduced income in the MTFP and therefore are not shown on the Budget Pressures line.

Risk Assessment of Uncommitted General Fund Reserve

Risk	Risks & Quantification	Maximum Potential Call on Reserves 15/16 & 16/17 £m
Known provisions and contingent liabilities as at February 2015.	<p>Payments under s117 of the Mental Health Act – has separate provision (£533k) and this is deemed adequate.</p> <p>An Insurance Fund provision of £7.6m has been made as per the methodology agreed.</p>	Provision identified, unable to quantify potential risk.
Overspend on Service Expenditure	An overspend is not expected in 2014/15; however there are concerns regarding future years and therefore an amount is included for the potential risk based on the one-off savings.	Up to 4.0
Major Emergency	The Government has confirmed that the Bellwin Scheme will continue thereby limiting certain costs to be borne by the Council.	Not possible to quantify
Robustness of 2015/16 – 2016/17 budget proposals.	<p>Issues remain concerning the robustness of the 2015/16 – 2016/17 budget proposals. It is prudent to include a risk regarding the deliverability of the 2015/16 proposals to allow for potential slippage on delivery.</p> <p>It is not possible to quantify the risk with certainty. This will need month by month monitoring in 2015/16 and urgent action taken if targets are not being achieved. However due to the size of the budget reductions required £4.0m is included to be prudent (equivalent to 6% of the total budget proposals).</p> <p>The Local Government Finance Act 2012 which introduced the Business Rate Retention scheme and the Localisation of Council Tax Support from 2013/14 has introduced unprecedented volatility into local government funding which adds significant additional risk to the budget proposals.</p> <p>The Risks and Assumptions section included in the main report highlights financial risks associated with the implementation of the Care Act 2014 and Continuing Health Care Funding (£1.0m).</p> <p>One-off funding has been identified, which is available to fund slippage on the deliverability of savings and reduces this risk.</p>	Up to 5.0

Risk	Risks & Quantification	Maximum Potential Call on Reserves 15/16 & 16/17 £m
Redundancy Costs	The staffing reductions assumed in the budget proposals will result in additional early retirements and/or compulsory redundancies. A process to reduce staffing through VER/VR's is taking place from October 2014 until March, 2015. A separate earmarked reserve exists for this up to 2016/17.	0
Capital Programme 2014/15 – 2018/19	There is a risk of grant clawback where projects do not meet their outputs, where they do not proceed, or the Council subsequently breaks the grant conditions. There is also a risk that expenditure will slip beyond the period of the grant so becoming ineligible and require financing from alternative resources.	No major issues at present. Any expenditure likely to slip into 2016/17 and become ineligible for capital grant to be managed as part of capital monitoring process.
Treasury Management	<p>The Treasury Management Strategy assumes that the average balance available for cash flow management will be approximately £40m and the average rate for investment will be 0.6% giving an investment income assumption of £240k for 2015/16.</p> <p>The Council relies heavily on short term (circa £60m) and under borrowing (circa £65m); there is a risk that if we need to replace the under borrowing with long term external borrowing the Council will incur additional expenditure. If the Council had to replace the £65m of under borrowing with long term borrowing, this could cost £1.2m per year at current rates over 5 years and could rise to £2.0m per year over 25 year terms.</p> <p>There is also a risk regarding increasing interest rates. This would cost an additional £0.65m for every 1% increase in interest rates.</p>	Up to 1.0m
I.T. Strategy.	Current I.T. projects which are underway are funded from earmarked reserves and the Corporate Capital Programme.	It is assumed that any funding would be identified prior to purchasing any new I.T. requirements.
Reserves and contingencies	Reserves leave little room for further in year pressure e.g. from new initiatives. To minimise the impact estimates as far as possible are included in the financial plan. This needs close monitoring throughout the year.	Up to 2.0m

Risk	Risks & Quantification	Maximum Potential Call on Reserves 15/16 & 16/17 £m
Abortive development and compensation costs	Any development costs on major capital projects which do not go ahead will become abortive and need to be funded from a revenue resource. This may also include potential compensation costs.	None envisaged at present but will be kept under regular review
Late Notification of Specific Grants	Since 2010 specific grants have generally been notified by Government Departments much later than in previous years. Whilst best estimates of specific grants have been included it is prudent to include £0.5m for late grant notifications being lower than estimates.	0.5
Business Rates Appeals	Outstanding unknown appeals are estimated at £5.8m; this includes the backdated element of £4.8m and on-going reduction in the business rates of £1.0m. This has been built into the budget for 2015/16. However, there is a risk that appeals may be greater; in particular in March 2015 due to the change in legislation. This will be closely monitored and reviewed at outturn.	2.0
Children's Trust	<p>There is a risk that the transfer to the Children's Trust will result in additional costs for the Council. An estimate has been included against the general reserves to be prudent of £1.0m.</p> <p>A pressure has also been identified which could require one-off funding for a number of years of up to £1.0m included over 2 years.</p>	2.0
Total Maximum Quantified Risks.		up to 16.5
General Reserve Available in 2015/16 based on best estimates		17.1
Headroom Available.		0.6

Risk Matrix

Appendix K

			ORIGINAL RISK			CURRENT RISK			
Id No.	Risk Heading	Implication	Probability (pick from list)	Impact (pick from list)	Overall risk level	Mitigating Actions	Current probability	Current Impact	Current Overall Risk
BS 1.01	Cost Reductions	The financial plan assumes that all cost reduction proposals can be implemented in the identified financial year. If cost reductions are not achieved, the risk of an in year overspend is increased and this will put pressure on revenue reserves. The delivery of savings becomes more difficult each year and flexibility needs to be built into the proposals to allow for some slippage in delivery.	Likely	Critical	20	Cost reduction proposals have been worked up in detail by responsible managers and H.R. advisers and quantified by financial advisers. Proposals will be closely monitored in year as part of the financial management process. Contingency funding has been included in the proposals to provide some funding for potential slippage in the projects. Prudent figures have been included for the savings.	Possible	Critical	15
BS 1.02	Grant Settlement 2016/17	Grant settlement for 2016/17 may be worse than currently anticipated; including Public Health Grant which may be formula led from 2016/17 (previously historic spend). In addition there is a risk that the Section 31 grant compensation that the Council received in 2014/15 and 2015/16 for Business Rates being capped at a 2% increase will cease in 2016/17.	Likely	Critical	20	Retention of a flexible budget process which is capable of dealing with a worse than forecast settlement. Keeping abreast of changes from central government. Regularly report changes in an updated financial plan.	Possible	Critical	15
BS 1.03	Budget Pressures	The financial plan assumes that existing budget anomalies, either where base budget is inadequate or income targets proven unrealistic are addressed as part of the budget proposals. If they are not addressed, the risk of in year overspending is increased. Financial risks associated with the implementation of the Care Act 2014 and Continuing Health Care Funding. There is a risk that the transfer to the Children's Trust will result in additional costs for the Council.	Possible	Major	12	Identification of budget anomalies as part of the financial management process. Where necessary, funding made available as part of setting in year budget. Keeping up to date on best practice and robust monitoring of costs as part of performance management framework. Adequate monitoring arrangements for Children's Trust in place	Very unlikely	Critical	5
BS 1.04	Level of General Reserves	The financial plan assumes that general reserves and contingency funding identified are sufficient.	Possible	Major	12	Risk assessment of General Reserves undertaken annually. General reserves are increased where possible. Close monitoring of reserves and contingency funding. Close monitoring of the potential liabilities. Review of provisions undertaken. One-off funding identified.	Possible	Significant	9
BS 1.05	Business Rates Retention	There is a risk that retained business rates collection will be below budget and appeals will be greater than expected causing the collection fund to run into a deficit – impacting on the funding available to the Council.	Possible	Critical	15	Close monitoring of the appeals and collection rates	Possible	Major	12
BS 1.06	Council Tax Collection	There is a risk that council tax collection will be less than budget and the collection fund will run into a deficit – impact on the funding available to the Council.	Possible	Major	12	Prudent view on the Council Tax base calculation. Close monitoring of the actual collection rates – reported quarterly in the finance and performance report	Unlikely	Significant	6